

**RICHLAND COUNTY GOVERNMENT**



**OFFICE OF THE COUNTY ADMINISTRATOR  
COUNTY ADMINISTRATOR'S REPORT OF COUNCIL ACTIONS  
COUNCIL MEETING**

**May 21, 2013**

**6:00 p.m.**

**Call to Order:** Washington

**Invocation:** Washington

**Pledge of Allegiance:** Washington and the Purple Heart Resolution Recipients

**Presentation of Resolutions:**

- a. Resolution recognizing Richland County as a Purple Heart County [WASHINGTON].** Mr. Washington and Mr. Pearce, on behalf of Council, presented the Resolution to the Purple Heart Recipients.
- b. Resolution honoring Dutch Fork Girls' Basketball Team on their 2nd State Championship [MALINOWSKI].** Mr. Malinowski, on behalf of Council, presented the Resolution to the Dutch Fork Girls' Lady Silver Foxes who had two consecutive undefeated seasons.
- c. Resolution honoring Keenan Girls' Basketball AA State Champions [RUSH].** Mr. Rush, on behalf of Council, presented the Resolution to the Keenan Lady Raiders who won the AA State Championship.
- d. Resolution honoring Deputy Sheila Aull for heroism in the line of duty and honoring the Cedar Creek Community for their donation of \$1,500 to purchase additional lifesaving vests for deputies [DICKERSON].** Ms. Dickerson, on behalf of Council, presented the Resolution to Deputy Aull for her heroism.
- e. Resolution honoring Verna Hatten's 100th Birthday [DICKERSON].** The Resolution will be presented at Cedar Creek Baptist Church.
- f. Resolution recognizing Cameron Wesley Sr. as the first African American Postmaster in the Town of Whitmire [JACKSON].** Mr. Jackson, on behalf of Council, presented the Resolution to Mr. Wesley.
- g. Resolution Honoring Ginny Waller as the 2013 recipient of the Francis Marion University and SC Association of Nonprofit Organizations' (SCANPO) Award [MANNING].** The presentation of this Resolution was postponed.

**Approval of Minutes:**

- a. **Regular Session: May 7, 2013:** Approved as published.

**Adoption of Agenda:** Adopted as published.

**Report of the Attorney for Executive Session Items:**

- a. **Legal Fees - Contractual Matter**
- b. **Personnel Matter**
- c. **Curtiss-Wright Hanger Agreement**

**Citizen's Input:** No one spoke.

**Report of the County Administrator:**

- a. **Budget Update.** Mr. McDonald provided Council with the remaining budget hearing dates as follows:
- Thursday May 23, 2013, 6:00 - 7:00 p.m. - Budget Public Hearing. Agenda items include:
    - Audit/CAFR
    - Recreation Commission
    - Sheriff's Department Bond (Mobile Data Terminals/cameras)
    - Tying up any other loose ends
  - Thursday, May 30, 2013, 6:00 p.m. - Second Reading
  - Thursday, June 6, 2013, 6:00 p.m. - Third Reading

The motions list will be forwarded to Council by May 24, 2013. **ACTION: CLERK OF COUNCIL, FINANCE, ADMINISTRATION, PUBLIC INFORMATION**

- b. **Personnel Matter.** Deferred to Executive Session.
- c. **Transportation Penny Update.**
- Discussions with outside bond counsel regarding the bonds are ongoing. The bond ordinances/bond anticipation notes (BANs) are forthcoming.
    - Discussed with outside legal counsel a proposed IGA between the County and CMRTA. The IGA will include the funding arrangements and will be forwarded to Council prior to third reading.
  - Met with DOT to craft an IGA between the County and the DOT, which will be modeled after Beaufort and York Counties' IGAs, to address project oversight.
  - The Transportation Penny Advisory Committee (TPAC) has met twice and will continue to regularly meet the third Monday of every month in the 4<sup>th</sup> floor conference room.

- The recommendations made by the Procurement Department have been reviewed by the SLBE.
- Staff will bring the local road resurfacing and dirt road paving projects that are being recommended to the Dirt Road Committee.
- Will update the public on the progress of projects, timelines and funding for transportation-related matters.

**ACTION: CLERK OF COUNCIL, LEGAL, PUBLIC WORKS, ADMINISTRATION**

#### **Report of the Clerk of Council:**

- Reminder: Public Works' Luncheon, Wednesday, May 22nd, 11:30 AM-1:30 PM.** Ms. Onley stated that the luncheon will be held at the Public Works' facilities. **ACTION: CLERK OF COUNCIL, PUBLIC INFORMATION, PUBLIC WORKS**
- Turning Leaf Project Graduation, Wednesday, May 29th, 11:00 AM-12:00 PM, Alvin S. Glenn Detention Center.** Ms. Onley stated that the graduation will be held May 29, 2013 from 11:00 AM-12:00 PM at the Alvin S. Glenn Detention Center. **ACTION: DETENTION CENTER, CLERK OF COUNCIL, PUBLIC INFORMATION**
- Community Relations Council Luncheon.** Ms. Onley stated that the annual luncheon which will be held at the Convention Center on June 12, 2013 from 12:00 p.m. to 2:00 p.m.
- County Website Launch.** Council members were encouraged to preview the site by the end of the week before the new website is debuted to the public on May 28, 2013. **ACTION: INFORMATION TECHNOLOGY, CLERK OF COUNCIL**

#### **Report of the Chairman:**

- Business Friendly Task Force Appointees.** Mr. Washington deferred naming the appointees to a later date. **ACTION: CLERK OF COUNCIL, ADMINISTRATION**
- Transportation Penny Advisory Committee - Council Ex-Officio Appointments.** Mr. Washington appointed Mr. Livingston and Mr. Jackson as ex-officio members of the Committee. **ACTION: CLERK OF COUNCIL, LEGAL, PUBLIC WORKS, ADMINISTRATION**
- Joint City/County Task Force Appointments.** Mr. Washington appointed Mr. Washington (himself) and Mr. Rush as members of the Task Force. A third appointee will be designated at a later date. **ACTION: CLERK OF COUNCIL**
- Personnel Matter.** This item was discussed in Executive Session.

## Presentations:

- a. **Midlands Housing Trust Fund (MHTF), Mark Cox, Chairman.** Mr. Cox discussed how the \$100,000 grant given by Richland County has helped rehabilitate five projects which have resulted in 35 energy-efficient affordable housing units in Richland County, and how the MHTF was an integral partner in the Sloan Road Apartment renovation. Mr. Cox would like Council to consider adding MHTF to this year's motions list to acquire additional support from the County.
- b. **Township Auditorium, Aundrai Holloman.** Mr. Holloman, Executive Director, and Andy Horne, Event Manager, gave an update on the Township Auditorium, which worked with 17 new promoters, 11 first-time nonprofit organizations and increased its patronage by 20,000 visitors each year since 2011. *Widespread Panic* performed at the Township as part of its national tour on April 23 and 24, 2013 and brought in approximately 6,000 attendees from 38 states and 300 cities. The Township's goals are to continue co-promoting national, community and local civic opportunities for future events, increase its staffing, and working with interns from USC. Mr. Holloman thanked the Council for its initial investment three years ago, and asked for its continued support going forward.

## Open/Close Public Hearings:

- a. **An Ordinance Approving a budget for and the distribution of the revenues from the one percent (1%) Sales and Use Tax for transportation projects for Fiscal Year 2013-2014 and other matters related thereto.** No one spoke.

## 1. Consent Items:

- a. **[REMOVED] An Ordinance Authorizing the Execution and Delivery of a Fee and Special Source Credit Agreement by and among Richland County, South Carolina, Project Form 1, and Project Form 2 providing for a payment of a Fee in Lieu of Taxes and other matters related thereto [SECOND READING].** Council unanimously gave second reading approval to the ordinance. **ACTION: LEGAL, ECONOMIC DEVELOPMENT, CLERK OF COUNCIL, ASSESSOR, AUDITOR, TREASURER**
- b. **An Ordinance Amending the Fiscal Year 2012-2013 General Fund Annual Budget to approve and appropriate \$63,801 of General Fund Unassigned Balance for purchase of equipment for the Richland County Treasurer's Office [SECOND READING].** Council unanimously gave second reading approval to the ordinance amendment. **ACTION: LEGAL, FINANCE, TREASURER, PROCUREMENT**
- c. **An Ordinance Authorizing the East Richland County Public Service Commission to incur not exceeding \$10,000,000 of General Obligation indebtedness and the levy of ad valorem property taxes in the East Richland**

**County Public Service District to pay debt service thereon [SECOND READING].** Council unanimously gave second reading approval to the ordinance. **ACTION: LEGAL, FINANCE, ASSESSOR, AUDITOR, TREASURER**

- d. **[REMOVED] Use of Eminent Domain to Acquire Property for Completion of Monticello Road Streetscape Construction.** This item was deferred. Staff was directed to determine when County Council most recently exercised eminent domain powers to purchase residential and residential/commercial property. Staff was also directed to provide Council with documentation that notice of eminent domain was provided to the property owner with delivery confirmation and a signed receipt of notice. **ACTION: ADMINISTRATION, COMMUNITY DEVELOPMENT, LEGAL, CLERK OF COUNCIL**
- e. **New Road for the Brookfield Subdivision.** Council unanimously approved the Intergovernmental Agreement between the SCDOT and Richland County for a new road for the Brookfield Subdivision. **ACTION: PUBLIC WORKS, LEGAL**

## 2. Third Reading Items:

- a. **An Ordinance Amending the Richland County Code of Ordinances, Chapter 26, Land Development; Article VII, General Development, Site, and Performance Standards; so as to repeal the Green Code Standards and to have Section 26-186 read as "Reserved."** Council unanimously approved a motion to table the item until alternative language is presented and adopted at the next Zoning Public Hearing meeting. Staff was directed to determine whether the ordinance is still within the time parameters for a public hearing. **ACTION: LEGAL, PLANNING, BUILDING CODES**

## 3. Second Reading Items:

- a. **An Ordinance Amending the Fiscal Year 2012-2013 General Fund Annual Budget to approve and appropriate \$324,000 of General Fund Unassigned Balance for Legal Services in the Legal Department.** Council unanimously gave second reading approval to an ordinance amendment for invoices for legal services for Columbia Venture and SLBE. The precise amounts for each invoice will be provided to Council prior to third reading. A second motion was approved to defer the Election Commission's bill for services pending a review and audit conducted by the Legal Department. **ACTION: LEGAL, FINANCE, ADMINISTRATION**
- b. **An Ordinance Approving a budget for and the distribution of the revenues from the one percent (1%) Sales and Use Tax for transportation projects for Fiscal Year 2013-2014 and other matters related thereto.** Council unanimously gave second reading approval to the ordinance. Staff was directed to provide answers to additional questions that were submitted earlier. **ACTION: LEGAL, FINANCE, ADMINISTRATION, PROCUREMENT, CLERK OF COUNCIL**

#### 4. First Reading Items:

- a. **An Ordinance Amending the Richland County Code of Ordinances; Chapter 17, Motor Vehicles and Traffic; Article I, Regulations Regarding County Owned or Leased Property; Section 17-2, Parking on County Office Property; Subsections (a) and (b); and Section 17-3, Sheriff's Deputies assigned as Security Officers to issue tickets; Subsection (a); so as to limit public parking to two hours and to delete the provisions for parking meters. Council unanimously gave first reading approval to the ordinance. ACTION: SPECIAL SERVICES, ADMINISTRATION, SHERIFF'S DEPARTMENT, PUBLIC WORKS**
- b. **Small Local Business Enterprise ("SLBE") Program. Council gave first reading approval to the ordinance. CLERK OF COUNCIL, LEGAL, FINANCE, ADMINISTRATION**

#### 5. Report of Rules and Appointments Committee:

- a. **Notification of Vacancies**
  - a. **Board of Assessment Appeals-1; there is one vacancy on this board:**

**Eric John Grant, April 6, 2013\***

**\* Eligible for reappointment**

A motion to advertise was unanimously approved. **ACTION: CLERK OF COUNCIL**

- b. **Historic Columbia Foundation-1; there will be one vacancy on this board:**

**John W. Cullum, June 2, 2013**

A motion to advertise was unanimously approved. **ACTION: CLERK OF COUNCIL**

- b. **Notification of Appointments:**
  - a. **Accommodations Tax Committee-2; applications were received from the following:**

**D. Elaine Brown  
Willis Langley**

A motion to readvertise was unanimously approved. **ACTION: CLERK OF COUNCIL**

- b. **Central Midlands Council of Governments-1; an application was**

received from:

**Robert Alan Lapin  
Brenda J. Perryman**

A motion to appoint Ms. Perryman was unanimously approved.

**ACTION: CLERK OF COUNCIL**

- c. **Employee Grievance Committee-2; one application was received from:**

**Sonia Fells, IT**

A motion to readvertise was unanimously approved. **ACTION:**

**CLERK OF COUNCIL**

- d. **Hospitality Tax Committee-1; no applications were received at this time.**

A motion to readvertise was unanimously approved. **ACTION:**

**CLERK OF COUNCIL**

- c. **Discussion From Rules and Appointments Committee:**

- a. **Community Relations-3**

This item was held in Committee pending receipt of information previously requested of staff. **ACTION: CLERK OF COUNCIL**

- b. **Guidelines for Resolutions of Recognition.** A motion was unanimously approved to accept the Committee's recommendation to add Rule 1.7 (b) to the Council Rules to read as follows:

“To allow requests for resolutions honoring or recognizing a citizen or organization to be placed directly on the Agenda and voted on during the Motion period by requesting unanimous consent.” **ACTION: CLERK OF COUNCIL**

**6. Other Items:**

- a. **Report of the Airport Commission**

- a. **Approval of Agreement to Sell Curtiss-Wright Hangar.** This item was deferred to Executive Session.

- b. **An Ordinance Authorizing a Deed to CW Hangar Partners, LLC, for approximately 2.29 acres of land, constituting a portion of Richland County TMS # 13702-09-01A [FIRST READING].** This item was deferred to Executive Session.

- b. **A Resolution to appoint and commission Kelly Wright as a Code Enforcement Officer for the proper security, general welfare, and convenience of Richland County].** Council unanimously approved the Resolution. **ACTION: HUMAN RESOURCES, BUILDING CODES, CLERK OF COUNCIL**

7. **Citizen's Input:** No one spoke.

8. **Executive Session:**

- a. **Legal Fees - Contractual Matter.** This item was discussed outside of Executive Session during the Second Reading Items section of the meeting (Item No. 16).
- b. **Personnel Matter.** Proceed as discussed in Executive Session. **ACTION: HUMAN RESOURCES, LEGAL**
- c. **Curtiss-Wright Hanger Agreement (Item 28 a and b).**
  - (a) A motion was unanimously approved to approve the Agreement contingent upon the ordinance receiving third reading.
  - (b) Council unanimously gave first reading approval to the Deed to CW Hangar Partners LLC.  
**ACTION: LEGAL, ADMINISTRATION, FINANCE**

9. **Motion Period:**

- a. **Have a workshop with Council with South Carolina Department of Transportation ASAP on the IGA with the Penny Sales Tax. The referendum was passed on November 6, 2012, the county starts collecting the penny on May 1, 2013. Currently we do not have an IGA or a Transportation Director/Engineer. This is a priority and needs to be done immediately. Every day without a transportation person and an IGA puts us behind [JACKSON].** This item was forwarded to the June 25, 2013 A&F Committee meeting.  
**ACTION: ADMINISTRATION, LEGAL, FINANCE, CLERK OF COUNCIL, ASSESSOR, AUDITOR, TREASURER**
- b. **I move to direct staff to draft appropriate language so as to codify unsafe housing regulations within Chapter 6 of the County Code of Ordinances, which are consistent with the International Property Maintenance Code as amended [RUSH].** This item was forwarded to the June 25, 2013 D&S Committee meeting. **ACTION: LEGAL, PLANNING, COMMUNITY DEVELOPMENT, BUILDING CODES, CLERK OF COUNCIL**

10. **Adjournment:** Council adjourned at 8:58 p.m.