

**RICHLAND COUNTY GOVERNMENT**



**OFFICE OF THE COUNTY ADMINISTRATOR**

**COUNTY ADMINISTRATOR'S REPORT OF COUNCIL ACTIONS  
COUNCIL MEETING**

**April 2, 2013**

**6:00 p.m.**

**AMDENDED**

**Call to Order:** Washington

**Invocation:** Pearce

**Pledge of Allegiance:** Pearce and Boy Scout Troop #299

**Approval of Minutes:**

- a. **Regular Session: March 5, 2013.** Approved as published.
- b. **Zoning Public Hearing: March 26, 2013.** Approved as published.

**Adoption of Agenda:** Adopted as published.

**Report of the Attorney for Executive Session Items:**

- a. **CMRTA Update**
- b. **Lake Katherine**

**Citizen's Input:** No one spoke.

**Report of the County Administrator:**

- a. **Richland County Utilities' Awards.** Mr. McDonald commended the Richland County Utilities Department for receiving the SCDHEC 2012 Facility Excellence Award for the Broad River Regional Wastewater Treatment Facility and the Lower Richland Regional Wastewater Treatment Facility systems. Thomas Papay, Maintenance Technician from the Utilities Department, was also presented with the 2012 Outstanding Maintenance Person of the Year award. Both awards were presented at the South Carolina Environmental Conference in Myrtle Beach on March 12, 2013.

**Report of the Clerk of Council:**

- a. **Midlands Technical College Barbeque - In Honor of the Kaiserslautern Delegation, April 6th, 6:00-8:00 p.m., Terrace of MTC Center of Excellence**

for Technology, NE Campus. Mr. Livingston provided Council with the details of the luncheon and reception and encouraged Council members to attend both events for the 15-member delegation. **ACTION: CLERK OF COUNCIL**

#### **Report of the Chairman:**

- a. **Bark to the Park 2013.** A short video was shown, and Mr. Washington provided Council with the details of the event being held on Saturday, April 20, 2013 at 9 a.m. Council members, staff and the public were encouraged to support and attend the event.
- b. **South Korean Delegation.** Mr. Washington notified Council that this delegation may be coming to the area during the month of April, and that he would provide more details when additional information becomes available.

#### **1. Consent Items:**

- a. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 6, Buildings and Building Regulations; Article II, Administration; Division 2, Building Codes and Inspections Director; Section 6-31, Powers and Duties; Subsection (e), Determination of Alternate Materials and Alternate Methods of Construction; and Subsection (f), Reports; so as to properly reference the Building Codes Board of Appeals rather than the "Building Codes Board of Adjustment" [THIRD READING].** Council unanimously gave third reading approval to the map amendment ordinance. **ACTION: CODES AND INSPECTIONS, PLANNING, LEGAL, CLERK OF COUNCIL**
- b. **13-05MA**  
**Fairways Development**  
**John Bakhaus**  
**RU to RS-LD (29.60 Acres)**  
**Longcreek Plantation**  
**20401-03-01 [SECOND READING].** Council unanimously gave second reading approval to the map amendment ordinance. **ACTION: PLANNING, CLERK OF COUNCIL**
- c. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 26, Land Development; Article IV, Amendments and Procedures; Section 26-54, Subdivision Review and Approval; Subsection (c), Processes; Paragraph (3), Major Subdivision Review; Subparagraph A, Applicability; so as to properly cross-reference two subsections [SECOND READING].** Council unanimously gave second reading approval to the text amendment ordinance. **ACTION: PLANNING, LEGAL, CLERK OF COUNCIL**
- d. **Pawmetto Lifeline Contractual Programs.** Council unanimously approved the Spay/Neuter and Educational Programs proposed by Pawmetto Lifeline.

**ACTION: ANIMAL CARE**

- e. **Customer Service Policy Addition to Employee Handbook.** Council unanimously approved the request to add the following new customer service standards to the Employee Handbook:
- “All customer contacts, such as emails, telephone calls, visits via walk-in’s, etc., should be responded to timely, but at least acknowledged by the end of the following business day. Information provided should be accurate, complete, and in a manner understandable to the customer or citizen. A timely response for phone call, visit via walk-in’s, or e-mail is by the end of the following business day and for letters is within five business days. Any employee who fails to comply with this guideline will be subject to disciplinary action up to and including termination.” **ACTION: HUMAN RESOURCES, LEGAL, ADMINISTRATION**
- f. **2013 Fair Housing Proclamation.** Council unanimously approved the request to adopt and formally present the 2013 Fair Housing Proclamation to a HUD representative at an event held by the Community Development Department in April 2013. **ACTION: COMMUNITY DEVELOPMENT**
- g. **Palmetto Health Alliance and Richland Memorial Hospital Board of Trustees MOUs: Elimination of Presentations During a Council Meeting.** Council unanimously approved the request to eliminate the requirement of the Palmetto Health Alliance (PHA) Board of Directors, Palmetto Health Alliance’s management, and the Richland Memorial Hospital Board of Trustees to make presentations during Council meetings. **ACTION: ADMINISTRATION, CLERK OF COUNCIL**
- h. **[Removed From Consent] An Ordinance Amending the Richland County Code of Ordinances, Chapter 23, Taxation; Article V, Rehabilitated Historic Properties; so as to reflect the 2010 Amendments made to Section 4-9-195 of the South Carolina Code of Laws, 1976, as amended; and to more closely align the County's ordinance with that of the City of Columbia [FIRST READING].** Council unanimously gave first reading approval to the text amendment ordinance. **ACTION: LEGAL, CONSERVATION, AUDITOR, ASSESSOR, TREASURER, ECONOMIC DEVELOPMENT, PLANNING, ADMINISTRATION, CLERK OF COUNCIL**
- i. **[Removed From Consent] Department of Public Works: Purchase of Tri-Axle Dump Truck.** Council unanimously approved the request to purchase an International Tri-Axle dump truck for the Roads and Drainage Division of the Department of Public Works in the amount of \$145,714.18. **ACTION: PUBLIC WORKS, PROCUREMENT, FINANCE**
- j. **Contract Approval with Palmetto Posting, Inc.** Council unanimously approved the request to enter into a contract with Palmetto Posting, Inc., for the purpose of

posting of property, per state law, in Richland County on which delinquent ad valorem property taxes are due. **ACTION: TREASURER, FINANCE, PROCUREMENT**

- k. Authorization to Increase the FY13 Iron Mountain Purchase Order Over \$100,000.** Council unanimously approved the request to grant the Register of Deeds' office authorization to increase the Iron Mountain blanket purchase order to a maximum limit of \$183,000, which is over the current \$100,000 authorized limit. **ACTION: REGISTER OF DEEDS, PROCUREMENT, FINANCE**
- l. Columbia's First HipHop Family Day: Love, Peace & HipHop Funding Request.** Council unanimously approved the Committee's recommendation to deny the request to allocate \$10,000 for Columbia HipHop Family Day. **ACTION: FINANCE, GRANTS**
- m. Force Main Replacement Funding Request.** Council unanimously approved the request to authorize the East Richland County Public Service District to issue up to \$10 million in general obligation bond funding to replace eight miles of force main. **ACTION: PUBLIC WORKS, UTILITIES, PLANNING, FINANCE,**
- n. Modifying Lease Agreement with Palmetto Health** Council unanimously approved the request to initiate a change in the lease agreement with Palmetto Health to transfer funds from Richland Primary Care to Eau Claire Health Cooperative. **ACTION: LEGAL, FINANCE, ADMINISTRATION**
- o. Proposed Legislation to Increase SC Gas Taxes.** Council unanimously approved the Committee's recommendation to deny the adoption of a Resolution in support of the State of South Carolina raising its gas tax to help fund the state's roads and bridges, to include interstates. **ACTION: CLERK OF COUNCIL, LEGAL**
- p. Election Commission Funding Request: Richland School District One Special Election.** Council unanimously approved the Committee's recommendation to direct staff to send a letter to Richland School District One notifying them of their responsibility to cover the costs associated with the June 4, 2013 Special Election. **ACTION: ELECTIONS AND VOTER REGISTRATION, RICHLAND SCHOOL DISTRICT ONE, FINANCE, LEGAL, CLERK OF COUNCIL, ADMINISTRATION**

## **2. Report of Development and Services Committee:**

- a. Expiration of Contracts for Solid Waste Curbside Collection Service Areas 5A, 5B & 7.** A motion was approved to authorize staff to begin new contract negotiations with one or both current contractors for Service Areas 5A, 5B & 7 (alternative 1). A secondary motion to rebid one or more of Service Areas 5A, 5B and 7 (alternative 2) failed. **ACTION: SOLID WASTE, FINANCE, PROCUREMENT, ADMINISTRATION**

### 3. Report of Administration and Finance Committee:

- a. **SC 2013 Legislative Exchange Program Funding Request.** Ms. Dickerson provided an update to Council. A motion to allocate \$25,000 for the April 2013 SC Legislative Exchange program failed. A substitute motion was unanimously approved to grant \$5,000 of the funding request. A motion to reconsider failed. **ACTION: GRANTS, FINANCE, ECONOMIC DEVELOPMENT**
- b. **Town of Eastover's 35th Annual Barbeque Festival Funding Request.** Ms. Dickerson provided an update to Council. A motion was approved to allocate \$10,000 in Hospitality Tax (H-Tax) funds to SERCO, an authorized fiscal agent on behalf of the Town of Eastover, for their 35<sup>th</sup> Annual Barbeque Festival. An amended motion was unanimously approved that the budget of future hospitality recipients be consistent with standard requirements prior to the release of funding. A motion to reconsider failed. **ACTION: GRANTS, FINANCE**

### 4. Other Items:

- a. **Parking Meters Pilot Program Update [ACTION].** Mr. McDonald updated Council on the pilot program, which took place from January 1, 2013 to March 31, 2013. The pilot, which provided better signage, increased enforcement and offered free parking to citizens doing business with the County, received positive feedback. A motion was unanimously approved to accept the recommendation of Mr. McDonald to continue the program and permanently remove but maintain possession of the meters. **ACTION: SPECIAL SERVICES, ADMINISTRATION, SHERIFF'S DEPARTMENT, PUBLIC WORKS**
- b. **Report of the Regional Recreation Complex Ad Hoc Committee:**
  - i. **Recommendations: Regional Recreation Complex.** Mr. Rush provided an update to Council. Council approved the termination of the contract with M.B. Kahn Construction, Inc., which includes two existing Work Authorizations. The vote to reconsider failed. Further, Council directed the Administrator to bring back recommendations for the property, and other associated project-related items, to Council at the Hospitality Tax Budget Work Session. **ACTION: CLERK OF COUNCIL, ADMINISTRATION, LEGAL, PROCUREMENT, FINANCE**
- c. **Report from Transportation Penny Work Session:**
  - i. **Draft Small Local Business Enterprise (SLBE) Program Proposal.** Council directed the Procurement and Legal Departments to prepare recommendations regarding the SLBE Program and to present the proposal to Council within the month. **ACTION: JOINT TRANSPORTATION COMMITTEE, CLERK OF COUNCIL, LEGAL, ADMINISTRATION, PROCUREMENT**
  - ii. **JTC Recommendations.** A motion was unanimously approved to utilize the criteria proposed by the Committee for the prioritization of

the projects as well as additional criteria made by the Conservation Commission for proposed greenways. Council also approved the additional duties for the Transportation Penny Advisory Committee (TPAC). In the future, the Transportation Director will make recommendations on the criteria and weights associated with each criterion. **ACTION: JOINT TRANSPORTATION COMMITTEE, CLERK OF COUNCIL, LEGAL, ADMINISTRATION**

- iii. **Transportation Penny Director.** Council directed staff to readvertise the Transportation Penny Director position. Staff was directed to add "DOT experience preferred" to the job description and for the Administrator to determine to whom the position will report. Council will be provided with this information when it becomes available. **ACTION: JOINT TRANSPORTATION COMMITTEE, CLERK OF COUNCIL, LEGAL, ADMINISTRATION**

5. **Citizen's Input:** One person spoke.

6. **Executive Session:**

- a. **CMRTA Update:** For information only; no action taken.
- b. **Lake Katherine:** Council directed staff to proceed as discussed in Executive Session.

7. **Motion Period:**

- a. **A Resolution honoring Ginny Waller, Executive Director of Sexual Trauma Services of the Midlands, as the 2013 recipient of the Francis Marion University and SC Association of Nonprofit Organizations' (SCANPO) Award for Nonprofit Leadership [MANNING].** Council forwarded this item to the April 23, 2013 D&S Committee meeting. **ACTION: CLERK OF COUNCIL, ADMINISTRATION**
- b. **Resolution honoring Deputy Sheila Aull for heroism in the line of duty [DICKERSON].** Council forwarded this item to the April 23, 2013 D&S Committee meeting. **ACTION: CLERK OF COUNCIL, ADMINISTRATION**
- c. **Resolution honoring the Cedar Creek Community for their donation of \$1,500 to purchase additional lifesaving vests for deputies [DICKERSON].** Council forwarded this item to the April 23, 2013 D&S Committee meeting. **ACTION: CLERK OF COUNCIL, ADMINISTRATION**
- d. **Agencies funded by Richland County discussing budgetary decisions are subject to have Richland County staff present [JACKSON].** Council forwarded this item to the April 23, 2013 A&F Committee meeting. **ACTION: CLERK OF COUNCIL, FINANCE, ADMINISTRATION**

- e. **James Brown, III, Executive Director, Richland County Recreation Commission, advised they have obtained approval from their Board of Commissioners to request funds to purchase 12 1/2 acres of land adjacent to Friarsgate Park in District 1. Currently Friarsgate Park can no longer handle the volume of youth activities taking place there and is at the point of turning them away.**

**District 1 was allotted less than 1% of the funding from the \$50 million Recreation Bond Referendum (.00078% to be exact). The purchase price for the land including closing will be \$520,000.00. Based on the above I am submitting the following motion: Request funding during the upcoming budget meetings to authorize the Richland County Recreation Commission to purchase 12 1/2 acres of land adjacent to Friarsgate Park in the amount of \$520,000.00. [MALINOWSKI]. Council forwarded this item to the April 23, 2013 D&S Committee meeting. ACTION: CLERK OF COUNCIL, ADMINISTRATION**

- f. **Review the ordinance on trash bagging on yard debris. Early results from constituents are the cost of purchasing trash bags is costly and the additional physical work for some residents bagging the leaves is problematic [JACKSON]. Council forwarded this item to the April 23, 2013 D&S Committee meeting. ACTION: CLERK OF COUNCIL, PUBLIC WORKS, ADMINISTRATION**
- g. **National County Government Month Resolution [WASHINGTON]. Council unanimously approved this item. ACTION: CLERK OF COUNCIL, ADMINISTRATION**
- h. **Resolution to recognize Richland County as a Purple Heart County [WASHINGTON]. Council forwarded this item to the April 23, 2013 D&S Committee meeting. ACTION: CLERK OF COUNCIL, PUBLIC INFORMATION, ADMINISTRATION**
- i. **Move that County Council advertise and hire a professional Executive Clerk to Council [MANNING]. Council forwarded this item to a committee that will be formed in the future. ACTION: CLERK OF COUNCIL, HUMAN RESOURCES, FINANCE, ADMINISTRATION**
- j. **Resolution recognizing Cameron Wesley as the first African American Postmaster in the State of South Carolina [JACKSON]. Council forwarded this item to the April 23, 2013 D&S Committee meeting. ACTION: CLERK OF COUNCIL**
- k. **Resolution honoring Dutch Fork Girls Basketball Team on their 2nd State Championship [MALINOWSKI]. Council forwarded this item to the April 23, 2013 D&S Committee meeting. ACTION: CLERK OF COUNCIL**

**8. Adjournment:** Council adjourned at 7:42 p.m.