



Richland County Council

SPECIAL CALLED MEETING

March 31, 2020 – 6:00 PM

Council Chambers

2020 Hampton Street, Columbia, SC 29204

1. **CALL TO ORDER** The Honorable Paul Livingston, Chair
Richland County Council

2. **ADOPTION OF AGENDA** The Honorable Paul Livingston

3. **COVID-19 UPDATE** Leonardo Brown, County Administrator

4. **REPORT OF THE CORONAVIRUS AD HOC COMMITTEE** The Honorable Paul Livingston
 - A. **RELIEF EFFORTS:**
 1. Economic (businesses)
 2. Public Safety
 3. Food Services
 4. Other Assistive Initiatives (Rent, Utilities, etc.)

 - B. **LEGAL GUIDANCE** Larry Smith, County Attorney
 1. Stay at Home Ordinance
 2. Hospitality Tax

 - C. **UPDATES** Leonardo Brown, County Administrator
 1. Health Cooperatives
 2. United Way Collaboration
 3. Garage Service Contract
 4. State & Federal Legislative Assistance

5. **ADJOURNMENT**



SECTION II: COVID-19 EMERGENCY MANAGEMENT RESPONSE

EMERGENCY OPERATIONS CENTER

On March 13, 2020, President Trump issued a national emergency declaration (EM-3470) in response to the COVID-19 pandemic. Since that time the nation in general and South Carolina in particular has experienced an exponential increase in both the number of confirmed infections and deaths.

In accordance with the South Carolina Emergency Management Division (SCEMD), Richland County is currently functioning under Operational Condition (Op Con) 2, "Enhanced Awareness". Op Con 2 indicates a disaster or emergency is likely to affect the county. Richland County's Emergency Operations Center (EOC) is partially activated, and applicable Emergency Support Functions (ESF) are initiated.

RESOURCE REQUESTS

One of the key functions of the EOC during Op Con 2 is to act as a clearinghouse, facilitator and liaison for Richland County's emergency response and community logistical needs. The computerized "Palmetto" system is a standardized process utilized by Richland County and all other South Carolina EOC's to communicate and track those needs with SCEMD by way of resource requests. This system ensures each need requested is identified and tracked until completion. In some cases, completion may mean the request cannot be currently filled due to availability limitations from County, State, or Federal resources. In these instances, the requesting agency is notified in order to seek other resource avenues. It should be noted, there are costs associated with providing materials related to the resource requests. Public agencies may recover up to 75% of eligible costs through FEMA's Public Assistance (PA) program; however, private agencies must depend on funds available through the Department of Health and Environmental Control grant availability. The agency making the request is responsible for tracking and funding of the materials received.

Currently Richland County has entered and is tracking over one hundred (100) resource requests submitted by both public agencies and the private sector.

Due to the continuing exponential growth in confirmed Covid-19 cases in South Carolina, RCESD conducted a needs assessment for Richland County agencies projected over the next ninety (90) day period.

SURVEY SUMMARY

For the following Richland County Agencies:

RCSD – RCESD – RCEMD – AGDC – CORONER – OPERATIONAL SERVICES – CRFD:

NOTE: *Marketplace demand and limited product availability will affect the final amount of products received as well as the actual costs thereof.*

PERSONAL PROTECTIVE EQUIPMENT (PPE)

RCSD

PPE ITEM	QUANTITY	PROJECTED COST	PA ELIGIBLE 75%
GOWNS	800	\$840.00	YES
MASKS	5,600	\$9,128.00	YES
EYE PROTECTION	800	\$3,552.00	YES
GLOVES	9,000	\$1,350.00	YES
BOOTIES	N/A	\$0.00	YES
TOTAL		\$14,870.00	

RCESD

PPE ITEM	QUANTITY	PROJECTED COST	PA ELIGIBLE 75%
GOWNS	40,000	\$42,000.00	YES
MASKS	40,000	\$65,200.00	YES
EYE PROTECTION	40,000	\$177,600.00	YES
GLOVES	100,000	\$15,000.00	YES
BOOTIES	N/A	\$0.00	YES
TOTAL		\$257,800.00	

RCEMS

PPE ITEM	QUANTITY	PROJECTED COST	PA ELIGIBLE 75%
GOWNS	150,000	\$157,500.00	YES
MASKS	150,000	\$244,500.00	YES
EYE PROTECTION	150,000	\$666,000.00	YES
GLOVES	400,000	\$60,000.00	YES
BOOTIES	N/A	\$0.00	YES
TOTAL		\$1,128,000.00	

AGDC

PPE ITEM	QUANTITY	PROJECTED COST	PA ELIGIBLE 75%
GOWNS	10,000	\$11,500.00	YES
MASKS	81,000	\$132,030.00	YES
EYE PROTECTION	250	\$1,110.00	YES
GLOVES	81,000	\$12,150.00	YES
BOOTIES	N/A	\$0.00	YES
TOTAL		\$156,790.00	

CORONER

PPE ITEM	QUANTITY	PROJECTED COST	PA ELIGIBLE 75%
GOWNS	4,500	\$4,725.00	YES
MASKS	8,100	\$13,203.00	YES
EYE PROTECTION	2,340	\$10,389.60	YES
GLOVES	19,800	\$2,970.00	YES
BOOTIES	8,100	\$1,944.00	YES
TOTAL		\$33,231.60	

OPERATIONAL SERVICES

PPE ITEM	QUANTITY	PROJECTED COST	PA ELIGIBLE 75%
GOWNS	N/A	\$0.00	YES
MASKS	500	\$815.00	YES
EYE PROTECTION	500	\$2,220.00	YES
GLOVES	1,000	\$150.00	YES
BOOTIES	N/A	\$0.00	YES
TOTAL		\$3,185.00	

CRFD

PPE ITEM	QUANTITY	PROJECTED COST	PA ELIGIBLE 75%
GOWNS	20,000	\$21,000.00	YES
MASKS	20,000	\$32,600.00	YES
EYE PROTECTION	20,000	\$88,800.00	YES
GLOVES	40,000	\$6,000.00	YES
BOOTIES	N/A	\$0.00	YES
TOTAL		\$148,400.00	

TOTAL PROJECTED PPE COST (COUNTY AGENCIES)**\$1,742,276.60****OVERTIME PROJECTIONS**

AGENCY	PROJECTED COST	PA ELIGIBLE 75%
RCSD	\$250,000.00	YES
RCESD	\$90,000.00	YES
RCEMS	\$510,000.00	YES
AGDC	\$0.00	YES
CORONER	\$0.00	YES
OP SERVICES	\$0.00	?
CRFD	\$250,000.00	YES
TOTALS	\$850,000.00	

OTHER PROVISIONS

DECONTAMINATION/SANITATION SUPPLIES (AGGREGATE AMOUNTS)

PPE ITEM	QUANTITY	PROJECTED COST	PA ELIGIBLE 75%
HAND SANITIZER - Individual	4,000	\$14,000.00	YES
HAND SANITIZER – Station Refills	2,000	\$20,000.00	YES
DISINFECTING WIPES- Tubs	1,000	\$2,900.00	YES
ANTI MICROBINAL SOAP - Gallons	200	\$7,000.00	YES
BLEACH – Gallons	50	\$3,721.00	YES
DISINFECTING SPRAY – Aerosol Cans	2,000	\$16,600.00	YES
PAPER TOWELS – Dispenser Rolls	1,000	\$5,333.33	YES
DISINFECTING CLEANER (409) - Bottles	1,000	2,740.00	YES
VIONEX WIPES - Tubs	500	\$7,545.00	YES
TOTALS		\$79,839.33	

FOOD SERVICE (1ST RESPONDERS)

In the event food service facilities become unreliable, we are currently in the planning process with The Salvation Army of the Midlands in a collaborative effort to establish strategically located food service stations for our 1st Responders. We anticipate having to serve up to 600 meals per day. With the social distance construct in mind, all meals will be designed as take away only.

The Salvation Army will be responding to us in the next few business day with a proposed service model and associated costs. These costs are PA eligible for 75% reimbursement.

This section will be updated as information becomes available.

HOMELESS SERVICES

Currently United Way of the Midlands data indicates homeless population centers and encampments are primarily located in the City of Columbia. However, we remain ready to assist in relief efforts. Prisma Health is currently working with DHEC to determine locations and logistics support for this effort.



SECTION III: COVID -19 RECOVERY

COMMUNITY PROFILE & IMPACT OVERVIEW

The below assessments are derived from general assumptions related to current outcomes and effects associated with how public and private entities are responding to COVID-19. These assumptions must take into consideration several factors based upon current impacts:

- Confirmed cases will continue to grow. Over the past four weeks, according to provisional data from SCDHEC as of 4:28pm on March 26, confirmed cases of COVID-19 increased six (6) to 456 across the state over three and a half weeks. SCDHEC projects the number of confirmed cases will continue to climb, with an increase in reported cases daily.
- As of March 26, the average age of persons with confirmed cases is 52 years old. The median age of persons within confirmed cases is 54 years of age.
- Per emergency declarations, the Governor enacted and imposed measures to protect the public health of citizens and limit the spread of the coronavirus. These measures include limiting the amount of people able to gather publicly and restricting dine-in/sit-down food service. These actions directly affect several business sectors, specifically food service and jobs related to recreation and entertainment.
- Similarly, the City of Columbia issued several emergency provisions, like in nature, to food service, but has gone further to impose a shelter-in-place order to be effective 12:01 am on Sunday, March, 29. This shelter-in-place limits the activity of business within the City by type and function. While this does not directly affect County businesses, it does affect County citizens who work within the City limits.
- Generally, there have been several voluntary shutdowns in response to COVID-19. Some businesses have undertaken indefinite closures, in part, to protect workers during the epidemic. While some have voluntarily closed, the limitations placed upon businesses caused and/or has the potential to cause layoffs of employees during this time.
- Three major sectors are likely to experience impacts: retail trade; accommodations and foodservice; and arts, entertainment, and recreation.

Based upon these factors, deriving at certain assumptions will provide a rationale for making predictions toward certain outcomes:

1. Confirmed cases will only increase over a period of 2-3 weeks, with cases per day steadily rising. Those who are most likely to contract the virus are older individuals over the age of 50.
2. Businesses within three major sectors are likely to have the most disruptions related to shutdowns as a response to COVID-19. Restaurants that do not operate drive-thrus, provide take-out or carryout, or cannot quickly transition their business model to supply either, are most likely to see indefinite closures related to the virus. Retail trade businesses are likely to see voluntary shutdowns if not involved in a mandatory shutter through a shelter-in place mandate. As such,

businesses within these sectors and the others mentioned previously, are most likely to enact layoffs for workers.

3. With layoffs, temporary closures and like circumstances occurring or potentially occurring, lower-wage and/or hourly workers are the most vulnerable. These individuals are likely to have the least amount of savings and other types of financial resources available to them in the event of an economic downturn as is occurring with the pandemic. However, it is also worth noting that many workers in essential services are likely within these classifications.
4. Areas where there are already vulnerabilities, issues or difficulties will likely see them exacerbated to some extent. This is most likely true for areas where businesses are struggling and areas with significant populations of workers who are likely to experience layoffs or see closures of their places of employment.

SOCIAL VULNERABILITY

Per these assumptions, using available data indicators (2017 LEHD Origin-Destination Employment Statistics), certain areas display an increased vulnerability related to COVID-19 outcomes.

For areas with workers over the age of 50, most are concentrated in downtown Columbia or near the I-20 and I-77 interchange. Workers 55 and over make up about 22.5% of all workers within the County. These areas would have increased risk of workers susceptible to contracting the virus (Attachment A). In terms of where these workers are located, they are relatively spread out across the County with large portions in the Northeast near Lake Carolina and Blythewood and the Northwest near Irmo, Dutch Fork and Spring Hill (Attachment B).

When looking at areas with businesses most vulnerable to experience impacts due to closures and/or modified hours, locations in the Northeast around Sandhills and Sparkleberry areas, the Dentsville area of Two Notch Rd, Irmo and Harbison area and along Garners Ferry Rd near I-77 are areas with significant numbers of jobs (Attachments C, D, and E). The “Retail Trade” sector makes up about 9.4% of all jobs within Richland County. Jobs related to “Arts, Entertainment, and Recreation” are relatively scattered with high concentrations around Sandhills and Sparkleberry, Dentsville, downtown Columbia and the Zoo. This sector makes up around 1.4% of total jobs within the County. Areas with significant amounts of jobs in “Accommodation and Food Services” include most of downtown Columbia, the Dentsville Two Notch area, the Clemson Rd Corridor and Broad River Road near I-20. This sector comprises about 10.2% of all jobs within the County.

Attachments F through H provide counts of to the top 10 census tracts where jobs are located for the three, aforementioned sectors.

In terms of where and how workers may be impacted, the top 10 census tracts where workers in the three, specified sectors live are provided for in Attachments I through K, which mirrors the areas identified above for workers 55 and over at greater risk of contract the virus. These areas are Northeast Richland near Lake Carolina and Blythewood and the Northwest near Irmo, Dutch Fork and Spring Hill. Likewise, these can be compared to areas of social vulnerability and/or lifeline impact factors regarding where and how circumstances could be deemed worse for residents (Attachments L, M, and N). In addition to this, lower-wage and hourly workers would be likely to face more dire circumstances financially due to layoffs

or closures and subsequent reductions in funds. The top 10 census tracts with total workers are detailed in Attachment O.

ATTACHMENTS

A – Work Area Profile, Workers Aged 55 and Over

B – Home Area Comparison, Workers Aged 55 and Over, Top 10 Census Tracts

C – Work Area Profile, Retail Trade Sector

D – Work Area Profile, Arts, Entertainment, and Recreation Sector

E – Work Area Profile, Accommodation and Food Service Sector

F – Work Area Comparison, Retail Trade Sector, Top 10 Census Tracts

G – Work Area Comparison, Arts, Entertainment, and Recreation Sector, Top 10 Census Tracts

H – Work Area Comparison, Accommodations and Food Service Sector, Top 10 Census Tracts

I – Home Area Comparison, Retail Trade Sector, Top 10 Census Tracts

J – Home Area Comparison, Arts, Entertainment, and Recreation Sector, Top 10 Census Tracts

K – Home Area Comparison, Accommodations and Food Service Sector, Top 10 Census Tracts

L – Richland County Social Vulnerability Index

M – Richland County Potential Community Lifeline Impact Index

N – Richland County SoVi and PCLII

O – Home Area Comparison, Workers Making \$1,250 per month or less



BUDGET & FINANCE

Staff recommends a phased approach to allocating funds for COVID-19 response. The initial phase would look for the opportunities of greatest, potential impact using cash on hand. Subsequent phases of this strategy would look to identify additional resources for funding community needs, as identified.

GENERAL FUND BUDGET ANALYSIS

The Fiscal Year 2020 Budget projected \$172.6M in General Fund revenue. Based on January financials, which would have been captured in advance of COVID-19 and its varied impacts, and previous fiscal year trends, the County looks to be on target to generate between \$173 - \$175M in General Fund revenue.

Early projections indicate property-tax related revenue, and in particular LOST (Local Option Sales Tax), stand to be significantly impacted. At this time, Budget projects \$1.5 - \$2M in lost revenue [worst-case scenario]. Considering potential impacts to the budget as a result of COVID-19, GF Revenue projections could be as low as \$171 - \$173M, which is just north of the \$172.6M budgeted.

As Budget staff analyze numbers over the next sixty (30) to (90) days, the above projections will be refined. Losses in Hospitality and Accommodations Tax revenues are also anticipated.

It is important to note that all numbers quoted above projections and are subject to change.

PHASE I

As is stated above, the staff recommended approach is to rely on cash on hand in the initial phase of the County's COVID-19 response. An explanation of available funds follows below:

Phase I = \$1.9M:

- **\$900K** in the Assigned Fund Balance (residual funds from the 1.5M Council approved for disaster recovery in response to the 2015 flood)
- **\$1M** in the Committed Fund Balance that was possibly set aside by previous Councils to perpetually fund Disaster Recovery (this is the origin of these funds as determined via preliminary analysis, staff will continue research)

In subsequent phases of the County's response plan, Administration, Emergency Management and Budget & Grants staff will work to identify funds for community needs, as they are identified. Possible funding sources include:

- FEMA
- SBA
- USDA
- HRSA
- DOJ



CDBG FUNDS

Preliminary research by staff indicates the following as pertain to the County's allocation of CDBG funds:

Essential projects:

- Current Operation One Touch minor home rehab projects – projects have already been bid out and/or construction is underway
- Shakespeare Crossing – funds have been awarded to grantee and project is currently under construction
- Public Service Projects – funds have been awarded to grantees and the entire 15% cap has been allocated
- Current Commercial Façade Grant – Broad River Road projects – funds have been awarded to contractors and projects are currently under construction

Staff is defining essential projects as those where funds have already been awarded to grantees and/or projects are currently under construction.

Projects staff recommends postponing:

- Atlas Road Park – although funds have been allocated, no design plans have been completed and funds could be allocated in future years.
 - Total available funds from FY18 and FY19: \$235,000
- Operation One Touch funds – This program is not accepting new applications or processing existing applications due to staff shortage and the need for applications to be taken and processed in-person due documentation requirements to establish eligibility
 - Total available funds from FY19: \$100,000
- Commercial Façade Grant – Broad River Road funds – funds for current projects are being drawn down from FY18 since the South Edisto project was eliminated.
 - Total available funds from FY19: \$399,000

If the body elects to move forward as recommended above, the approximate total of available funding would be approximately **\$730,000**.

As these are federal dollars, any reallocation will still have to meet CDBG eligibility requirements and be approved via an amended Action Plan. Any reallocation of funds, even for pandemic response, is a substantial amendment with requirements for public hearing and public comment period.

A complete breakdown of HUD funding as administered by the Community Development division of the Community Planning & Development department follows below along with a high-level overview of allowable uses. At this time, there is no indication that other funding sources, beyond CDBG, can be reallocated for pandemic response.

HUD FUNDING SOURCES & COUNTY BALANCES

HUD FUNDING CLASSIFICATION	TOTAL AVAILABLE UNSPENT BALANCE PER COUNTY	ALLOWABLE USES	COMMENTS
HOME	\$788,318.68	Homeownership assistance, housing rehabilitation and reconstruction, Community Housing Development Organizations (CHDOs)	
CDBG	\$1,778,812.90	<ul style="list-style-type: none"> • Acquisition of real property • Relocation and demolition • Rehabilitation of residential and non-residential structures • Construction of public facilities and improvements, such as water and sewer facilities, streets, neighborhood centers, and the conversion of school buildings for eligible purposes • Public services, within certain limits • Activities relating to energy conservation and renewable energy resources • Provision of assistance to profit-motivated businesses to carry out economic development and job creation/retention activities 	HUD issued specific guidance for allowable activities related to COVID-19 in an attached guide. [ATTACHMENT P]
CDBG-DR	\$5,967,735.04	Continuing, long-term recovery efforts related to unmet housing, economic development, and infrastructure needs for qualified disasters	
CDBG-MIT	\$0.00	Hazard mitigation activities based on mitigation needs assessment designed to increase resilience to disasters and reduce or eliminate the long-term risk of loss of life, injury, damage to and loss of property, and suffering and hardship, by lessening the impact of future disasters for grantees recovering from qualifying 2015, 2016, and 2017 disasters	Action plan has not been submitted to and approved by HUD to receive funds eligible to draw down

FEES & PENALTIES

COUNTY OFFICES

Richland County Government offers a variety of online payment options, all of which have convenience fees. Credit card companies charge these fees every time a card is used. Places like stores, gas stations and pharmacies increase their prices to compensate for credit card transaction fees while other organizations, like local governments, charge these fees at the point-of-sale.

Richland County uses SCGOV to process credit card payments. They operate on a state contract that charges 1.7% + \$1.00 on every transaction. The 1.7% is paid through a blended rate to the credit card companies, and the \$1.00 is paid to SCGOV. At this time, Visa, MasterCard, Discover and American Express are still charging these fees, including on groceries and medicine, and there is no indication that these will be waived in response to COVID-19. As such, if the fees are waived for the customer at the point-of-sale, they will need to be accounted for elsewhere. SCGOV has been unable to pay the fees on behalf of the state or its subdivisions to date.

The Treasurer's Office requested that SCGOV remove the \$2.50 fee for using the e-check option, so customers could be ushered toward that payment method. However, no agreement has been reached to date.

As credit card companies are still charging credit card fees, some governments have opted to absorb these fees on behalf of their taxpayers. If Richland County Council were to consider this option, it is estimated that doing so would require \$100,000 - \$150,000 per month or more based on the level of customer use.

ELECTED & APPOINTED OFFICIALS

AUDITOR'S OFFICE

The Auditor's Office adds a 10% penalty on business personal property returns received after April 30, 2020. Given the impacts of COVID-19, businesses that report business personal property assets to the Richland County Auditor's Office will have until June 1, 2020 to file a return. The Auditor's Office is extending the deadline without assessing the 10% penalty. Businesses can use the online process at www.richlandcountysc.gov/auditor.

Automobile taxes vary in due date according to the month the current registration expires. The County does not assess penalties for late payments. However, the DMV does routinely assess such penalties when registration fees are due on the tax bills. Given the impacts of COVID-19, the DMV is waiving all penalties until July 1, 2020.

TREASURER'S OFFICE

The Treasurer's Office oversees the deadlines associated with delinquent tax sale and is currently vetting possible paths forward in response to COVID-19. Under routine circumstances, delinquent notices are mailed mid-April and a final, \$85.00 fee is assessed at the end of May.

The Treasurer’s Office is currently considering a deadline extension of approximately four (4) to six (6) weeks but must be mindful of legal timelines, which could impede the hosting of the annual tax sale, forgoing approximately \$4 million in tax revenue with impacts to Richland County and its subdivisions.

PARTNERSHIPS AND COLLABORATION FOR SERVICE DELIVERY

Staff recommends establishing a methodology for vetting all community partners with whom the County engages to administer programs and services in response to COVID-19. The aforementioned criteria and/or methodology will be established at the staff level, and vetted through proper Committee and Council processes as this document is updated.

Government & Community Services provided the below information as a guide to organizations across Richland County that provide essential services. The below list is not all-inclusive, but reflects organizations with whom GCS works and/or worked in the past. Government & Community Services staff will continue to research and identify possible community partners as relates to this and other County efforts. Organizations are listed alphabetically by the category of human need they address.

Table of Contents

Food

FoodShare SC 13
 Harvest Hope Food Bank 13
 Senior Resources..... 14

Shelter

Family Promise of the Midlands 15
 Transitions..... 16

Healthcare

Eau Claire Cooperative Health Center 16
 The Free Medical Clinic..... 17

Transportation

The COMET 17
 The Lourie Center/5 Points Wheels 18

Holistic Human Needs

Christ Central Ministries 18
 The Cooperative Ministry 19
 Serve & Connect 20

Information Share

Richland County Library 21

FOOD

FOODSHARE SC

Contact: Beverly Wilson | info@foodsharesc.org | 803-851-4461

Website: <https://foodsharesc.org/>

Mission/Function: FoodShare's goal is to enhance the quality of life of community members by creating access to fresh affordable food, quality cooking, and skills education. Its work revolves around three tenets: community empowerment and engagement, increased financial opportunity, and physical revitalization. These tenets are evident among FoodShare's core programs: the Fresh Food Box and Culinary Medicine cooking classes. FoodShare also values and provides opportunities for community members to be leaders in the FoodShare movement through its Partner Site, Neighborhood Coordinator, and NeighborShare programs. Without FoodShare, many neighborhoods and communities would not have access to affordable fresh produce. This access is currently limited by where people live, their racial and ethnic background, age, income, and whether or not a family has reliable transportation. FoodShare is a consistent and reliable alternative to grocery shopping for fresh produce.

COVID-19 Impact: In partnership with produce distributor Senn Brothers, FoodShare launched its Farmers2Neighbors program to provide a way to get the supply chain operating again, put low-wage workers back to work, and get high-quality fresh produce to people's homes. As produce is delivered to Senn Brothers, they re-employ or retain workers to sort and pack produce into boxes that the community can order for \$21 per box. Boxes are then delivered to a neighborhood coordinator out in the community, who then organizes pickups and/or deliveries for their neighborhood. To prevent the spread of COVID-19, FoodShare has published precautionary measures on its Farmers2Neighbors web page.

Programs/Performance: FoodShare's Fresh Food Boxes come in two sizes: large (\$20 cash/\$10 SNAP with a Healthy Bucks credit to cover the remaining cost) and small (\$10 cash/\$5 SNAP with a Healthy Bucks credit to cover the remaining cost). Each Fresh Food Box includes 12 to 15 varieties of fresh fruits and vegetables. Contents change weekly, offering buyers an affordable and exciting way to eat healthy food. Bulk buying at wholesale prices makes our boxes more affordable than buying produce at retail stores.

HARVEST HOPE FOOD BANK

Contact: Wendy Broderick | wbroderick@harvesthope.org | 803-254-4432, x1130

Website: <https://www.harvesthope.org/>

Mission/Function: The mission of Harvest Hope Food Bank (HHFB) is to provide for the needs of hungry people by gathering and sharing quality food with dignity, compassion and education. HHFB began in 1981 as the result of a shared vision of business leaders and the faith community who set out to provide for the hungry in Columbia. Since then, Harvest Hope has increased its mission to feed the hungry across 20 counties of South Carolina. To assist in identifying pockets of poverty and hunger across these counties and the distribution of food to hungry people across our service area, Harvest Hope partners with 439 member non-profit agencies. HHFB is not only one of the largest food bank providers in the state, but they provide food for hundreds of pantries as well. They also have the facility and space to assist people with proper social distancing due to COVID-19. If needed, Harvest Hope could strategically locate themselves across the county to properly serve individuals and families in need.

COVID-19 Impact: HHFB reports that recently the number of people stopping by have doubled, if not tripled, since the coronavirus outbreak. Between Monday, 3/16/2020 and Tuesday, 3/24/2020, HHFB served 13,886 individuals in its two pantries. They also served 230 additional feeding sites. All together

they have served 366,967 meals (or distributed 440,361 pounds) via 232 feeding sites. Food Lion will be donating \$30,000 to HHFB to help deliver about 35,000 meals to Columbia residents in need of food amid the COVID-19 pandemic. HHFB also partnered with local restaurants to help distributed donated food from Sysco to service industry workers who have been affected by COVID-19 on Thursday.

Programs/Performance: In fiscal year 2018, HHFB distributed 22.9 million meals (approximately 40,425 people a week or 708,369 total households) to provide hunger relief for individuals in its service area.

SENIOR RESOURCES

Contact: Andrew Boozer | aboozer@seniorresourcesinc.org | 803-252-7734, x261

Website: <https://www.seniorresourcesinc.org/>

Mission/Purpose: Senior Resources is a non-profit organization that coordinates services, provides resources, and encourages the personal choices that allow Midlands' area senior citizens to remain independent. Their services touch the lives of more than 4,000 Midlands residents. No other organization in Richland County, as is currently known to staff, provides the extensive amount of food and wellness opportunities that Senior Resources offers.

COVID-19 Impact: In mid-March, Senior Resources immediately mobilized its Emergency Senior Nutrition Program Drive-Thru Service to serve additional needs in the senior community throughout the County. See the details below.

Programs/Performance:

- Home Delivered Meals – Last year, 880 clients received 150,068 meals in their homes. These meals were delivered by volunteers who drove nearly 65,000 miles and gave more than 22,000 hours of their time. Senior Resources staff and volunteers continue to deliver meals to all existing program participants and to all seniors who typically attend one of our four senior centers. This includes 515 of the most food insecure and homebound seniors in Richland County, who are receiving 2,630 meals per week. Meals are delivered to seniors' doorsteps in packs of 5 frozen meals, plus milk, bread, and fruit for the week. Senior Resources also provides, upon request, microwaves to seniors who need them to reheat the frozen meals if they do not have one in the home. Expanded services are reliant on screenings by a social worker from SRI or CMCOG, and other regulations that can take days or weeks to navigate. This does not meet current emergency needs for senior citizens who are not homebound but do not have the income for takeout/delivery services nor want to put themselves at risk going for groceries.
- Emergency Senior Nutrition Program Drive-Thru Service – This emergency service began Monday, 3/23/2020, with weekly service to 12 sites throughout the county. This brand new pilot program is already serving as a model to other municipalities that wish to mirror it. The sites rotate throughout the week, with four sites operating on Monday, Wednesday, and Friday. The sites provide broad access, including urban, suburban, and rural access points. During the first day of service, 3/23, all seniors were served at Broad River Road, Oak Street Columbia, Hopkins, and Garners Ferry locations. **Total served was 586 seniors, 2,930 meals.** During the second day of service, 3/25, the food supply did not meet demand at North Main Columbia, Blythewood, Eastover, and Parklane. **Total Served was 685 seniors, 3,425 meals.** Each location ran out of food, and Senior Resources estimates that 160 seniors were turned away in total from all locations,

coming up short at least 800 meals to meet demand. When possible, Senior Resources is redirecting supply to meet the demand for Week Two; however, with all sites running out of food on Day Two as word spread of the program, Senior Resources does not have an additional supply of funds/food to increase the quantity at individual sites.

- Senior Wellness Centers – Last year, 107 clients enjoyed 12,371 congregate meals, and participated in more than 1,000 physical fitness sessions and countless hours of fellowship at our four Wellness Centers.
- Transportation – Senior Resources provided nearly 120,000 miles of transportation to 127 clients who did not have their own means of transportation.
- Information & Referrals – At last report, 2,400 information and referral contacts were made.
- Home Care Services – At last report, 8,795 hours of home care services were provided to frail seniors who needed light housekeeping, personal care, companionship or caregiver respite.
- Senior Companions – At last report, 60 Senior Companions provided 41,770 hours of companionship and respite.
- Foster Grandparents – At last report, 94 Foster Grandparents provided 73,221 hours of mentoring and tutoring to 1,052 at-risk students.

SHELTER



FAMILY PROMISE OF THE MIDLANDS

Contact: Jeffrey Armstrong | director@familypromisemidlands.org | 803-832-4765

Website: www.familypromisemidlands.org

Mission/Purpose: Family Promise is a national, non-profit initiative founded in 1986. With affiliates in more than 180 U.S. cities, Family Promise brings the faith community together to help families regain their housing, their independence, and their dignity. It offers opportunities for volunteers of all faiths to reduce homelessness and transform lives. Family Promise of the Midlands helps local families who are experiencing situational homelessness achieve sustainable independence by providing temporary shelter in unused rooms/areas of participating houses of worship in the Midlands; support services for budgeting, job and life skills; transportation; assistance in securing/maintaining permanent housing; and resources and referrals.

COVID-19 Impact: Family Promise is one of the few agencies that can house and serve families that, as a whole, may suffer the immediate and ongoing economic impacts of COVID-19.

Programs/Performance: Last year, Family Promise assisted an additional 1,556-plus families and individuals who did not join its program, either by providing support to enable them to remain independent or by referring them to other nonprofits in the Midlands. Currently, 16 host congregations in the Midlands take turns housing three families or 14 people for one week, approximately once a quarter. They provide volunteers, meals, and a welcoming atmosphere by transforming classrooms and other areas into comfortable living and sleeping spaces for participating families. In addition, 16 support congregations provide volunteers and other resources. Between the host and support congregations, which include numerous denominational and independent faith communities, hundreds of people engage in this important work.

TRANSITIONS

Contact: Craig Currey | ccurrey@transitionssc.org | 803-708-4861

Website: <https://transitionssc.org/>

Mission/Purpose: Transitions is the Midlands Largest Homeless Center providing homeless men and women ages 18 and older access to our day center, hot meals, showers, service providers and housing. Clients receive services right here at Transitions, to help them to stabilize their lives, increase their income, and secure permanent housing.

COVID-19 Impact: Transitions is one of the only shelter facilities still taking in homeless individuals, as others have had to close their doors due to potential COVID19 exposure. Without Transitions, people will have nowhere else to go.

Programs/Performance: Utilizing 260 total beds (172 male/88 female), Transitions offers four levels of housing: emergency beds for 30 days (82 male/29 female); emergency hospital referrals/convalescent beds (9 males/5 females); program beds for 90 days (58 male/27 female); and extended program beds for 180 days (32 male/32 female). Of the 9,668 clients that MACH reported, 57% were engaged at Transitions. Since its opening, Transitions has served 13,555 unique clients (3,757 served in FY19) and filled over 701,000 beds (93,000 FY19 at 98% capacity). Over its history, Transitions has placed 2,411 clients in permanent housing (372 in FY19), with 7,978 clients making positive moves (1,147 in FY19). Demographic highlights of the clientele served in FY19 include:

- Residency – 85% from SC (80% MACH, 57% are from Richland County, 14% are from Lexington County)
- Gender – Male, 70%; Female, 29%; Transgender, <1%
- Race - African American, 64%; Caucasian, 33%; Other, 3%
- Age - 24 and under, 8%; ages 25-34, 19%; ages 35-44, 20%; ages 45-61, 43%; ages 62 and over, 10%
- Veterans - 9% Veterans (91% male)
- Chronic Homelessness - 17%
- Health Insurance - 35% report health insurance, 24% report non-cash benefits (ex. SNAP)
- Income/Employment - 43% had income (14% employed) at entry
- Disability - 59% chronic health or disabled
- Substance Abuse - 50% (self-report)
- Mental Illness - 48% (self-report)

HEALTHCARE

EAU CLAIRE COOPERATIVE HEALTH CENTER

Contact: Delgado Cantave, MBA | 803-733-5969

Website: <http://www.ecchc.org/>

Purpose/Mission: Eau Claire Cooperative Health Center (the Cooperative) was founded with the purpose of addressing the primary health care needs in the Eau Claire community, which was Columbia, South Carolina's largest underserved collection of low-income neighborhoods. Dental services and behavioral health services were added in 2002, followed by pharmacy services in 2004. Seasonal workers, homeless healthcare, and HIV/AIDs care programs were added in 2012. The Cooperative was later awarded a national healthcare innovation grant to pilot a home-based care program. The Cooperative has published

peer-reviewed original research in conjunction with the Medical University of South Carolina and precepts nursing and medical students from multiple institutions.

COVID-19 Impact: ECCHC is another alternative for people of all incomes instead over emergency room visits with potential exposure to COVID19. They also do not reject service due to inability to pay.

Programs/Performance: The Cooperative has now grown into a four-county, multiple-outlet, primary care group serving families of all income levels. It has over 50 primary care doctors, physician assistants, and nurse practitioners who specialize in family medicine, internal medicine, women's health, behavioral medicine, dentistry, and many other areas of medicine. The Cooperative describes itself as South Carolina's largest and most cost-effective community health center system, with an annual patient base exceeding 58,000 individuals. A sliding fee scale is available for families in economic distress, and no one is denied care due to an inability to pay. The Cooperative also offers its Health Care for the Homeless Program, serving patients that live on the street, in shelters, or in transitional housing. Working within two community facilities (Transitions and The Cooperative Ministry), the Cooperative delivers healthcare (including substance abuse and mental health services) and case-management services to homeless persons throughout the Midlands.

THE FREE MEDICAL CLINIC

Contact: Freddie Strange, Jr., MA, RRT | 803-765-1503

Website: <https://www.freemedclinic.org/>

Mission/Purpose: The Free Medical Clinic's mission is to provide quality health care, at no cost, to residents of the community who cannot pay for such services and who have no health insurance. Inspired by a similar free clinic in Roanoke, Virginia, The Free Medical Clinic, Inc., was incorporated on April 12, 1984, and opened a clinic across the street from Providence Hospital at 1609 Brabham Avenue and started serving patients on May 24, 1984. The original clinic had a waiting room, two exam rooms, a small pharmacy and a small laboratory. In October 1993, the Clinic moved to its present location at 1875 Harden Street, where the staff and volunteers operate six examination rooms, a pharmacy, a small laboratory, a classroom for patient education and meetings, a waiting room, and offices. Services include onsite/offsite primary and specialty care, medication services, patient education, referrals, and social work services.

COVID-19 Impact: The Free Medical Clinic is alternative to send people to the emergency room in midst in the COVID19 crisis.

Programs/Performance: The Free Medical Clinic reports that it has provided 1,133 donated hours of professional medical services with a fair market value of \$543,840, dispensed 43,465 prescriptions (with \$5,180,521 wholesale value of donated medications), and completed 8,041 procedures and patient visits on-site.

TRANSPORTATION

THE COMET

Contact: John Andoh | jandoh@TheCOMETSC.gov | 803-255-7087

Website: <http://catchthecometsc.gov/routes/>

Mission/Purpose: The COMET aims to be "the ride of choice" for the Midlands for daily commuting, socializing with friends while traveling from destination to destination, or visiting the area's many attractions.

COVID-19 Impact: Soda Cap service has been suspended, but fixed routes are following a Saturday schedule. DART service is still available, but limited to only essential trips. All vehicles are being cleaned more often, and riders are being asked to stay home if sick. The COMET continues to provide transportation services so that people can get where they need to go.

Programs/Performance: In recent years, The COMET has effectively adjusted its routes, vehicles, programs, and services to address the community's transportation needs. For example, The COMET offers Real-time bus locators, free WiFi and apps; 40 plus bus routes to key city corridors; the Soda Cap bus lines that circulate through downtown Columbia's new park-and-ride and limited-stop express services; and a new rural transit system. The COMET also offers special-event bus service for Fireflies games and the SC State Fair. For people with disabilities that may prevent them from using the fixed route system, The COMET offers a Dial-A-Ride Transit (DART) service that can be used for work, medical, appointments, school, meetings, senior services, events and much more. DART is a free, origin-to-destination, advance reservation, shared-ride transportation service. Riders going in the same general direction are grouped together to share rides. A fleet of small buses provides DART service. Each is equipped with wheelchair lifts and can accommodate four wheelchairs.

THE LOURIE CENTER/5 POINTS WHEELS PROGRAM

Contact: Sandra Owensby | 803-779-1971, x105

Website: <https://louriecentersc.com/>

Mission/Purpose: The Lourie Center's 5 Points Wheels program offers transportation on weekdays between 9:30 AM and 1:00 PM to older adults (ages 50+) and disabled individuals living within a certain grid area: Sunset Drive (north) to Huger/Elmwood (west) to Rosewood (south) to Beltline (east). The service provides transportation for shopping, medical appointments, and personal errands within downtown Columbia, with stops at Christopher Towers, Finlay House, and Marion Street Apartments. Riders may board at one of these stops and tell the driver where they need to go within the territory. Transportation to medical appointments may be scheduled with 48-hour notice. The suggested donation per person per round trip is \$2.

COVID-19 Impact: As an alternative to DART, the 5 Points Wheels program is very helpful for seniors getting around downtown if they have transportation or mobility issues.

Programs/Performance: No information provided.

HOLISTIC HUMAN NEEDS

CHRIST CENTRAL MINISTRIES

Contact: Pastor Sylvia Mickens | pastorsylvia@ccmins.com | 803-765-1998

Website: <https://christcentralministries.org/>

Mission/Purpose: Christ Central Ministries (CCM), which launched at Christ Central Columbia in September 1997, is still meeting basic community needs, such as food, clothing, and prayer, and assisting individuals in improving their lives and the lives of their families. Services include a soup kitchen (Sundays through Thursdays), emergency food pantry (open Wednesdays from 9 to 11 AM), clothing, a foot care ministry (Tuesdays), and a Pampering Love Ministry that provides diapers and other items/services for

newborns and their mothers. The ministry's long-term goal is to have a network of facilities offering medical, dental, and eye care for qualified and uninsured South Carolina citizens.

COVID-19 Impact: CCM's career/life skills programs and Hannah House program may be helpful in aiding community members who need re-employment assistance or transitional housing, as a result of the economic impacts of COVID-19.

Programs/Performance: In addition to serving basic human needs, CCM offers career and life skills (including free GED assistance and training for employment in the food and construction industries), and the Hannah House transitional shelter for women, with or without children, who are seeking independence and self-sufficiency. The focus is on rebuilding families, job placement, childcare, and affordable housing. Located in what was once The Davis Hotel, a 40-bed facility with laundry, commercial kitchen, dining room, living room, play room, one and two bedroom apartments, private baths, a dormitory, and a clothing boutique. Amenities include daily meals, internet and phone access, clothing, shoes, personal care products, and healthcare assistance.

THE COOPERATIVE MINISTRY

Contact: Beth Irick | birick@coopmin.org | 803-799-3853

Website: <https://www.coopmin.org/>

Mission/Purpose: In 1982, The Cooperative Ministry was founded by five churches (First Presbyterian Church, Main Street Methodist, Trinity Episcopal Cathedral, Washington Street United Methodist Church, and First Baptist Church) in downtown Columbia to establish a collaborative method of administering assistance to those in need, while also preventing the duplication of services. The Cooperative Ministry offers short-term financial assistance (rent/utility payments), counseling (crisis, spiritual, and financial), food vouchers, clothing, and furniture. To move clients toward long-term stability, The Cooperative Ministry offers transportation (car donations), insurance counseling, financial education classes, job referrals, and free tax preparation.

COVID-19 Impact: The Cooperative Ministry is a "one-stop shop" of human services centrally located on a major bus route near many of the County's low-income neighborhoods, making it a strategic partner in serving individuals or families who may have emergency needs as a result of COVID-19's economic impacts.

Programs/Performance: Based on 2018 statistics, a single adult in Richland County can live decently on \$23,754 annually; however, the average annual income of The Cooperative Ministry's clients is \$19,354. Today, The Cooperative Ministry is supported by 57 faith partners and more than 70 agencies, civic and social organizations, foundations, small businesses, and individuals. The Cooperative Ministry has thousands of friends who provide financial assistance, as well as more than 15,000 annual volunteer hours at its facility on West Beltline Boulevard. For 2019, The Cooperative Ministry reports that:

- 13,025 people received help.
- 675 payments were made for rent or utility assistance.
- 6,687 people received food assistance.
- 6,710 people received free clothing for school and work.
- 8,816 free tax returns were prepared.
- 573 people received help with health insurance enrollment.
- 7 people received a car for transportation to work.
- 876 volunteers served 12,927 volunteer hours.

SERVE AND CONNECT

Contact: Kassy Alia Ray | kassy@serveandconnect.net | 301-908-2635

Website: www.serveandconnect.net

Mission/Purpose: Founded in 2015, Serve & Connect is a South Carolina non-profit dedicated to the mission of igniting positive change through police and community partnerships. Working directly with law enforcement, community stakeholders, and citizen leaders, Serve & Connect aspires to improve neighborhoods challenged by poverty, crime, and neglect by building trust, optimizing collaboration, and fostering a shared sense of pride.

COVID-19 Impact: Serve & Connect has been able to create a network of partners, gain a good understanding of the needs within communities, and connect applicable resource partners to those needs. These community needs include food, educational programming, health, job referrals, and other neighborhood partnerships. Serve & Connect's network would be useful in deploying aid to some under-served portions of the Richland County community.

Programs/Performance:

- Since its launch in August 2017, Serve & Connect's Compassionate Acts Program has touched an estimated 5,000 lives in partnership with 21 police departments statewide. Notably, the Greg's Groceries initiative has resulted in nearly 40,000 meals being delivered by police to people living in food insecure areas. Feedback from community recipients indicate that 88% of residents agree that the Compassionate Acts Program improves trust between police and community.
- Since 2015, Serve & Connect's Crisis Response Program has facilitated nearly \$500,000 of community support for families of officers who gave their lives in service and those critically wounded in the line of duty.
- The Feed An Officer campaign has consistently engaged the community in providing an average of 500 lunches and more than \$8,000 in gift certificates to local restaurants annually as a way of saying thanks to law enforcement officers throughout the Midlands.
- Connected Communities events have brought together more than 57 partners, touched an estimated 3,050 lives, and ignited an estimated 22,100 connections. Data from these events indicate that they create safe, hopeful spaces that increase accessibility to available resources and promote a sense of community among police, community organizations, and residents. Importantly, several of these events, including the Daddy & Me 5K and Farmday Funday, have been replicated and grown across multiple years, demonstrating the sustainability of our model for driving change through partnerships.
- The North Columbia Youth Empowerment Initiative (NCYEI) was launched in November 2018 as part of Serve & Connect's COMPASS program. In less than a year, the movement engaged more than 180 people representing over 70 organizations, including key police partners, the Columbia Police Department and the Richland County Sheriff's Department. What began as a seed of hope has grown into a tidal wave of change facilitated by the voices, hearts, and vision of the NCYEI partners. Successes include a 2019 Farmday Funday event which provided 20,000 meals to 600-800 people living in a food insecure community and a Summer Series hosted in North Columbia's Booker Washington Heights community that facilitated fun and friendships among police, community partners, and residents. Guided by the success of the NCYEI, Serve & Connect is expanding its COMPASS model into four new counties in rural South Carolina.

PUBLIC SAFETY

Richland County's first responders remain at the forefront of containment and mitigation efforts to stop the spread of COVID-19. Requests for personal protective equipment and personnel to handle increased responsibilities remain steady, as our first responders face an increased risk to exposure of COVID-19. We have several first responders who have had to be isolated due to COVID-19 exposure. This decreases the number of available first responders, which adds additional strain on available personnel.



SECTION IV: COVID-19 ADMINISTRATIVE RESPONSE AND RECOMMENDATIONS

Staff proposes Richland County Council consider the following actions in attempt to mitigate the impacts of COVID-19:

- Extend the time for remittance of hospitality taxes to the County until June 20th 2020;
- Absorb the cost of convenience and/or processing fees associated with online payments;
- Identify and vet, utilizing a standardize process, which is to be applied in the selection of all partners as relates to COVID-19 response, and entity and/or entities to administer programs that address food insecure populations;
 - Allocate \$500,000 for this purpose:
 - \$250, 000 of which shall be set aside to aid seniors; and
 - \$250.000 of which shall be set aside to aid low-moderate income (LMI) individuals exhibiting sufficient need
 - “sufficient need” to be defined in program guidelines and/or criteria
- Partner with appropriately vetted community partners to administer a small business continuity fund and/or rapid response & emergency relief program which targets the following business sectors:
 - retail trade; accommodations and foodservice; and arts, entertainment, and recreation;
 - program could include small business sustainability loans and/or potential tax relief for businesses affected by COVID-19; and/or
 - consider partnerships with local Community Development Financial Institutions (CDFIs) to administer funds for microloans and/or grants
- Reallocate \$730,000 in Community Development Block Grant (CDBG) funds to support the aforementioned programs;
- Establish a forgivable loan program, allocating approximately \$500,000 to match federal loans and grants from the Small Business Administration;
- Allocate \$500,000 for PPE needs for necessary procurement processes to enable task orders to be fulfilled as supplies are made available;
- Allocate \$250,000 for necessary procurement processes to establish relationships with consultants to aid in administering various aspects of the County’s COVID-19 response;
- Support the County Administrator in the formation of a staff-led task force to leverage federal funds. This would include:
 - Holding seminars for county businesses to explain available loan and grant programs. OSBO would focus on small traded businesses, while economic development will focus on larger companies;
 - Creating an easy-to-understand landing page that includes all forms and instructions on how to complete those funds;
 - Creating a hotline of OSBO, community development and economic development staff to answer questions and help in the completion of applications;

- Directing the county’s government relations consultants to lobby for discretionary funds that are allocated based on need; and
 - Targeting minority business grants (the federal government allocated \$50 million to be administered through minority chambers and business development centers)
- Support the County Administrator in working with staff to create a community response team comprised of local lenders to address potential business foreclosures, penalties for late payment of loans and the creation of lending pools to support business recovery;
 - Support the County Administrator in working with staff to establish a Richland County response team, which partners with all millage agencies and subdivisions of County government to encourage information share and ensure a collaborative, comprehensive response COVID-19;
 - Support the County Administrator in working with the Clerk to Council and Richland County Library to establish a more robust forum through which Council can communicate with its constituents during this time;
 - Staff recommends Council consider the use of Tele Town Hall meetings
 - Information relative to Tele Town Halls can be found in **ATTACHMENT Q**

AMOUNT	SOURCE	USE	PARTNER/ENTITY
\$500,000	PHASE I GF REVENUE	address food insecure populations	TBD via standardized process applied to all partners
\$730,000	CDBG FUNDING	administer a small business continuity fund and/or rapid response & emergency relief program	TBD via standardized process applied to all partners
\$500,000	PHASE I GF REVENUE	PPE needs	Emergency Services will oversee the expenditure of these funds
\$250,000	PHASE I GF REVENUE	COVID-19 response consultants	TBD via standardized process applied to all partners
\$500,000	PHASE I GF REVENUE	Forgivable loan program for businesses	TBD via standardized process applied to all partners
TOTAL ALLOCATIONS			\$1,980,000
TOTAL PHASE I GF ALLOCATION			\$1,750,000
REMAINING PHASE I GF DOLLARS			\$250,000

***Note:** The above chart assumes a phased approach to funding, with Phase I being the \$1.9M Budget staff identified as cash on hand. This amount derived as follows:



- *\$900K in the Assigned Fund Balance (residual funds from the 1.5M Council approved for disaster recovery in response to the 2015 flood)*
- *\$1M in the Committed Fund Balance that was possibly set aside by previous Councils to perpetually fund Disaster Recovery (this is the origin of these funds as determined via preliminary analysis, staff will continue research)*

The remaining \$250,000 in Phase I GF Revenue has not yet been allocated to allow staff to respond to potential requests of the Council to adjust amounts recommended above.



SECTION V: CORONAVIRUS AD HOC COMMITTEE ACTION

March 28, 2020

Committee Members:

Paul Livingston, Chair, District 4
Dalhi Myers, Vice Chair, District 10

Yvonne McBride, District 3
Chakisse Newton, District 11

Joe Walker, District 5

Agenda Item

1. Call to Order

Action Taken:

10:00am

2. Adoption of Agenda

As presented

3. Economic relief (business)

Direct Administrator to examine the federal act (CARES Act) to develop criteria for those businesses which will fall through the cracks; to determine a process to administer the program; determine the amount required to do so

4. Public Safety

Approve Phase I allocation of \$500,000 as well as Richland County Sheriff's Department overtime expenditures while seeking sources for potential reimbursement

5. Food Services

Approve \$500,000 allocation
(\$250,000 for seniors; \$250,000 for LMI)

6. Health Initiatives

Information only, no action taken

7. Requests/Issues

- a. Senior Resources
- b. Health Cooperatives
- c. United Way
- d. Hospitality Taxes
- e. Stay-at-home Declaration
- f. Garbage Service contract
- g. State & Federal Legislative Assistance

- a. Addressed via item 5
- b. Staff to develop plan for deployment/funding
- c. No action required; staff requested to collaborate with potential community partner
- d. Moved to delay remittance until June 20, 2020
- e. No action taken; not advised/unnecessary via Sheriff Lott; desire for public health official input
- f. No action taken; update provided
- g. No action taken
 - a. desire to engage TetraTech, if possible (need to determine scope necessary to engage);
 - b. Identify source of funding to waive online transaction fees, if County to absorb costs

7. Adjournment

12:45pm

FUNDS ALLOCATED BY COVID-19 AD HOC COMMITTEE

AMOUNT	SOURCE	USE
\$500,000	Phase I GF Revenue	PPE Needs
\$500,000	Phase I GF Revenue	Address Food Insecure Populations
TOTAL		\$1,000, 000.00



SECTION VI: VETTING COMMUNITY PARTNERS

BACKGROUND

During its February 5, 2019 meeting, County Council voted unanimously to approve \$150,000 to enhance the efforts of social service agencies to aid the displaced residents of Allen Benedict Court Apartments. Council directed staff to coordinate with the City of Columbia and various community agencies “to support the provision of direct access to laundry services, support for day-to-day necessities (like medicine and personal care items) and after school care/homework assistance for the children of those residents.”

Subsequent to the directive from Council, staff engaged various agencies to provide direct service delivery to meet the needs of the affected residents of Allen Benedict Court. Staff proposes the use of a similar methodology, modified to fit the context of COVID-19, to aid the County in meeting community needs relative thereto. What follows is an initial proposal, for Council consideration, relative to the vetting of community partners for aid in administering the County’s COVID-19 response.

The intent is that the County serve as a facilitator of necessary programs and that it collaborate with established organizations to administer services. The County will utilize routine processes employed by Budget and Grants Administration staff to monitor the progress of those initiatives financed and/or commissioned by the County.

CRITERIA

- The activity meets service-type activities outlined in the organization’s mission, long-range plans, goals and objectives;
- The activity, in whole or in part, provides opportunities for underserved populations in Richland County; and
- The activity provides solutions by way of systems or approaches that can prevent mitigate or resolve individual, family or community problems.

The program will not fund:

- Fundraising Projects
- Debt Reduction
- Endowment Development
- Medical Research
- Conference Travel
- Conference Underwriting or Sponsorship
- Gift Cards

Applications will be submitted to the County in ZoomGrants via the County’s website. Information requested will be as follows:

- Mission Statement – Include the organization’s mission statement as found in your bylaws. You may also include any long-range plans and goals for your agency as a whole.
- Organization Background – Demonstration of recent accomplishments and success with programs similar to the one in your application.

- Project Description – This is the “meat” of the application where you describe your project – who, when, what, why and where. You must also include a project timeline and benchmarks.
- Benefit to the Community – Detail who is being served by your project, geographic location of your audience, how the project impacts the community.
- Collaborative Partners/Efforts – Describe how your organization will work with others on this project. What are partner’s roles and are they on board?
- Outcomes – Share what result do you want to achieve and how will you measure success?

An emphasis will be placed on outcomes and a plan to achieve them as this information will allow that County staff appropriately monitor the expenditure of all funds. **DRAFT** grant documents follow in **ATTACHMENTS R and S.**

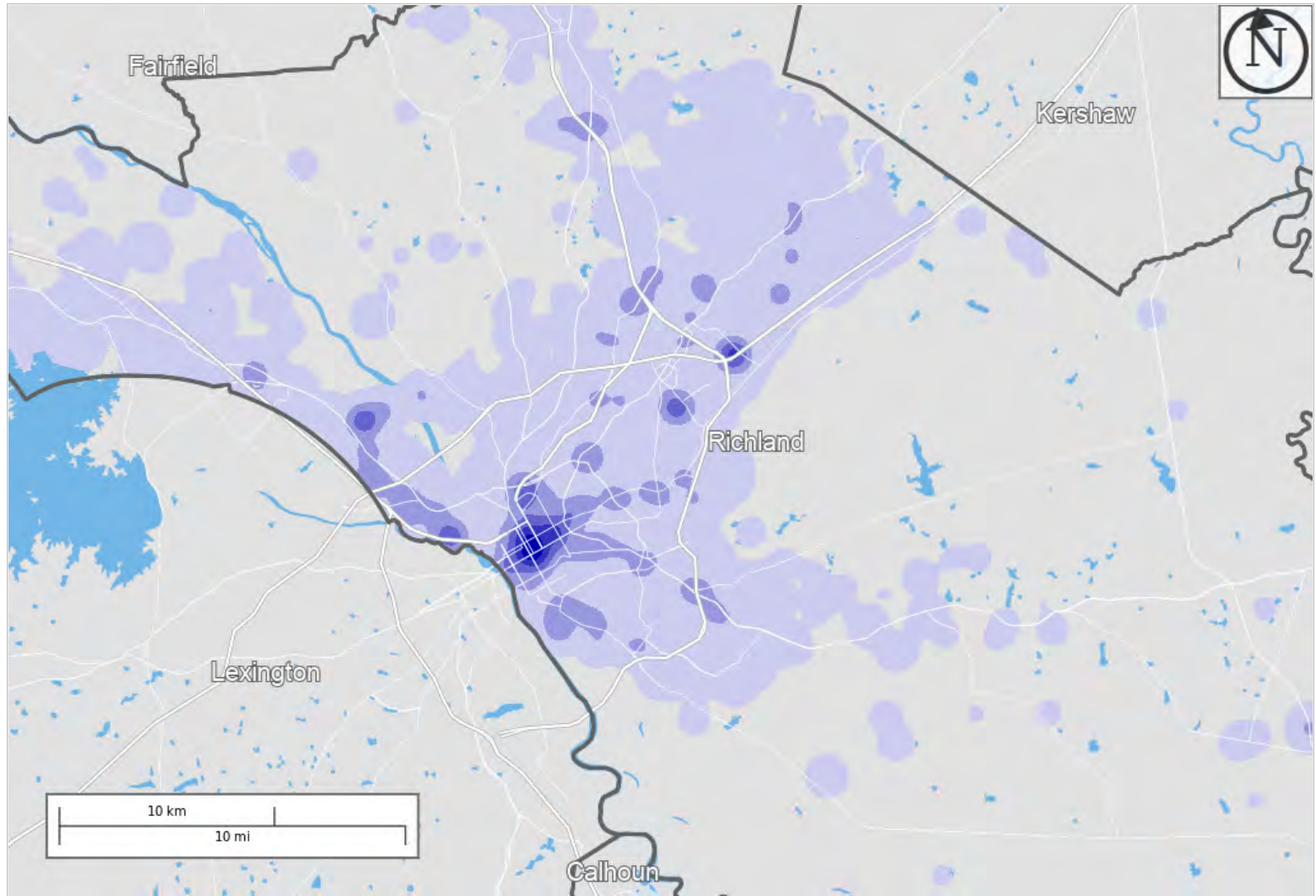
Work Area Profile Report

All Jobs for All Workers by Age 55 or older in 2017

Created by the U.S. Census Bureau's OnTheMap <https://onthemap.ces.census.gov> on 03/27/2020

Density of All Jobs in Work Selection Area in 2017

All Workers, Age 55 or older



Map Legend

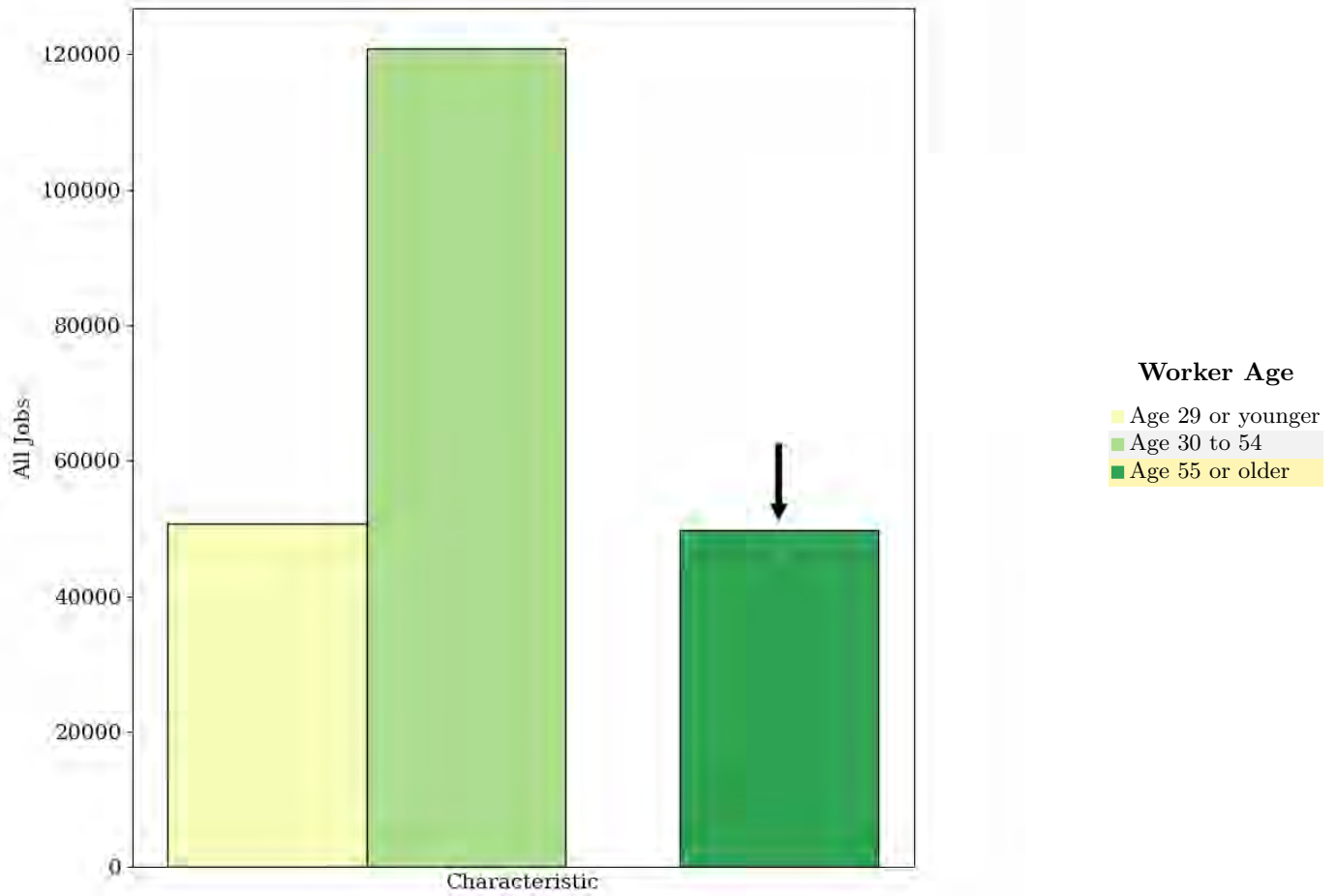
Job Density [Jobs/Sq. Mile]

- 5 - 452
- 453 - 1,794
- 1,795 - 4,031
- 4,032 - 7,163
- 7,164 - 11,190



All Jobs for All Workers by Worker Age in 2017

Employed in Selection Area



All Jobs for All Workers by Worker Age in 2017

Employed in Selection Area

Worker Age	2017	
	Count	Share
Total All Jobs	221,300	100.0
Age 29 or younger	50,778	22.9
Age 30 to 54	120,790	54.6
Age 55 or older	49,732	22.5

Additional Information

Analysis Settings

Analysis Type	Area Profile
Selection area as	Work
Year(s)	2017
Job Type	All Jobs
Labor Market Segment	All Workers
Selection Area	Richland County, SC from Counties
Selected Census Blocks	10,828
Analysis Generation Date	03/27/2020 10:52 - OnTheMap 6.6
Code Revision	d7f8a300c9f4e458f61bc73d3099ca2cb8f8feaa
LODES Data Version	20170818

Data Sources

Source: U.S. Census Bureau, OnTheMap Application and LEHD Origin-Destination Employment Statistics (Beginning of Quarter Employment, 2nd Quarter of 2002-2017).

Notes

1. Race, Ethnicity, Educational Attainment, and Sex statistics are beta release results and are not available before 2009.
2. Educational Attainment is only produced for workers aged 30 and over.
3. Firm Age and Firm Size statistics are beta release results for All Private jobs and are not available before 2011.
4. Data on Federal employment are not available after 2015.

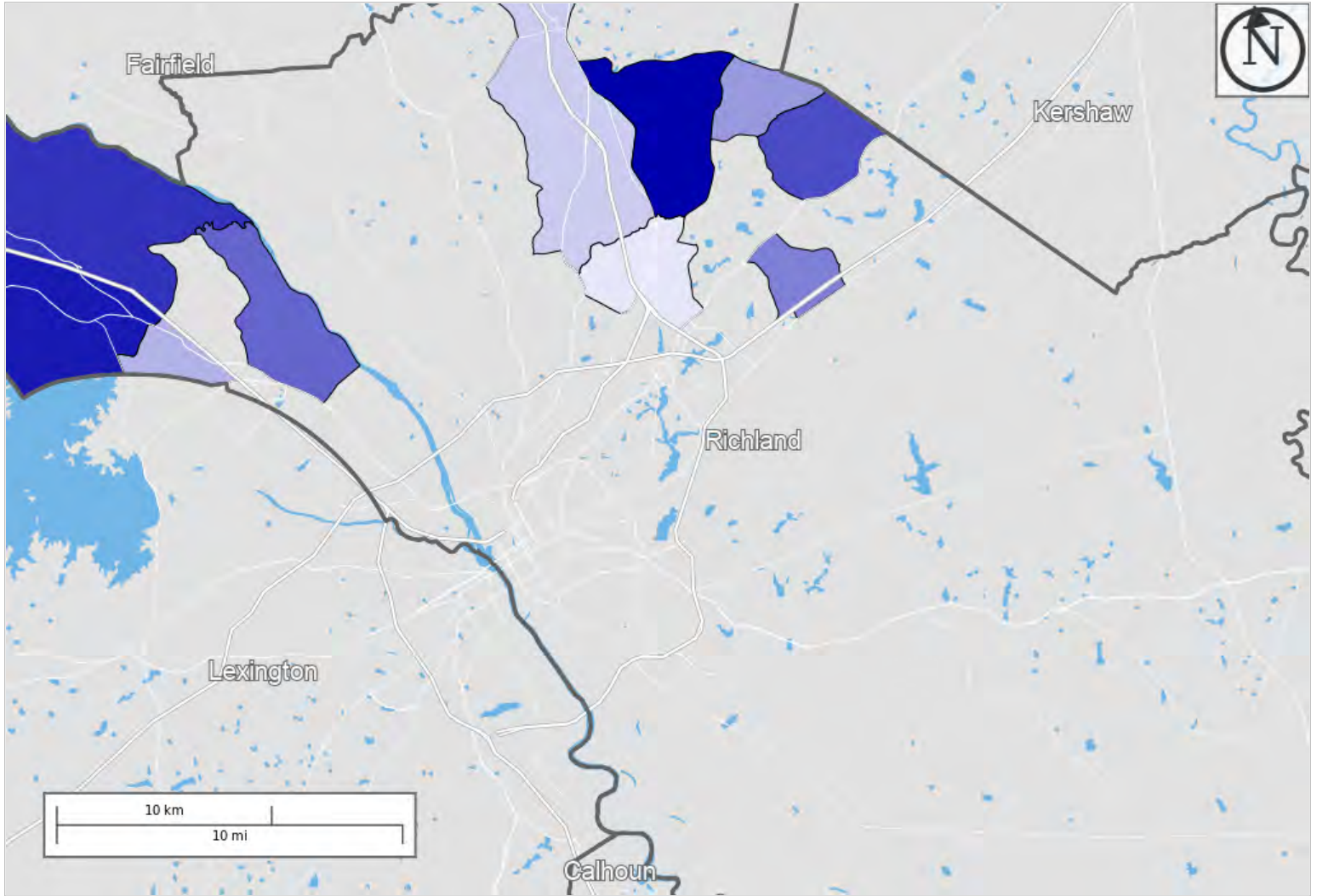
Home Area Comparison Report by Census Tracts All Jobs for Age 55 or older in 2017

Attachment B

Created by the U.S. Census Bureau's OnTheMap <https://onthemap.ces.census.gov> on 03/27/2020

Counts of All Jobs in Home Selection Area by Census Tracts in 2017

Top 10, Age 55 or older



Map Legend

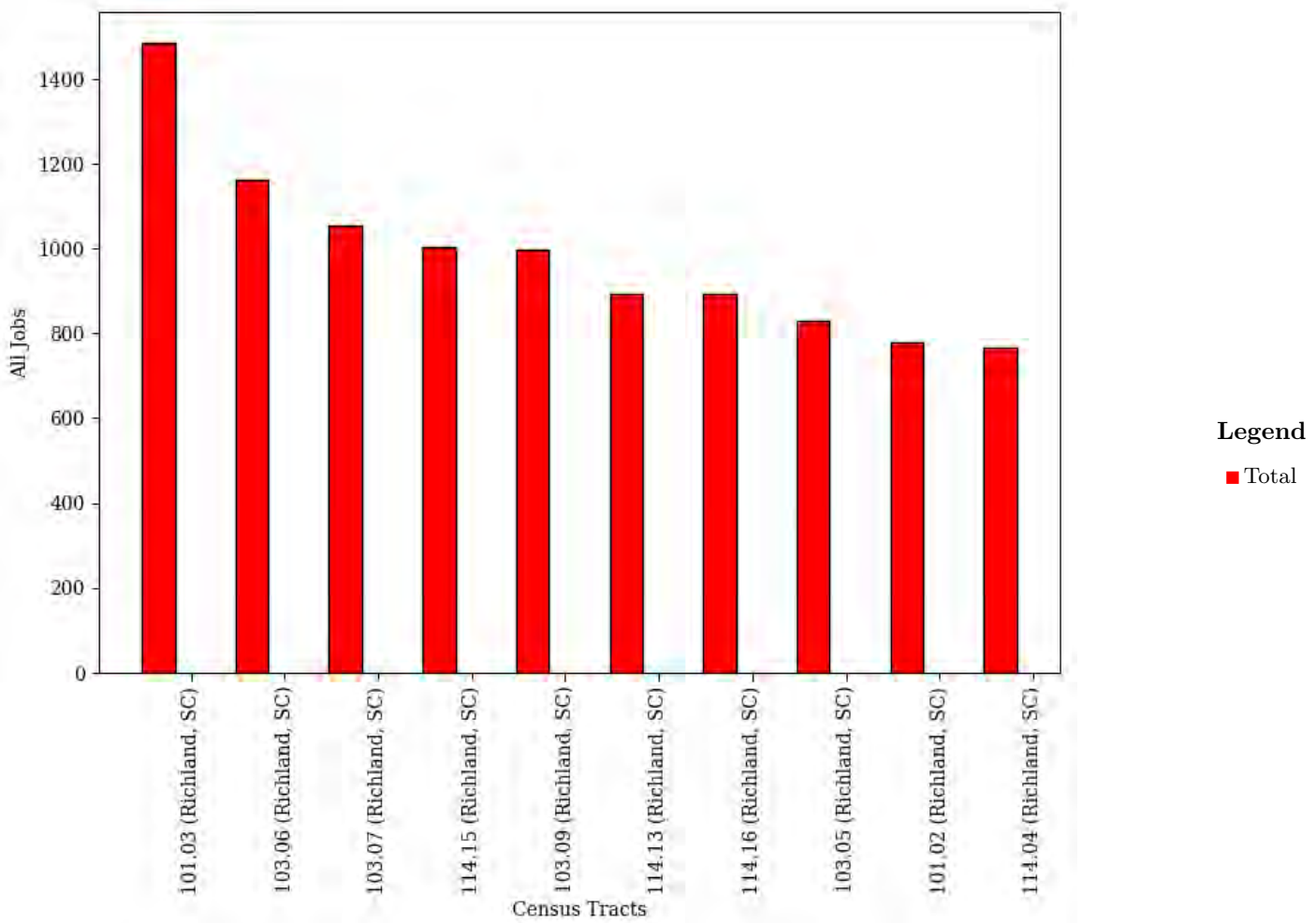
Job Count

- 1,485
- 1,163
- 1,054
- 1,004
- 997
- 894
- 892
- 830
- 780
- 767



All Jobs by Census Tracts for Age 55 or older in 2017

Top 10 (by Total) in Home Selection Area



All Jobs by Census Tracts for Age 55 or older in 2017

Top 10 (by Total) in Home Selection Area

Census Tracts	Total
All Census Tracts	34,869
101.03 (Richland, SC)	1,485
103.06 (Richland, SC)	1,163
103.07 (Richland, SC)	1,054
114.15 (Richland, SC)	1,004
103.09 (Richland, SC)	997
114.13 (Richland, SC)	894
114.16 (Richland, SC)	892
103.05 (Richland, SC)	830
101.02 (Richland, SC)	780
114.04 (Richland, SC)	767
All Other Census Tracts	25,003

Additional Information

Analysis Settings

Total Number of Features in Area	89
Analysis Type	Area Comparison
Comparison Type	Census Tracts
Selection area as	Home
Year(s)	2017
Job Type	All Jobs
Labor Market Segment	Age 55 or older
Selection Area	Richland County, SC from Counties
Selected Census Blocks	10,828
Analysis Generation Date	03/27/2020 11:36 - OnTheMap 6.6
Code Revision	d7f8a300c9f4e458f61bc73d3099ca2cb8f8feaa
LODES Data Version	20170818

Data Sources

Source: U.S. Census Bureau, OnTheMap Application and LEHD Origin-Destination Employment Statistics (Beginning of Quarter Employment, 2nd Quarter of 2002-2017).

Notes

1. Race, Ethnicity, Educational Attainment, and Sex statistics are beta release results and are not available before 2009.
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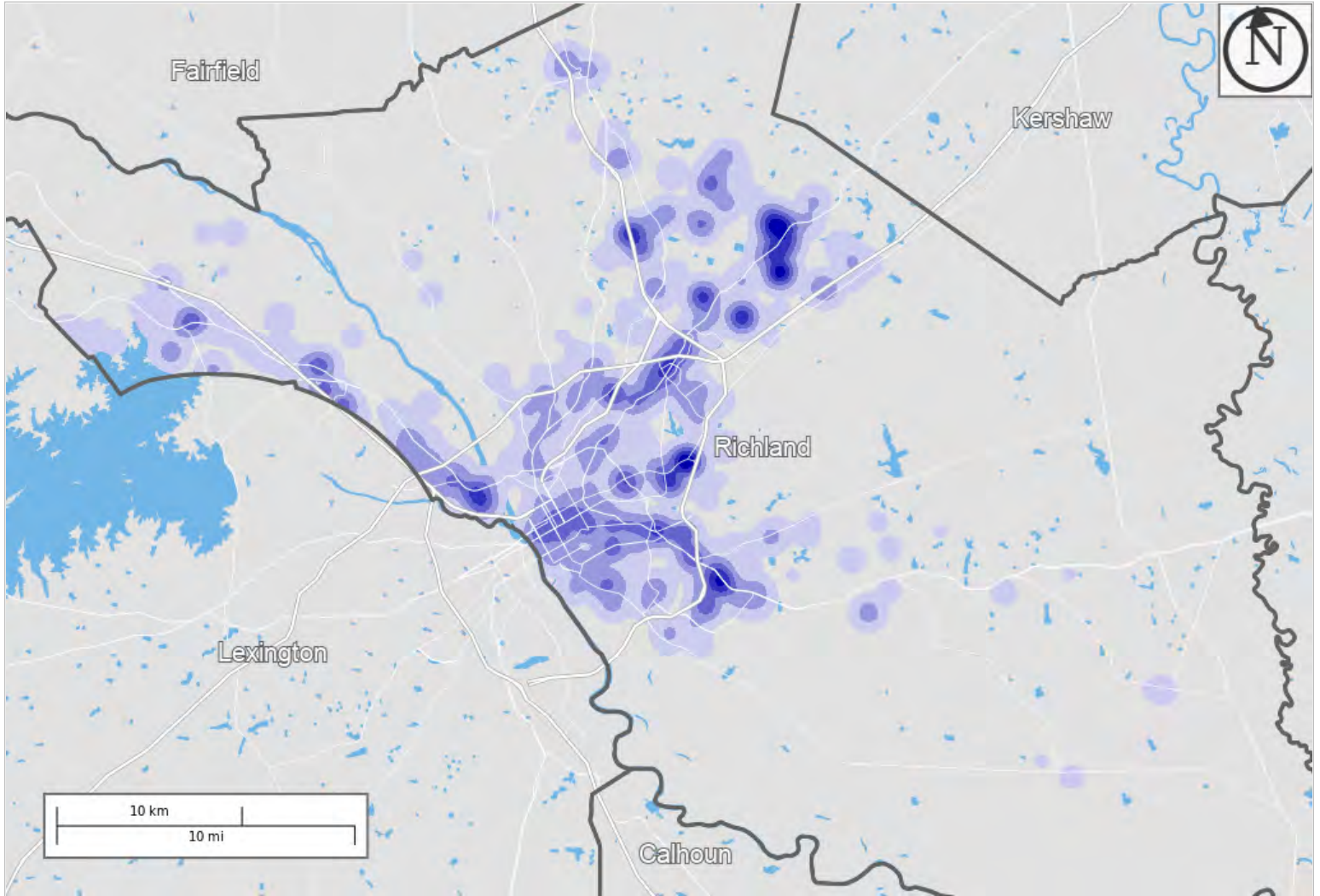
Work Area Profile Report

All Jobs for All Workers by Retail Trade in 2017

Created by the U.S. Census Bureau's OnTheMap <https://onthemap.ces.census.gov> on 03/26/2020

Density of All Jobs in Work Selection Area in 2017

All Workers, Retail Trade



Map Legend

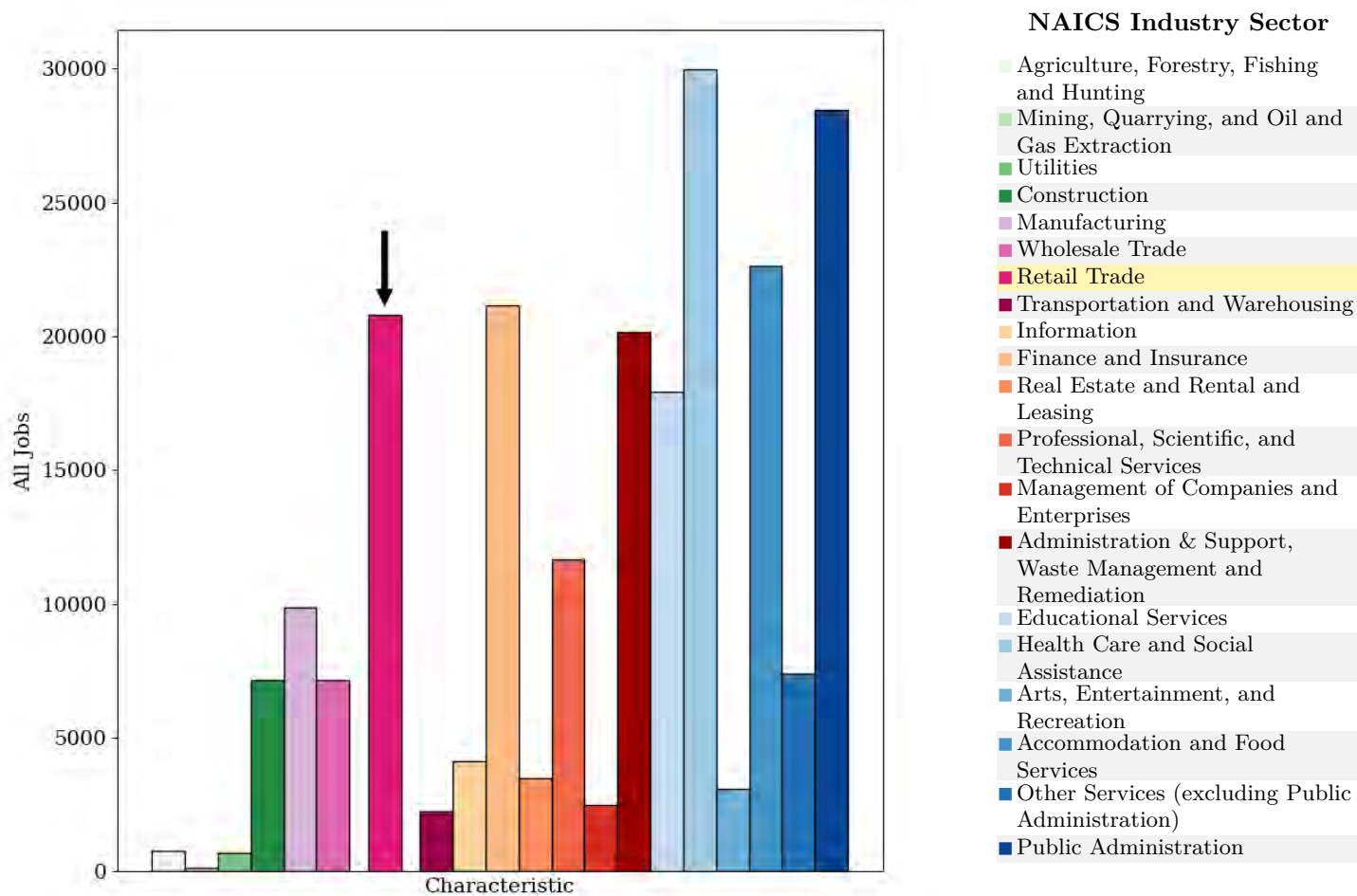
Job Density [Jobs/Sq. Mile]

- 5 - 92
- 93 - 354
- 355 - 791
- 792 - 1,403
- 1,404 - 2,190



All Jobs for All Workers by NAICS Industry Sector in 2017

Employed in Selection Area



All Jobs for All Workers by NAICS Industry Sector in 2017

Employed in Selection Area

NAICS Industry Sector	2017	
	Count	Share
Total All Jobs	221,300	100.0
Agriculture, Forestry, Fishing and Hunting	760	0.3
Mining, Quarrying, and Oil and Gas Extraction	125	0.1
Utilities	708	0.3
Construction	7,162	3.2
Manufacturing	9,884	4.5
Wholesale Trade	7,165	3.2
Retail Trade	20,778	9.4
Transportation and Warehousing	2,248	1.0
Information	4,118	1.9
Finance and Insurance	21,173	9.6
Real Estate and Rental and Leasing	3,483	1.6

NAICS Industry Sector	2017	
	Count	Share
Professional, Scientific, and Technical Services	11,651	5.3
Management of Companies and Enterprises	2,472	1.1
Administration & Support, Waste Management and Remediation	20,146	9.1
Educational Services	17,909	8.1
Health Care and Social Assistance	29,956	13.5
Arts, Entertainment, and Recreation	3,085	1.4
Accommodation and Food Services	22,619	10.2
Other Services (excluding Public Administration)	7,397	3.3
Public Administration	28,461	12.9

Additional Information

Analysis Settings

Analysis Type	Area Profile
Selection area as	Work
Year(s)	2017
Job Type	All Jobs
Labor Market Segment	All Workers
Selection Area	Richland County, SC from Counties
Selected Census Blocks	10,828
Analysis Generation Date	03/26/2020 16:47 - OnTheMap 6.6
Code Revision	d7f8a300c9f4e458f61bc73d3099ca2cb8f8feaa
LODES Data Version	20170818

Data Sources

Source: U.S. Census Bureau, OnTheMap Application and LEHD Origin-Destination Employment Statistics (Beginning of Quarter Employment, 2nd Quarter of 2002-2017).

Notes

1. Race, Ethnicity, Educational Attainment, and Sex statistics are beta release results and are not available before 2009.
2. Educational Attainment is only produced for workers aged 30 and over.
3. Firm Age and Firm Size statistics are beta release results for All Private jobs and are not available before 2011.
4. Data on Federal employment are not available after 2015.

Work Area Profile Report

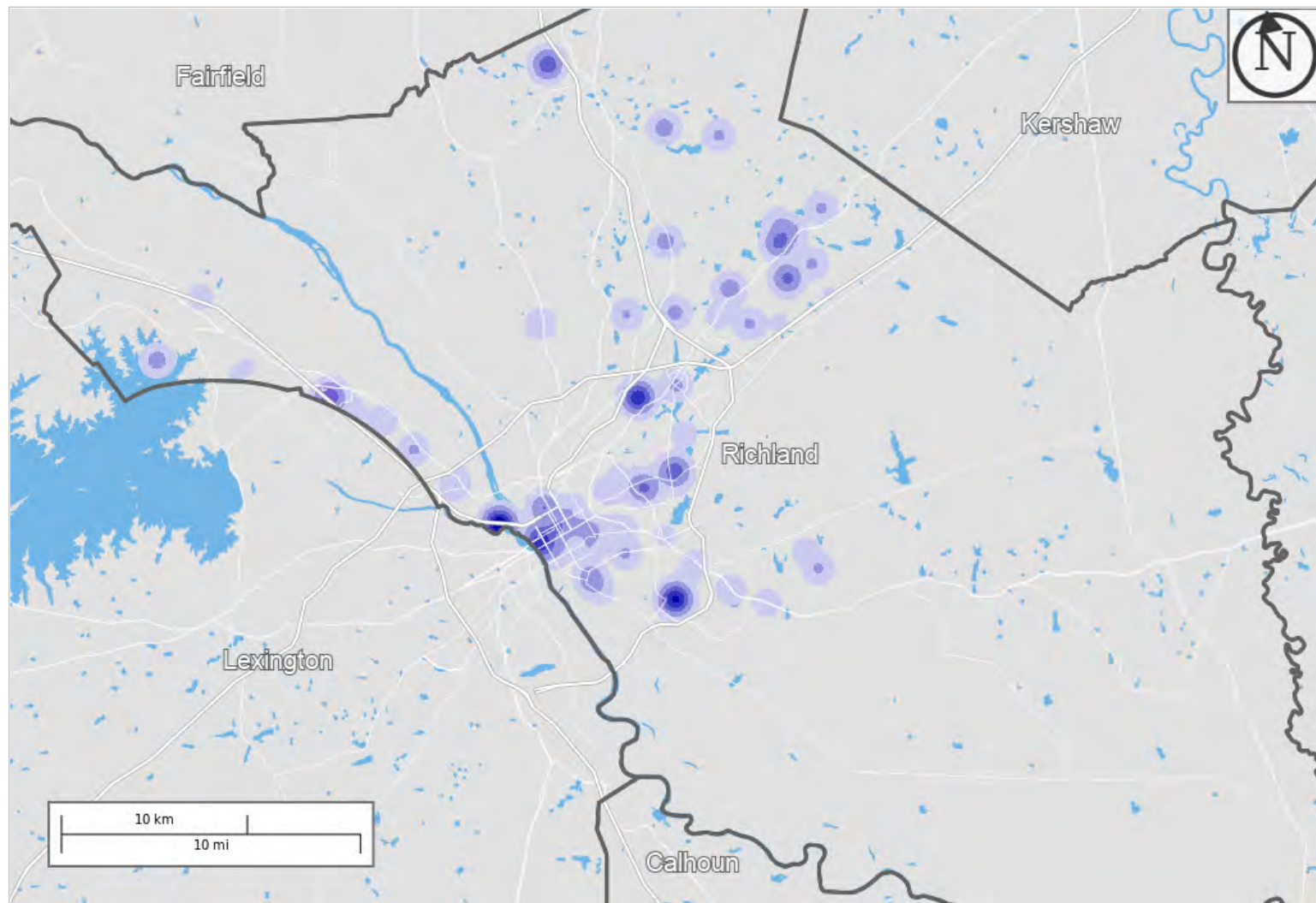
Attachment D

All Jobs for All Workers by Arts, Entertainment, and Recreation in 2017

Created by the U.S. Census Bureau's OnTheMap <https://onthemap.ces.census.gov> on 03/26/2020

Density of All Jobs in Work Selection Area in 2017

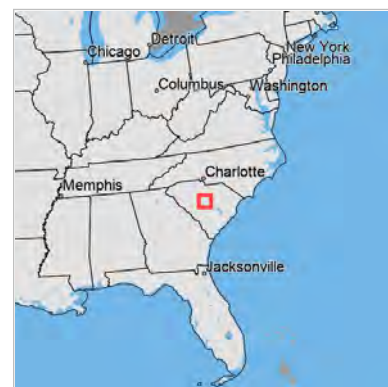
All Workers, Arts, Entertainment, and Recreation



Map Legend

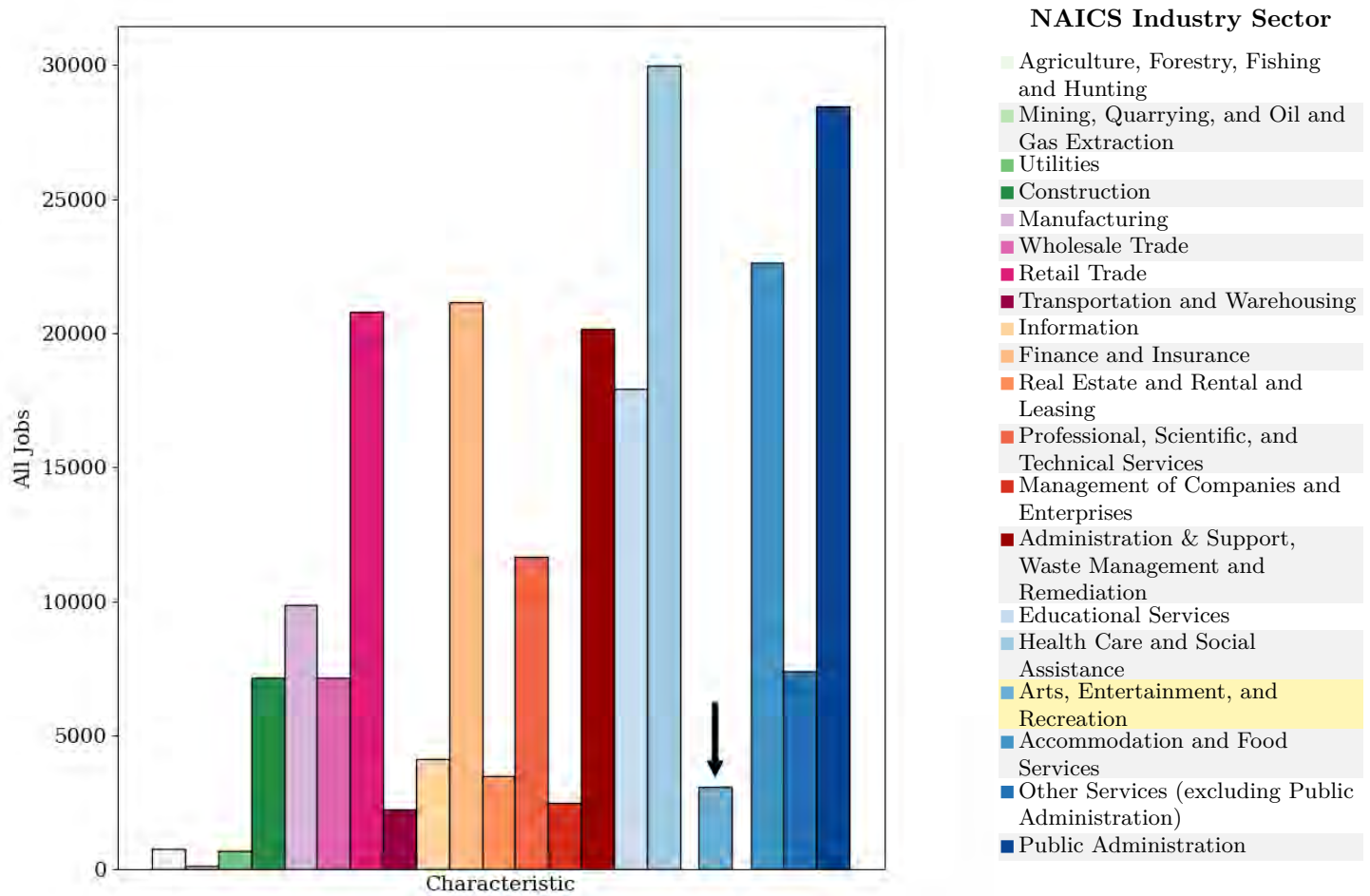
Job Density [Jobs/Sq. Mile]

- 5 - 49
- 50 - 182
- 183 - 405
- 406 - 716
- 717 - 1,117



All Jobs for All Workers by NAICS Industry Sector in 2017

Employed in Selection Area



All Jobs for All Workers by NAICS Industry Sector in 2017

Employed in Selection Area

NAICS Industry Sector	2017	
	Count	Share
Total All Jobs	221,300	100.0
Agriculture, Forestry, Fishing and Hunting	760	0.3
Mining, Quarrying, and Oil and Gas Extraction	125	0.1
Utilities	708	0.3
Construction	7,162	3.2
Manufacturing	9,884	4.5
Wholesale Trade	7,165	3.2
Retail Trade	20,778	9.4
Transportation and Warehousing	2,248	1.0
Information	4,118	1.9
Finance and Insurance	21,173	9.6
Real Estate and Rental and Leasing	3,483	1.6

NAICS Industry Sector	2017	
	Count	Share
Professional, Scientific, and Technical Services	11,651	5.3
Management of Companies and Enterprises	2,472	1.1
Administration & Support, Waste Management and Remediation	20,146	9.1
Educational Services	17,909	8.1
Health Care and Social Assistance	29,956	13.5
Arts, Entertainment, and Recreation	3,085	1.4
Accommodation and Food Services	22,619	10.2
Other Services (excluding Public Administration)	7,397	3.3
Public Administration	28,461	12.9

Additional Information

Analysis Settings

Analysis Type	Area Profile
Selection area as	Work
Year(s)	2017
Job Type	All Jobs
Labor Market Segment	All Workers
Selection Area	Richland County, SC from Counties
Selected Census Blocks	10,828
Analysis Generation Date	03/26/2020 16:47 - OnTheMap 6.6
Code Revision	d7f8a300c9f4e458f61bc73d3099ca2cb8f8feaa
LODES Data Version	20170818

Data Sources

Source: U.S. Census Bureau, OnTheMap Application and LEHD Origin-Destination Employment Statistics (Beginning of Quarter Employment, 2nd Quarter of 2002-2017).

Notes

1. Race, Ethnicity, Educational Attainment, and Sex statistics are beta release results and are not available before 2009.
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3. Firm Age and Firm Size statistics are beta release results for All Private jobs and are not available before 2011.
4. Data on Federal employment are not available after 2015.

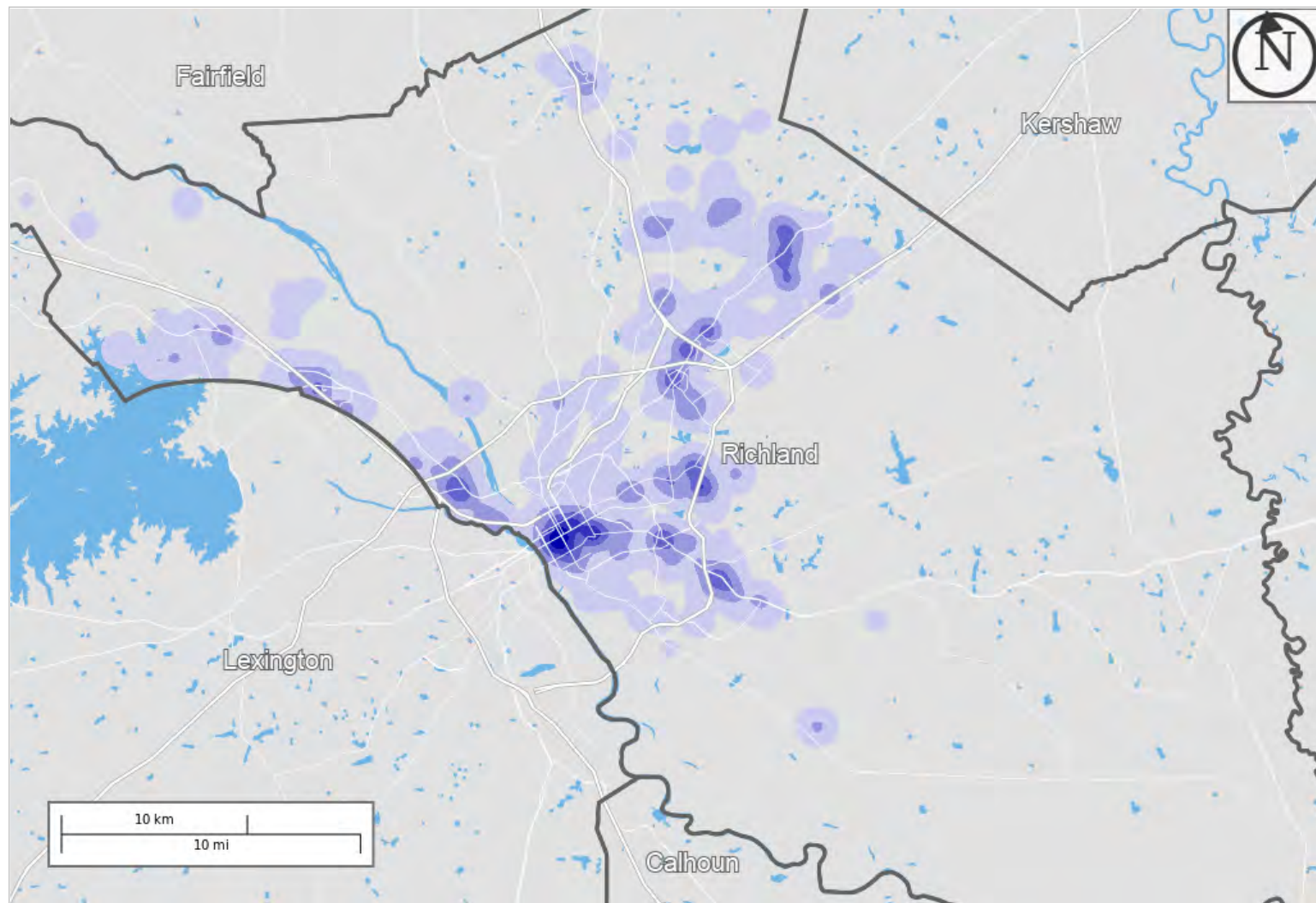
Work Area Profile Report

All Jobs for All Workers by Accommodation and Food Services in 2017

Created by the U.S. Census Bureau's OnTheMap <https://onthemap.ces.census.gov> on 03/26/2020

Density of All Jobs in Work Selection Area in 2017

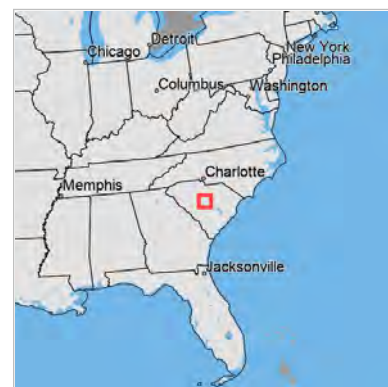
All Workers, Accommodation and Food Services



Map Legend

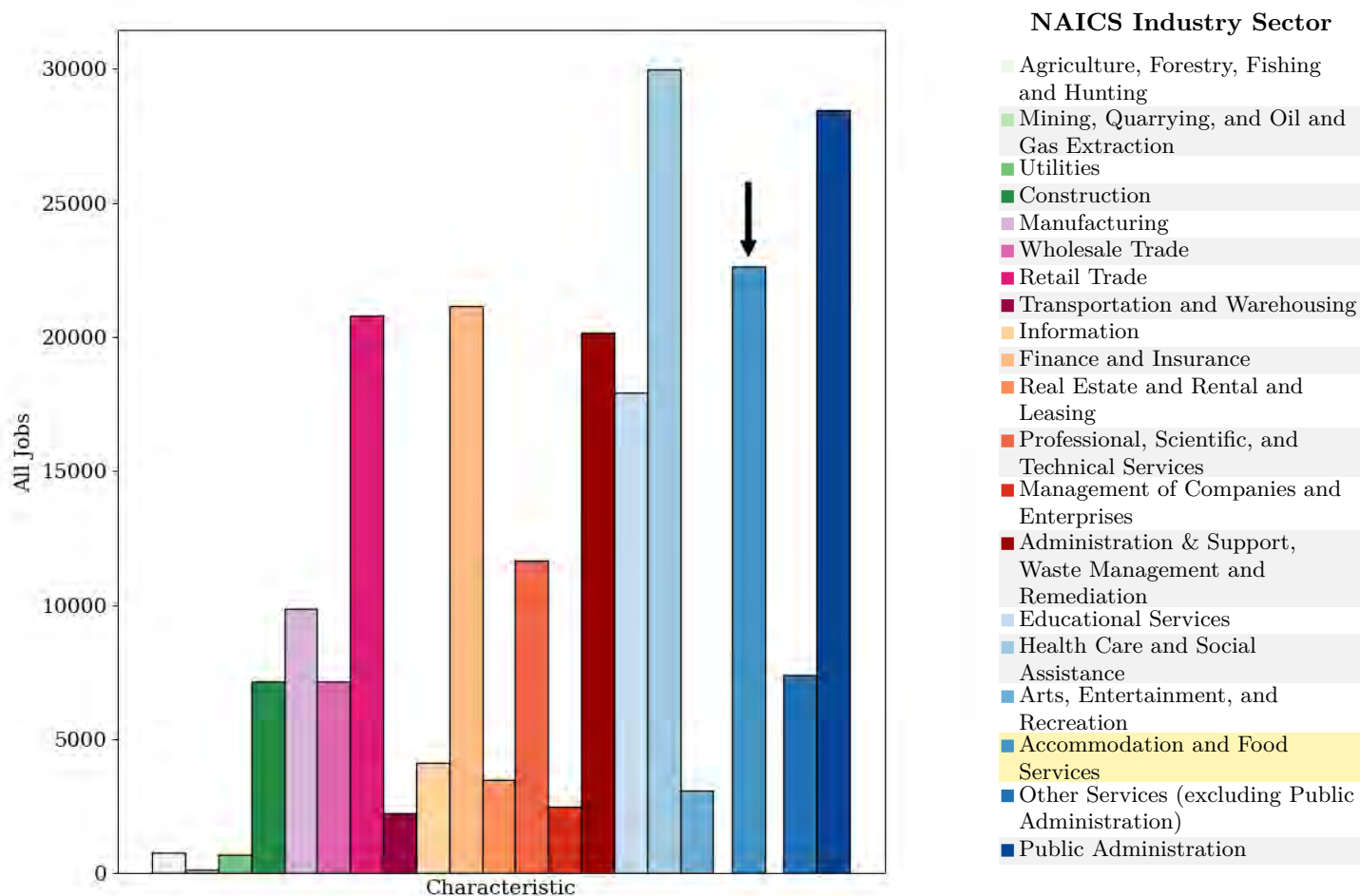
Job Density [Jobs/Sq. Mile]

- 5 - 202
- 203 - 793
- 794 - 1,778
- 1,779 - 3,158
- 3,159 - 4,932



All Jobs for All Workers by NAICS Industry Sector in 2017

Employed in Selection Area



All Jobs for All Workers by NAICS Industry Sector in 2017

Employed in Selection Area

NAICS Industry Sector	2017	
	Count	Share
Total All Jobs	221,300	100.0
Agriculture, Forestry, Fishing and Hunting	760	0.3
Mining, Quarrying, and Oil and Gas Extraction	125	0.1
Utilities	708	0.3
Construction	7,162	3.2
Manufacturing	9,884	4.5
Wholesale Trade	7,165	3.2
Retail Trade	20,778	9.4
Transportation and Warehousing	2,248	1.0
Information	4,118	1.9
Finance and Insurance	21,173	9.6
Real Estate and Rental and Leasing	3,483	1.6

NAICS Industry Sector	2017	
	Count	Share
Professional, Scientific, and Technical Services	11,651	5.3
Management of Companies and Enterprises	2,472	1.1
Administration & Support, Waste Management and Remediation	20,146	9.1
Educational Services	17,909	8.1
Health Care and Social Assistance	29,956	13.5
Arts, Entertainment, and Recreation	3,085	1.4
Accommodation and Food Services	22,619	10.2
Other Services (excluding Public Administration)	7,397	3.3
Public Administration	28,461	12.9

Additional Information

Analysis Settings

Analysis Type	Area Profile
Selection area as	Work
Year(s)	2017
Job Type	All Jobs
Labor Market Segment	All Workers
Selection Area	Richland County, SC from Counties
Selected Census Blocks	10,828
Analysis Generation Date	03/26/2020 16:47 - OnTheMap 6.6
Code Revision	d7f8a300c9f4e458f61bc73d3099ca2cb8f8feaa
LODES Data Version	20170818

Data Sources

Source: U.S. Census Bureau, OnTheMap Application and LEHD Origin-Destination Employment Statistics (Beginning of Quarter Employment, 2nd Quarter of 2002-2017).

Notes

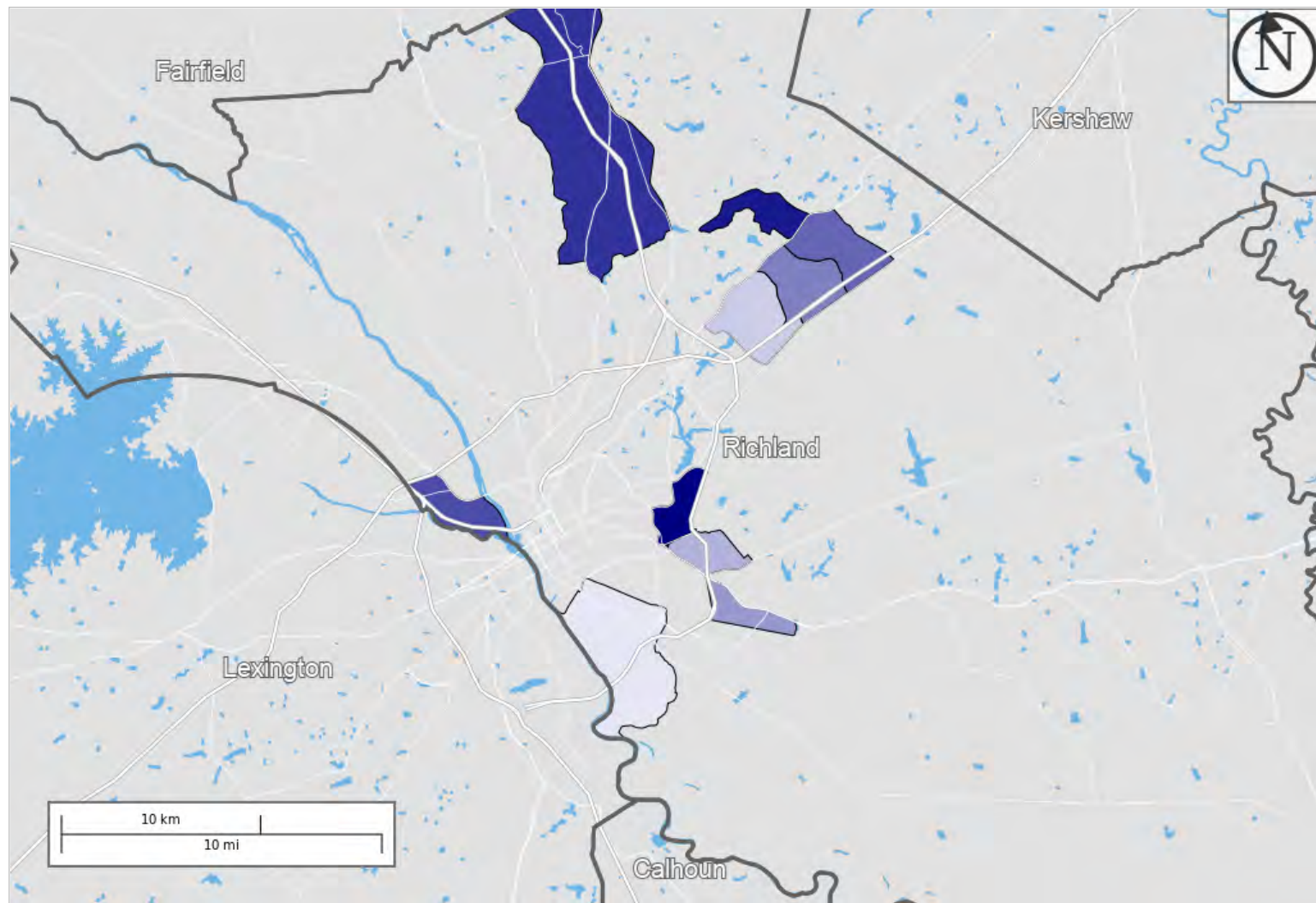
1. Race, Ethnicity, Educational Attainment, and Sex statistics are beta release results and are not available before 2009.
2. Educational Attainment is only produced for workers aged 30 and over.
3. Firm Age and Firm Size statistics are beta release results for All Private jobs and are not available before 2011.
4. Data on Federal employment are not available after 2015.

Work Area Comparison Report by Census Tracts All Jobs for All Workers by Retail Trade in 2017

Created by the U.S. Census Bureau's OnTheMap <https://onthemap.ces.census.gov> on 03/26/2020

Counts of All Jobs in Work Selection Area by Census Tracts in 2017

Top 10, All Workers, Retail Trade



Map Legend

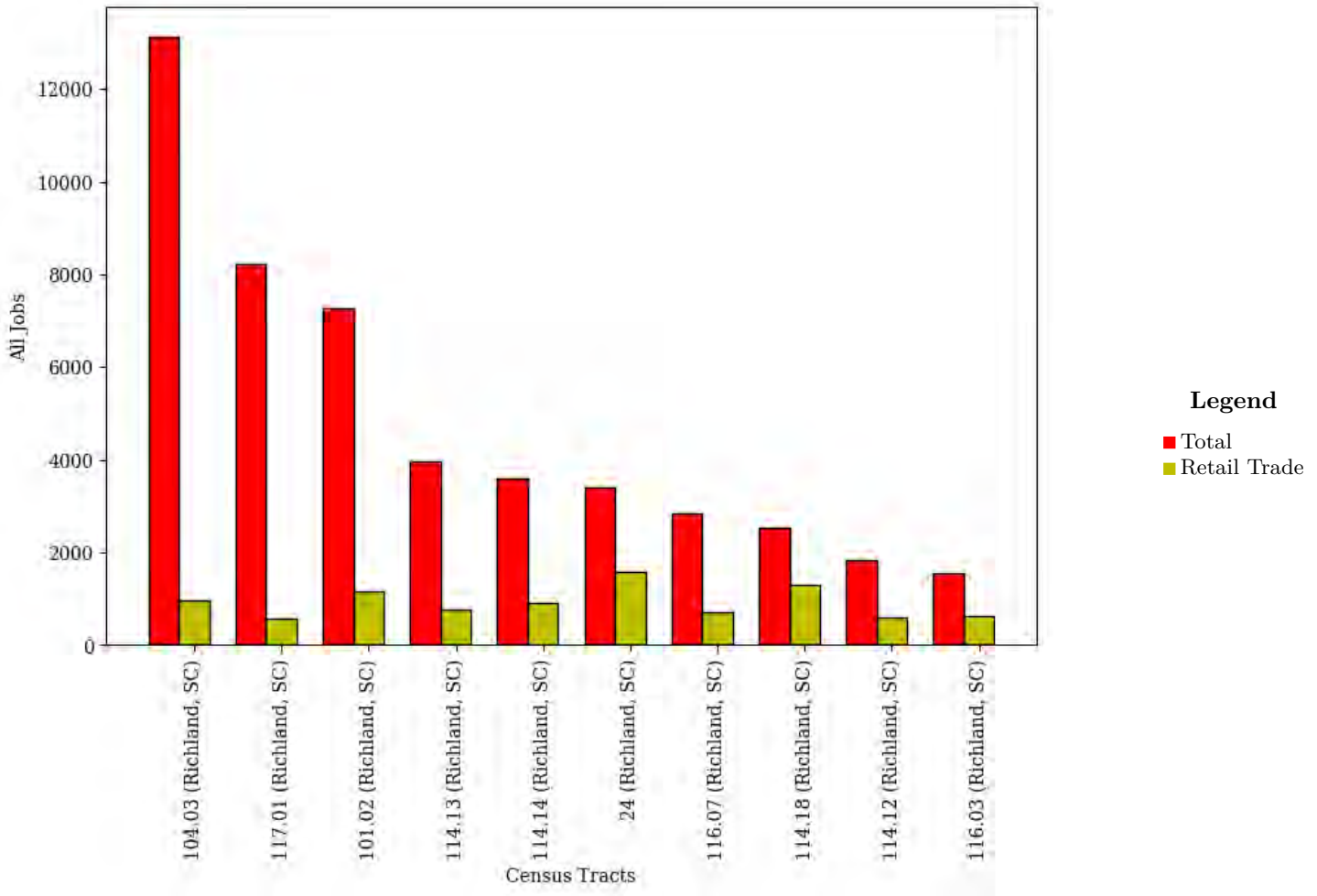
Job Count

- 1,593
- 1,306
- 1,155
- 956
- 911
- 779
- 713
- 621
- 595
- 577



All Jobs by Census Tracts for All Workers by Total and Retail Trade in 2017

Top 10 (by Total) in Work Selection Area



All Jobs by Census Tracts for All Workers, Retail Trade in 2017

Top 10 (by Total) in Work Selection Area

Census Tracts	Total	Retail Trade	Filter Share
All Census Tracts	221,300	20,778	9.4%
104.03 (Richland, SC)	13,120	956	7.3%
117.01 (Richland, SC)	8,220	577	7.0%
101.02 (Richland, SC)	7,267	1,155	15.9%
114.13 (Richland, SC)	3,968	779	19.6%
114.14 (Richland, SC)	3,606	911	25.3%
24 (Richland, SC)	3,410	1,593	46.7%
116.07 (Richland, SC)	2,843	713	25.1%
114.18 (Richland, SC)	2,546	1,306	51.3%
114.12 (Richland, SC)	1,836	595	32.4%
116.03 (Richland, SC)	1,567	621	39.6%
All Other Census Tracts	172,917	11,572	6.7%

Additional Information

Analysis Settings

Total Number of Features in Area	89
Analysis Type	Area Comparison
Comparison Type	Census Tracts
Selection area as	Work
Year(s)	2017
Job Type	All Jobs
Labor Market Segment	All Workers
Selection Area	Richland County, SC from Counties
Selected Census Blocks	10,828
Analysis Generation Date	03/26/2020 17:13 - OnTheMap 6.6
Code Revision	d7f8a300c9f4e458f61bc73d3099ca2cb8f8feaa
LODES Data Version	20170818

Data Sources

Source: U.S. Census Bureau, OnTheMap Application and LEHD Origin-Destination Employment Statistics (Beginning of Quarter Employment, 2nd Quarter of 2002-2017).

Notes

1. Race, Ethnicity, Educational Attainment, and Sex statistics are beta release results and are not available before 2009.
2. Educational Attainment is only produced for workers aged 30 and over.
3. Firm Age and Firm Size statistics are beta release results for All Private jobs and are not available before 2011.
4. Data on Federal employment are not available after 2015.

Work Area Comparison Report by Census Tracts

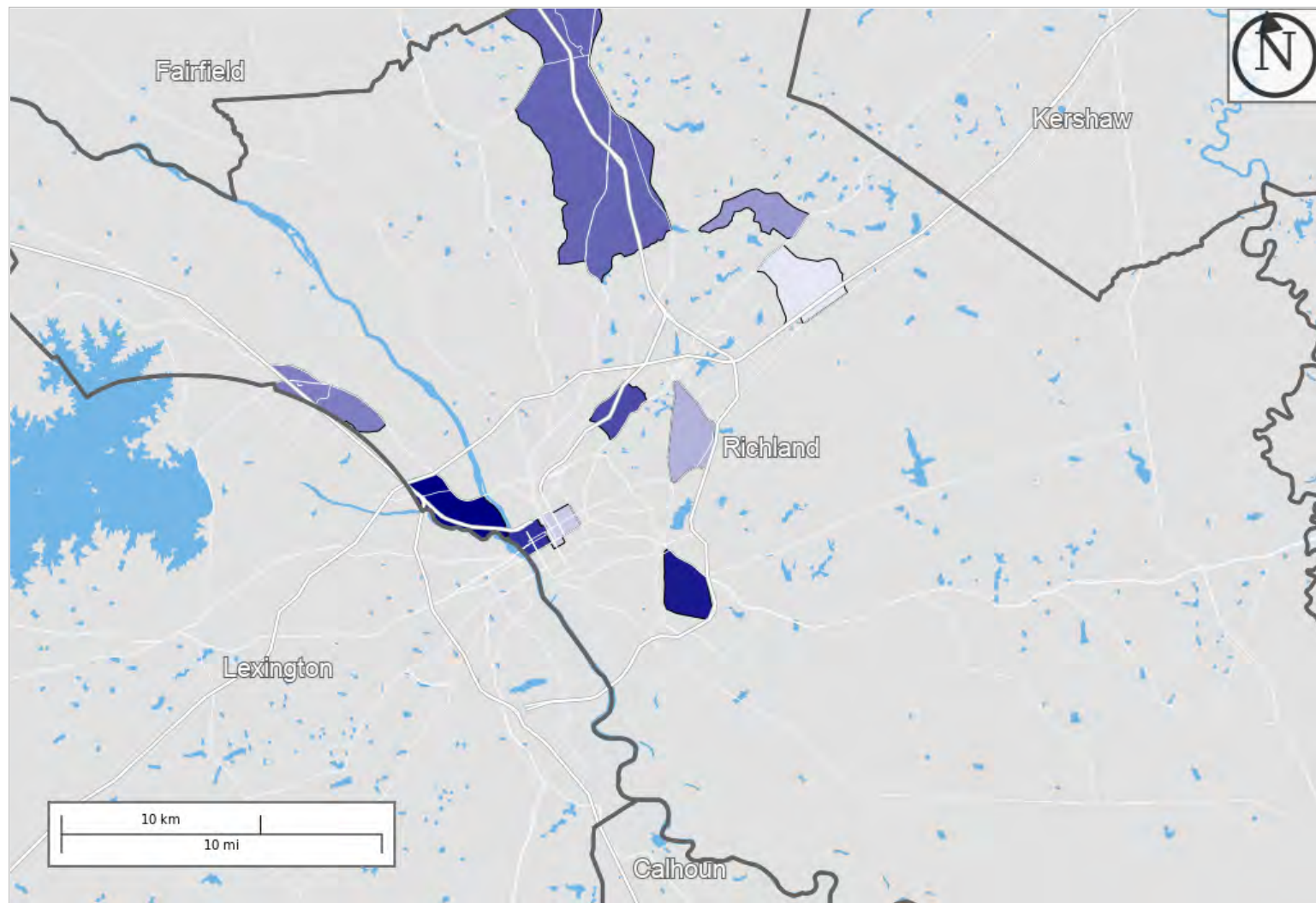
Attachment G

All Jobs for All Workers by Arts, Entertainment, and Recreation in 2017

Created by the U.S. Census Bureau's OnTheMap <https://onthemap.ces.census.gov> on 03/26/2020

Counts of All Jobs in Work Selection Area by Census Tracts in 2017

Top 10, All Workers, Arts, Entertainment, and Recreation



Map Legend

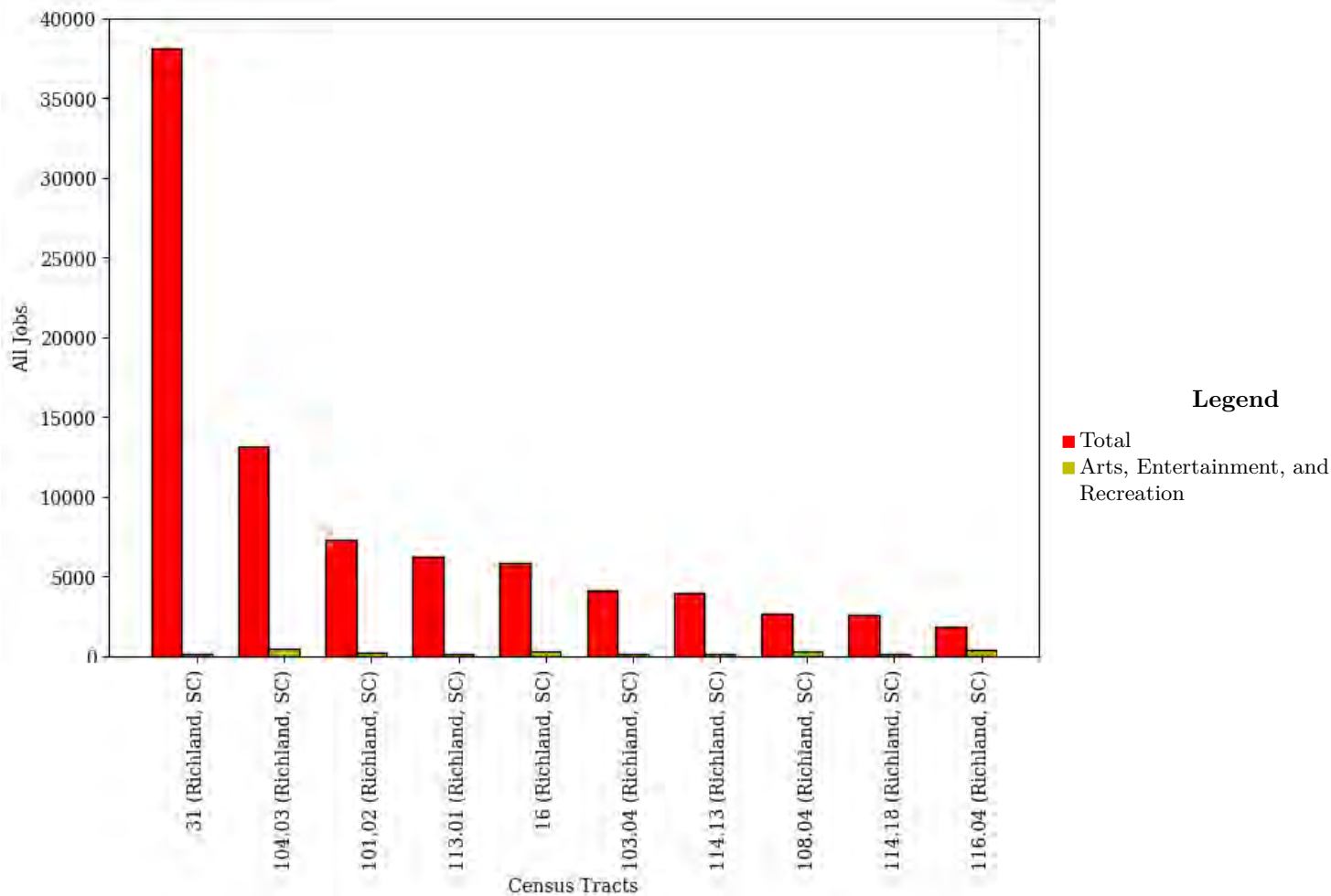
Job Count

- 465
- 336
- 297
- 257
- 173
- 167
- 152
- 142
- 109
- 105



All Jobs by Census Tracts for All Workers by Total and Arts, Entertainment, and Recreation in 2017

Top 10 (by Total) in Work Selection Area



All Jobs by Census Tracts for All Workers, Arts, Entertainment, and Recreation in 2017

Top 10 (by Total) in Work Selection Area

Census Tracts	Total	Arts, Entertainment, and Recreation	Filter Share
All Census Tracts	221,300	3,085	1.4%
31 (Richland, SC)	38,058	109	0.3%
104.03 (Richland, SC)	13,120	465	3.5%
101.02 (Richland, SC)	7,267	173	2.4%
113.01 (Richland, SC)	6,257	142	2.3%
16 (Richland, SC)	5,813	297	5.1%
103.04 (Richland, SC)	4,092	167	4.1%
114.13 (Richland, SC)	3,968	105	2.6%
108.04 (Richland, SC)	2,633	257	9.8%
114.18 (Richland, SC)	2,546	152	6.0%
116.04 (Richland, SC)	1,829	336	18.4%
All Other Census Tracts	135,717	882	0.6%

Additional Information

Analysis Settings

Total Number of Features in Area	89
Analysis Type	Area Comparison
Comparison Type	Census Tracts
Selection area as	Work
Year(s)	2017
Job Type	All Jobs
Labor Market Segment	All Workers
Selection Area	Richland County, SC from Counties
Selected Census Blocks	10,828
Analysis Generation Date	03/26/2020 17:13 - OnTheMap 6.6
Code Revision	d7f8a300c9f4e458f61bc73d3099ca2cb8f8feaa
LODES Data Version	20170818

Data Sources

Source: U.S. Census Bureau, OnTheMap Application and LEHD Origin-Destination Employment Statistics (Beginning of Quarter Employment, 2nd Quarter of 2002-2017).

Notes

1. Race, Ethnicity, Educational Attainment, and Sex statistics are beta release results and are not available before 2009.
2. Educational Attainment is only produced for workers aged 30 and over.
3. Firm Age and Firm Size statistics are beta release results for All Private jobs and are not available before 2011.
4. Data on Federal employment are not available after 2015.

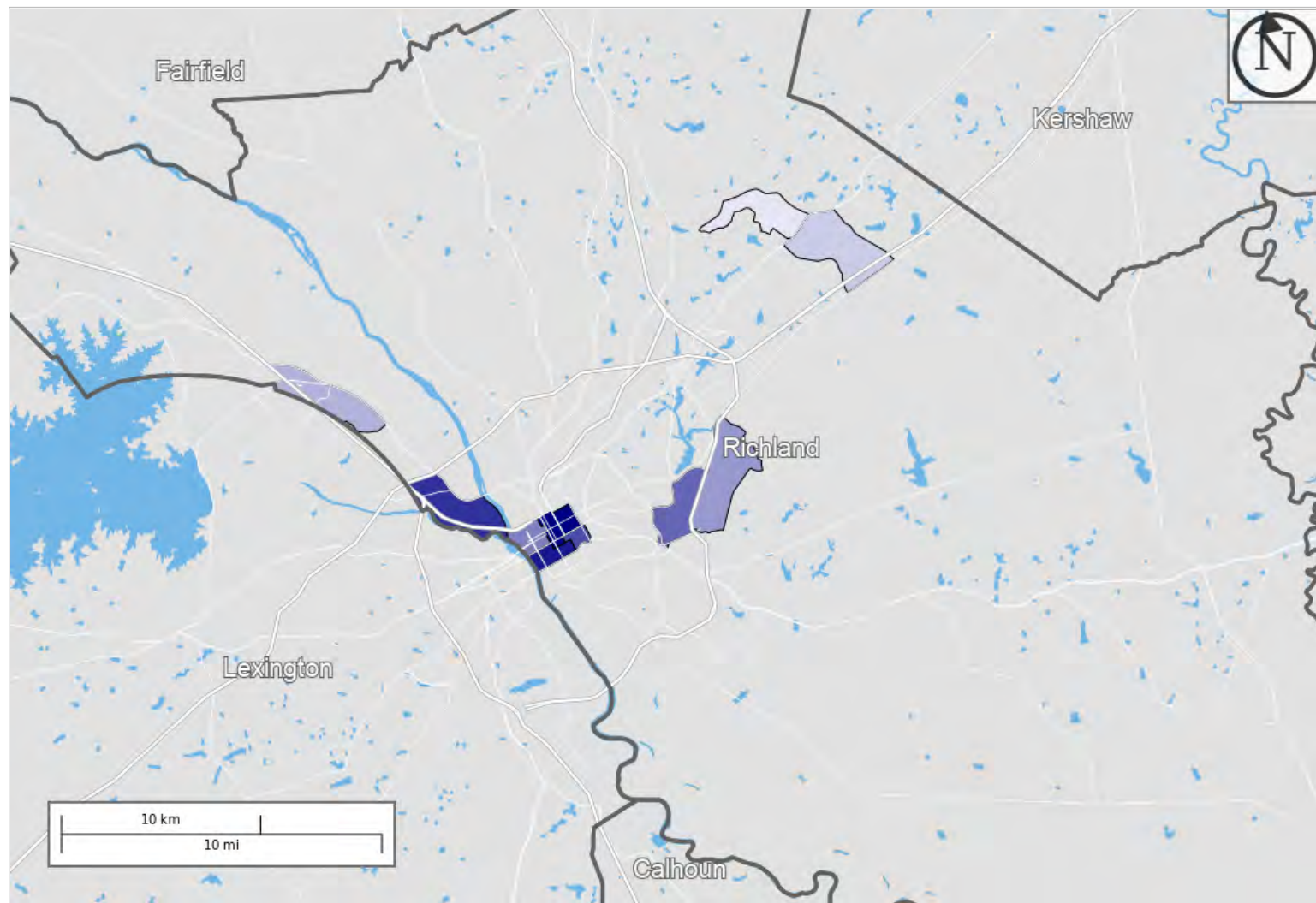
Work Area Comparison Report by Census Tracts

All Jobs for All Workers by Accommodation and Food Services in 2017

Created by the U.S. Census Bureau's OnTheMap <https://onthemap.ces.census.gov> on 03/26/2020

Counts of All Jobs in Work Selection Area by Census Tracts in 2017

Top 10, All Workers, Accommodation and Food Services



Map Legend

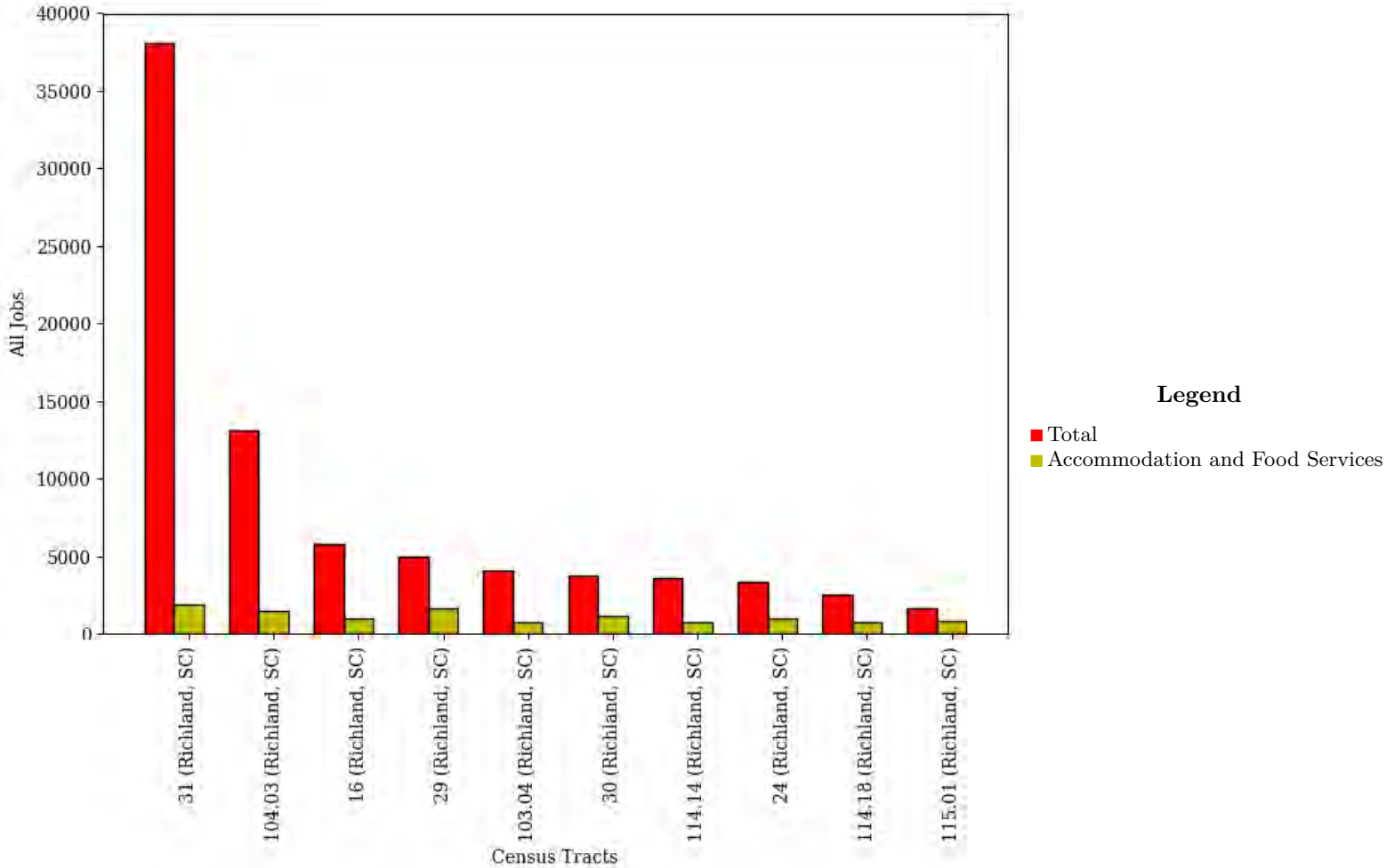
Job Count

- 1,912
- 1,695
- 1,488
- 1,142
- 1,014
- 981
- 858
- 784
- 761
- 734



All Jobs by Census Tracts for All Workers by Total and Accommodation and Food Services in 2017

Top 10 (by Total) in Work Selection Area



All Jobs by Census Tracts for All Workers, Accommodation and Food Services in 2017

Top 10 (by Total) in Work Selection Area

Census Tracts	Total	Accommodation and Food Services	Filter Share
All Census Tracts	221,300	22,619	10.2%
31 (Richland, SC)	38,058	1,912	5.0%
104.03 (Richland, SC)	13,120	1,488	11.3%
16 (Richland, SC)	5,813	981	16.9%
29 (Richland, SC)	4,978	1,695	34.0%
103.04 (Richland, SC)	4,092	784	19.2%
30 (Richland, SC)	3,794	1,142	30.1%
114.14 (Richland, SC)	3,606	761	21.1%
24 (Richland, SC)	3,410	1,014	29.7%
114.18 (Richland, SC)	2,546	734	28.8%
115.01 (Richland, SC)	1,663	858	51.6%
All Other Census Tracts	140,220	11,250	8.0%

Additional Information

Analysis Settings

Total Number of Features in Area	89
Analysis Type	Area Comparison
Comparison Type	Census Tracts
Selection area as	Work
Year(s)	2017
Job Type	All Jobs
Labor Market Segment	All Workers
Selection Area	Richland County, SC from Counties
Selected Census Blocks	10,828
Analysis Generation Date	03/26/2020 17:13 - OnTheMap 6.6
Code Revision	d7f8a300c9f4e458f61bc73d3099ca2cb8f8feaa
LODES Data Version	20170818

Data Sources

Source: U.S. Census Bureau, OnTheMap Application and LEHD Origin-Destination Employment Statistics (Beginning of Quarter Employment, 2nd Quarter of 2002-2017).

Notes

1. Race, Ethnicity, Educational Attainment, and Sex statistics are beta release results and are not available before 2009.
2. Educational Attainment is only produced for workers aged 30 and over.
3. Firm Age and Firm Size statistics are beta release results for All Private jobs and are not available before 2011.
4. Data on Federal employment are not available after 2015.

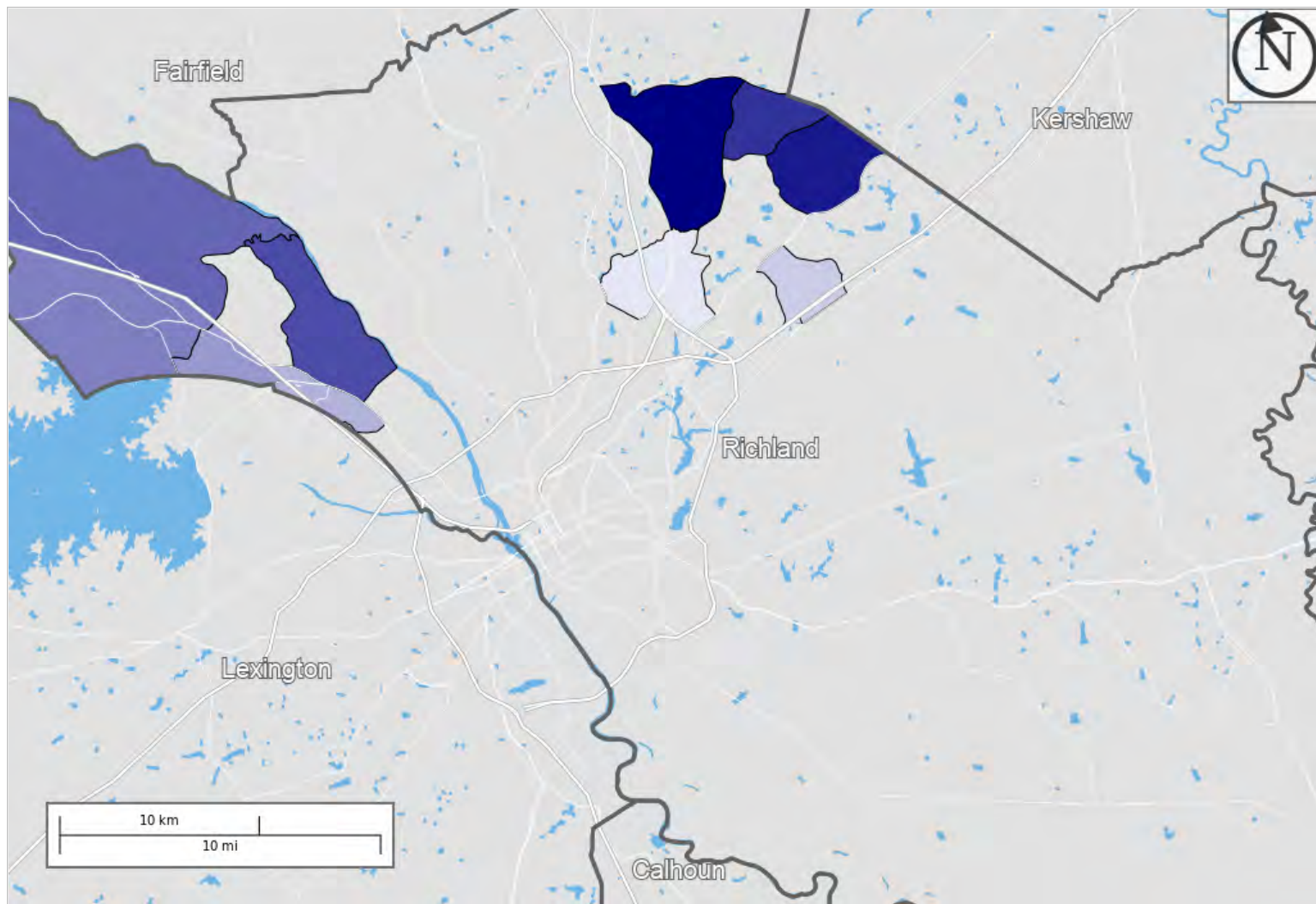
Home Area Comparison Report by Census Tracts All Jobs for All Workers by Retail Trade in 2017

Attachment I

Created by the U.S. Census Bureau's OnTheMap <https://onthemap.ces.census.gov> on 03/26/2020

Counts of All Jobs in Home Selection Area by Census Tracts in 2017

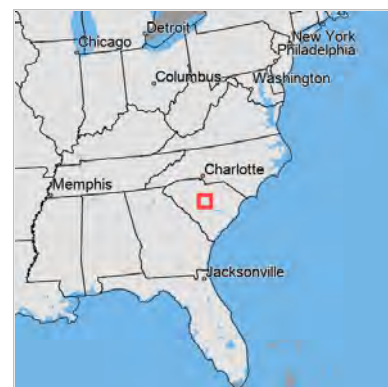
Top 10, All Workers, Retail Trade



Map Legend

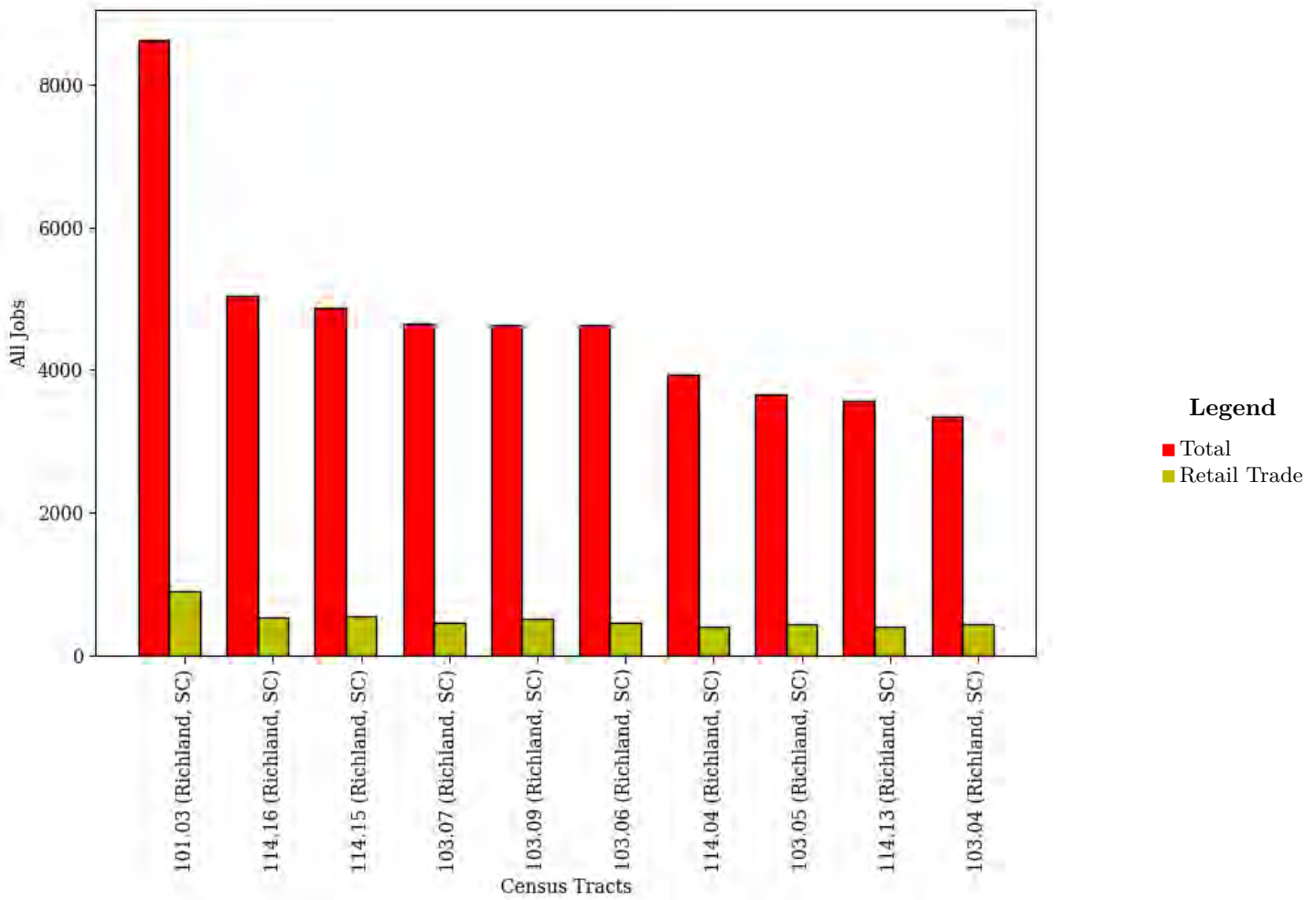
Job Count

- 902
- 539
- 524
- 517
- 458
- 447
- 443
- 434
- 405
- 389



All Jobs by Census Tracts for All Workers by Total and Retail Trade in 2017

Top 10 (by Total) in Home Selection Area



All Jobs by Census Tracts for All Workers, Retail Trade in 2017

Top 10 (by Total) in Home Selection Area

Census Tracts	Total	Retail Trade	Filter Share
All Census Tracts	165,623	18,221	11.0%
101.03 (Richland, SC)	8,621	902	10.5%
114.16 (Richland, SC)	5,035	524	10.4%
114.15 (Richland, SC)	4,882	539	11.0%
103.07 (Richland, SC)	4,650	458	9.8%
103.09 (Richland, SC)	4,640	517	11.1%
103.06 (Richland, SC)	4,637	447	9.6%
114.04 (Richland, SC)	3,925	389	9.9%
103.05 (Richland, SC)	3,657	443	12.1%
114.13 (Richland, SC)	3,567	405	11.4%
103.04 (Richland, SC)	3,353	434	12.9%
All Other Census Tracts	118,656	13,163	11.1%

Additional Information

Analysis Settings

Total Number of Features in Area	89
Analysis Type	Area Comparison
Comparison Type	Census Tracts
Selection area as	Home
Year(s)	2017
Job Type	All Jobs
Labor Market Segment	All Workers
Selection Area	Richland County, SC from Counties
Selected Census Blocks	10,828
Analysis Generation Date	03/26/2020 17:24 - OnTheMap 6.6
Code Revision	d7f8a300c9f4e458f61bc73d3099ca2cb8f8feaa
LODES Data Version	20170818

Data Sources

Source: U.S. Census Bureau, OnTheMap Application and LEHD Origin-Destination Employment Statistics (Beginning of Quarter Employment, 2nd Quarter of 2002-2017).

Notes

1. Race, Ethnicity, Educational Attainment, and Sex statistics are beta release results and are not available before 2009.
2. Educational Attainment is only produced for workers aged 30 and over.
3. Firm Age and Firm Size statistics are beta release results for All Private jobs and are not available before 2011.
4. Data on Federal employment are not available after 2015.

Home Area Comparison Report by Census Tracts

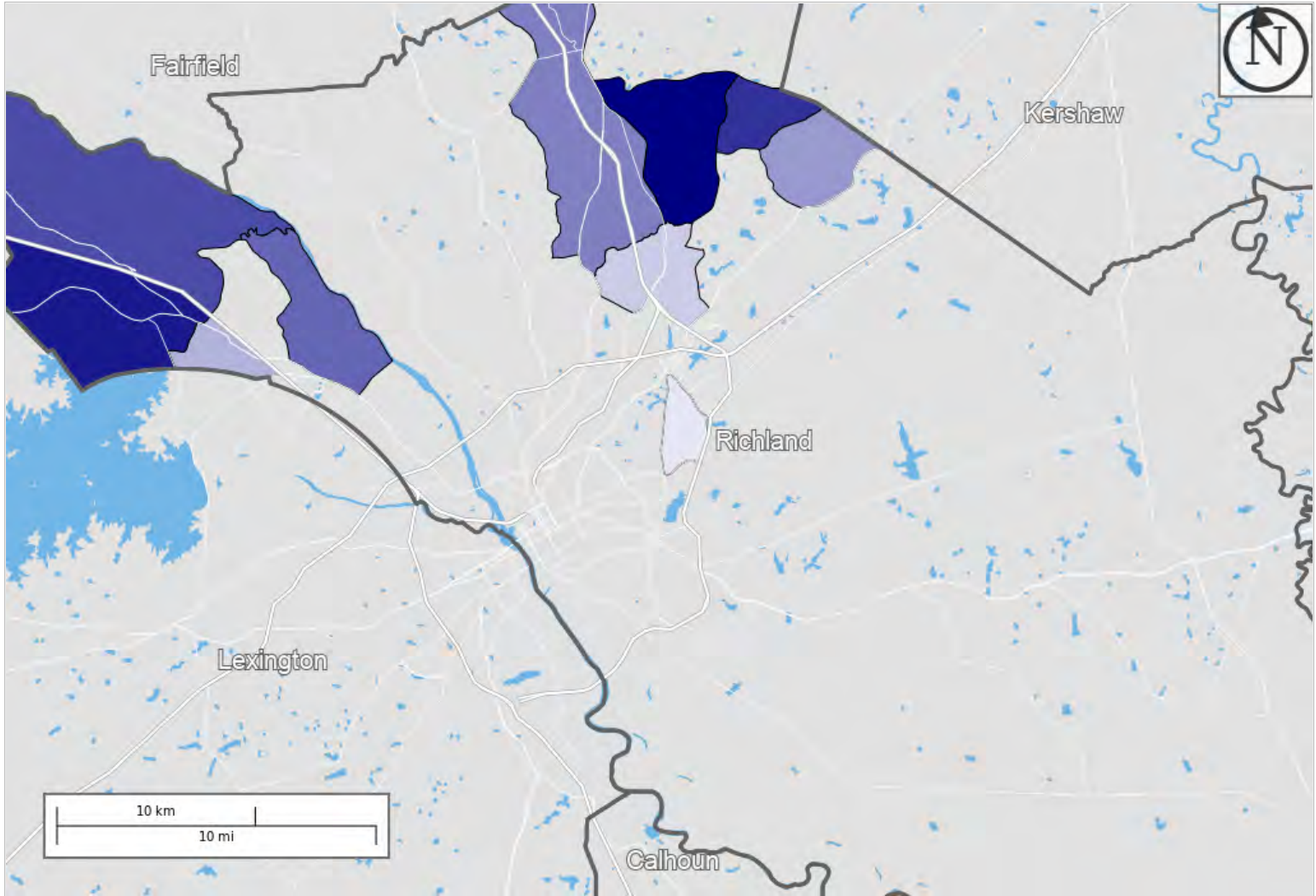
Attachment J

All Jobs for All Workers by Arts, Entertainment, and Recreation in 2017

Created by the U.S. Census Bureau's OnTheMap <https://onthemap.ces.census.gov> on 03/26/2020

Counts of All Jobs in Home Selection Area by Census Tracts in 2017

Top 10, All Workers, Arts, Entertainment, and Recreation



Map Legend

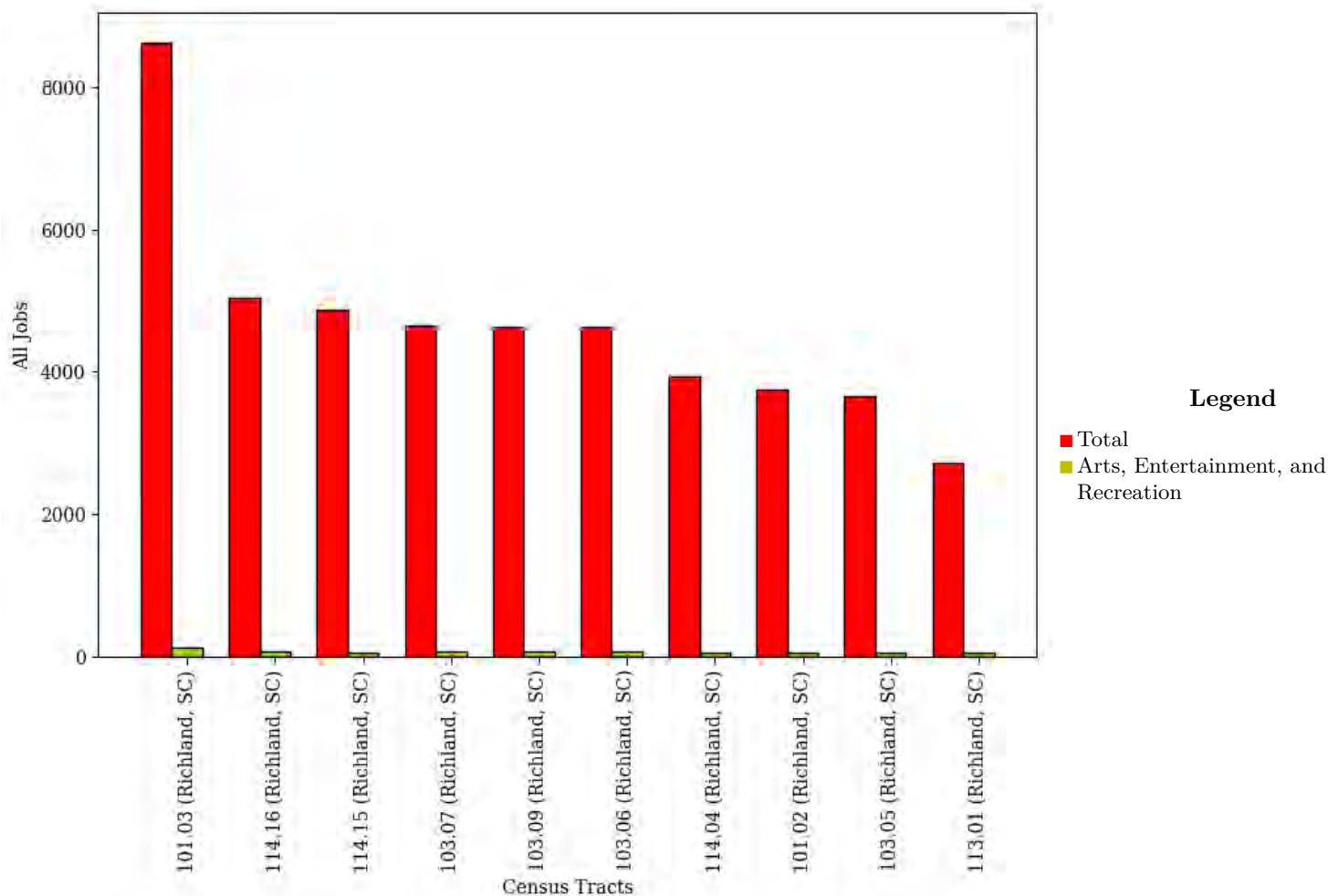
Job Count

- 116
- 75
- 69
- 68
- 60
- 53
- 52
- 50
- 45
- 44



All Jobs by Census Tracts for All Workers by Total and Arts, Entertainment, and Recreation in 2017

Top 10 (by Total) in Home Selection Area



All Jobs by Census Tracts for All Workers, Arts, Entertainment, and Recreation in 2017

Top 10 (by Total) in Home Selection Area

Census Tracts	Total	Arts, Entertainment, and Recreation	Filter Share
All Census Tracts	165,623	2,105	1.3%
101.03 (Richland, SC)	8,621	116	1.3%
114.16 (Richland, SC)	5,035	69	1.4%
114.15 (Richland, SC)	4,882	52	1.1%
103.07 (Richland, SC)	4,650	68	1.5%
103.09 (Richland, SC)	4,640	60	1.3%
103.06 (Richland, SC)	4,637	75	1.6%
114.04 (Richland, SC)	3,925	45	1.1%
101.02 (Richland, SC)	3,747	53	1.4%
103.05 (Richland, SC)	3,657	50	1.4%
113.01 (Richland, SC)	2,713	44	1.6%
All Other Census Tracts	119,116	1,473	1.2%

Additional Information

Analysis Settings

Total Number of Features in Area	89
Analysis Type	Area Comparison
Comparison Type	Census Tracts
Selection area as	Home
Year(s)	2017
Job Type	All Jobs
Labor Market Segment	All Workers
Selection Area	Richland County, SC from Counties
Selected Census Blocks	10,828
Analysis Generation Date	03/26/2020 17:24 - OnTheMap 6.6
Code Revision	d7f8a300c9f4e458f61bc73d3099ca2cb8f8feaa
LODES Data Version	20170818

Data Sources

Source: U.S. Census Bureau, OnTheMap Application and LEHD Origin-Destination Employment Statistics (Beginning of Quarter Employment, 2nd Quarter of 2002-2017).

Notes

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3. Firm Age and Firm Size statistics are beta release results for All Private jobs and are not available before 2011.
4. Data on Federal employment are not available after 2015.

Home Area Comparison Report by Census Tracts

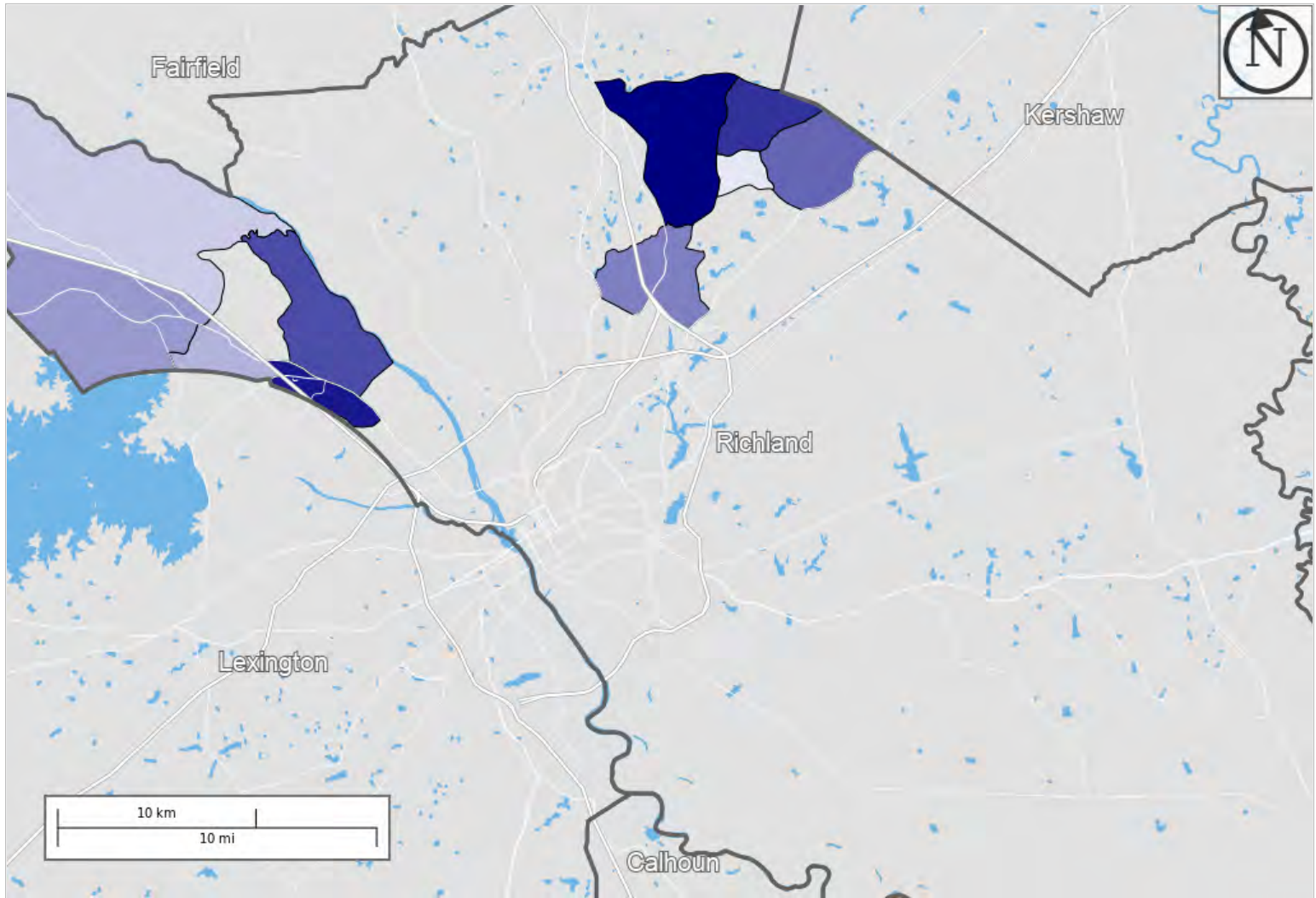
Attachment K

All Jobs for All Workers by Accommodation and Food Services in 2017

Created by the U.S. Census Bureau's OnTheMap <https://onthemap.ces.census.gov> on 03/26/2020

Counts of All Jobs in Home Selection Area by Census Tracts in 2017

Top 10, All Workers, Accommodation and Food Services



Map Legend

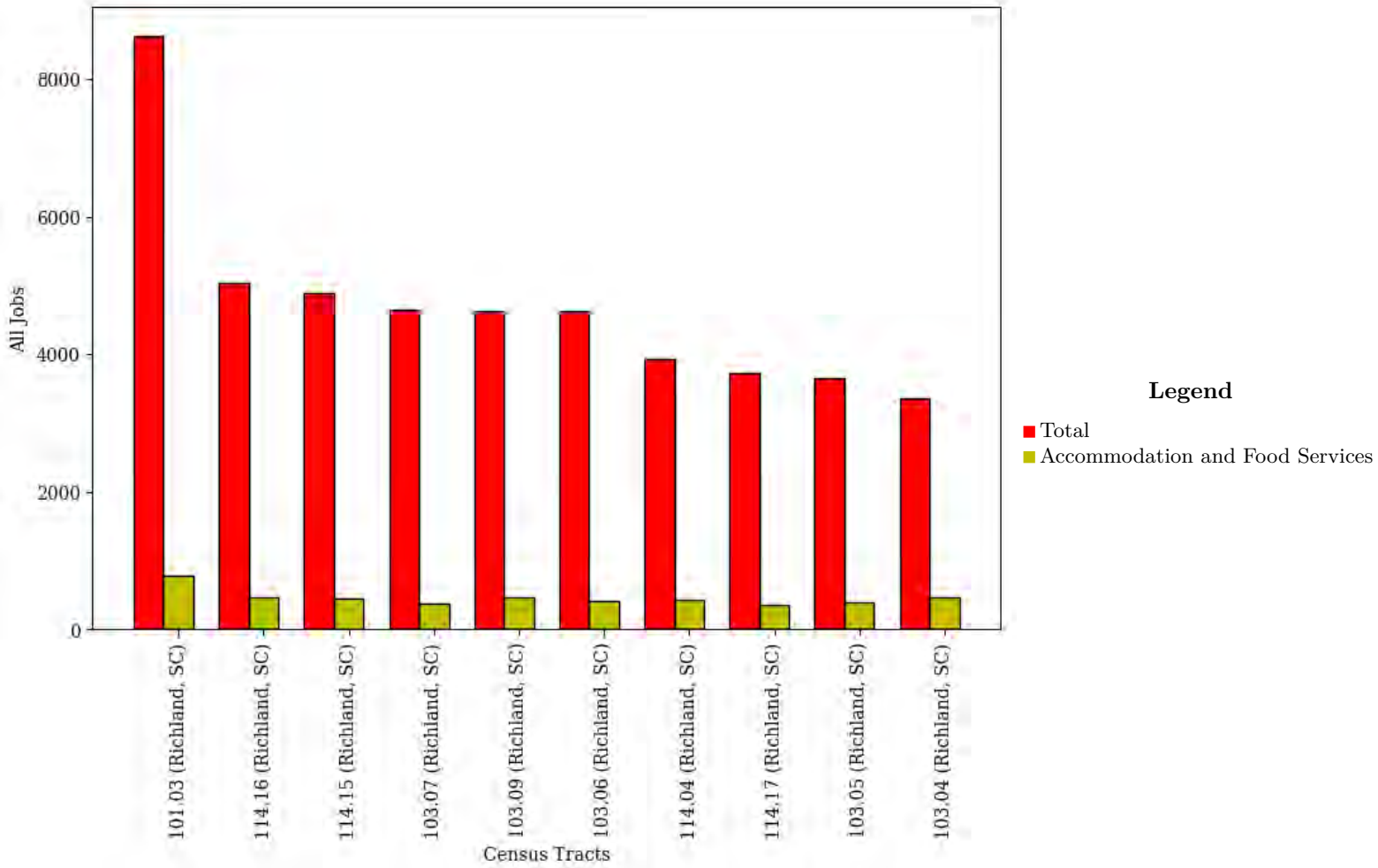
Job Count

- 791
- 469
- 465
- 460
- 453
- 428
- 417
- 403
- 374
- 360



All Jobs by Census Tracts for All Workers by Total and Accommodation and Food Services in 2017

Top 10 (by Total) in Home Selection Area



All Jobs by Census Tracts for All Workers, Accommodation and Food Services in 2017

Top 10 (by Total) in Home Selection Area

Census Tracts	Total	Accommodation and Food Services	Filter Share
All Census Tracts	165,623	18,232	11.0%
101.03 (Richland, SC)	8,621	791	9.2%
114.16 (Richland, SC)	5,035	465	9.2%
114.15 (Richland, SC)	4,882	453	9.3%
103.07 (Richland, SC)	4,650	374	8.0%
103.09 (Richland, SC)	4,640	460	9.9%
103.06 (Richland, SC)	4,637	417	9.0%
114.04 (Richland, SC)	3,925	428	10.9%
114.17 (Richland, SC)	3,726	360	9.7%
103.05 (Richland, SC)	3,657	403	11.0%
103.04 (Richland, SC)	3,353	469	14.0%
All Other Census Tracts	118,497	13,612	11.5%

Additional Information

Analysis Settings

Total Number of Features in Area	89
Analysis Type	Area Comparison
Comparison Type	Census Tracts
Selection area as	Home
Year(s)	2017
Job Type	All Jobs
Labor Market Segment	All Workers
Selection Area	Richland County, SC from Counties
Selected Census Blocks	10,828
Analysis Generation Date	03/26/2020 17:24 - OnTheMap 6.6
Code Revision	d7f8a300c9f4e458f61bc73d3099ca2cb8f8feaa
LODES Data Version	20170818

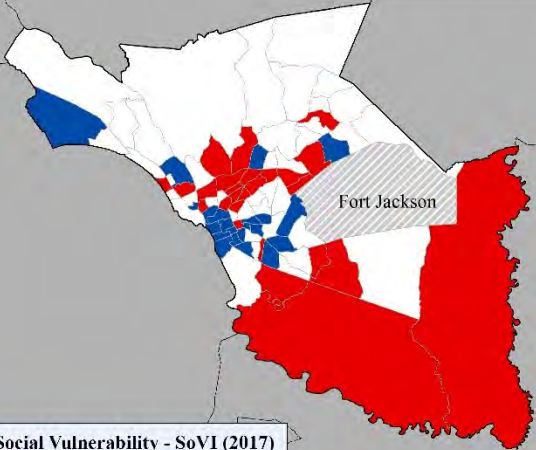
Data Sources

Source: U.S. Census Bureau, OnTheMap Application and LEHD Origin-Destination Employment Statistics (Beginning of Quarter Employment, 2nd Quarter of 2002-2017).

Notes

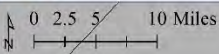
1. Race, Ethnicity, Educational Attainment, and Sex statistics are beta release results and are not available before 2009.
2. Educational Attainment is only produced for workers aged 30 and over.
3. Firm Age and Firm Size statistics are beta release results for All Private jobs and are not available before 2011.
4. Data on Federal employment are not available after 2015.

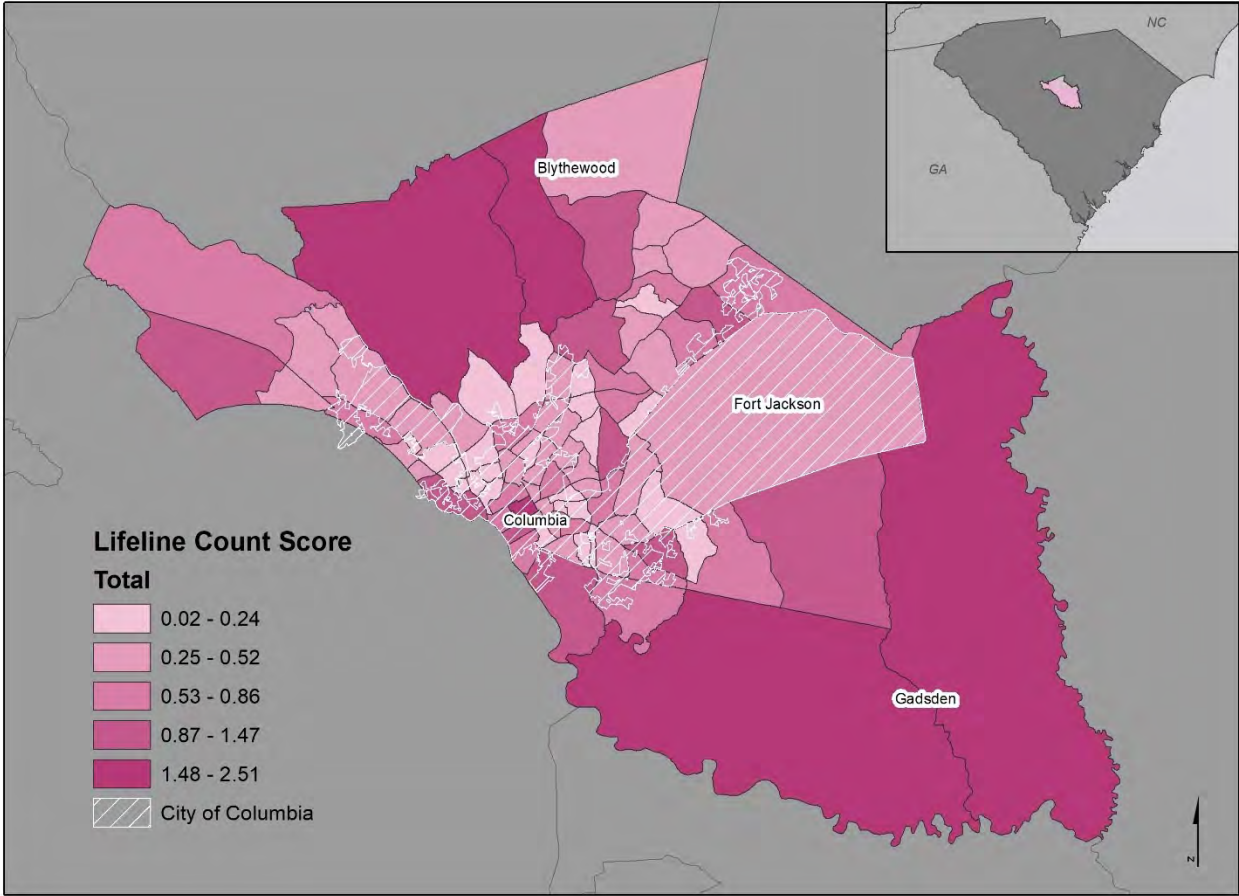
Attachment L

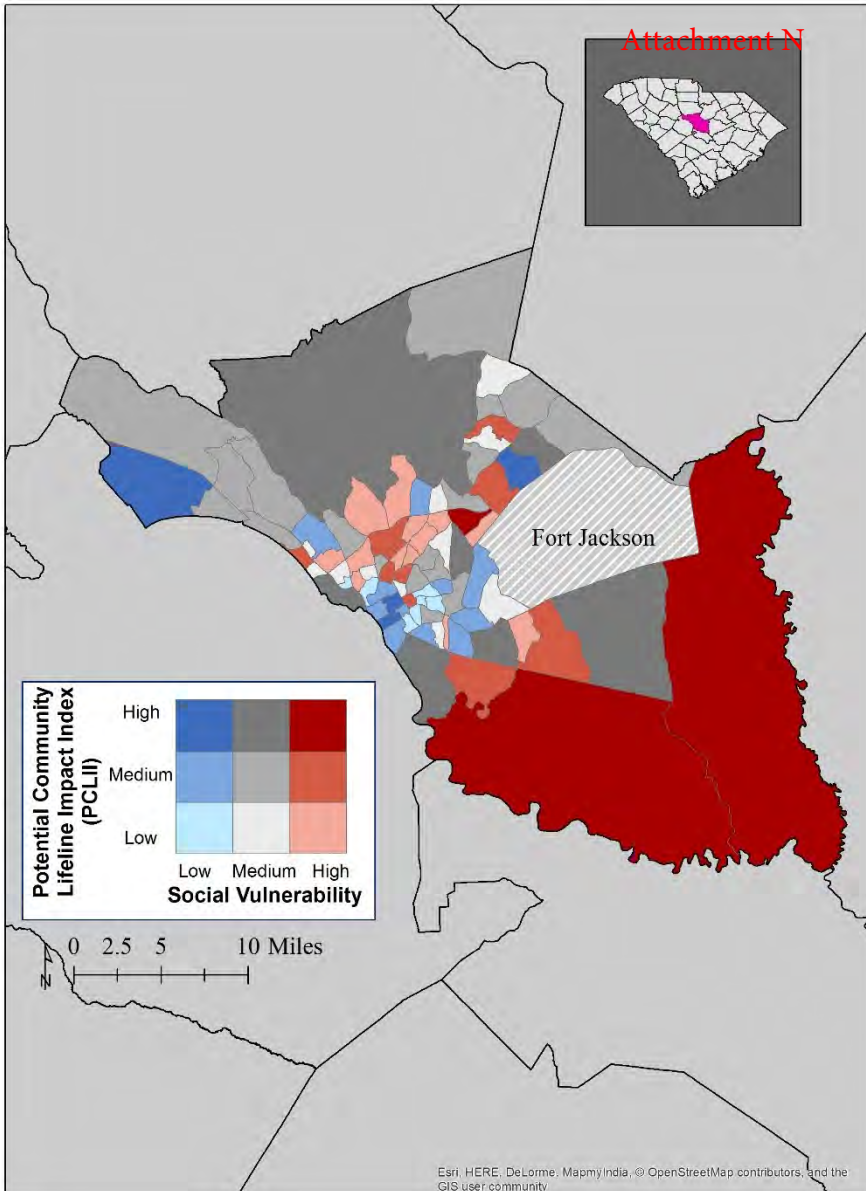


Social Vulnerability - SoVI (2017)

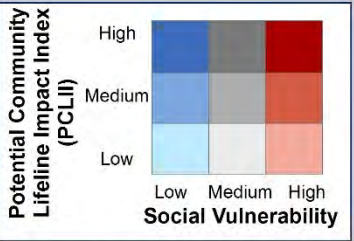
- High
- Medium
- Low







Fort Jackson



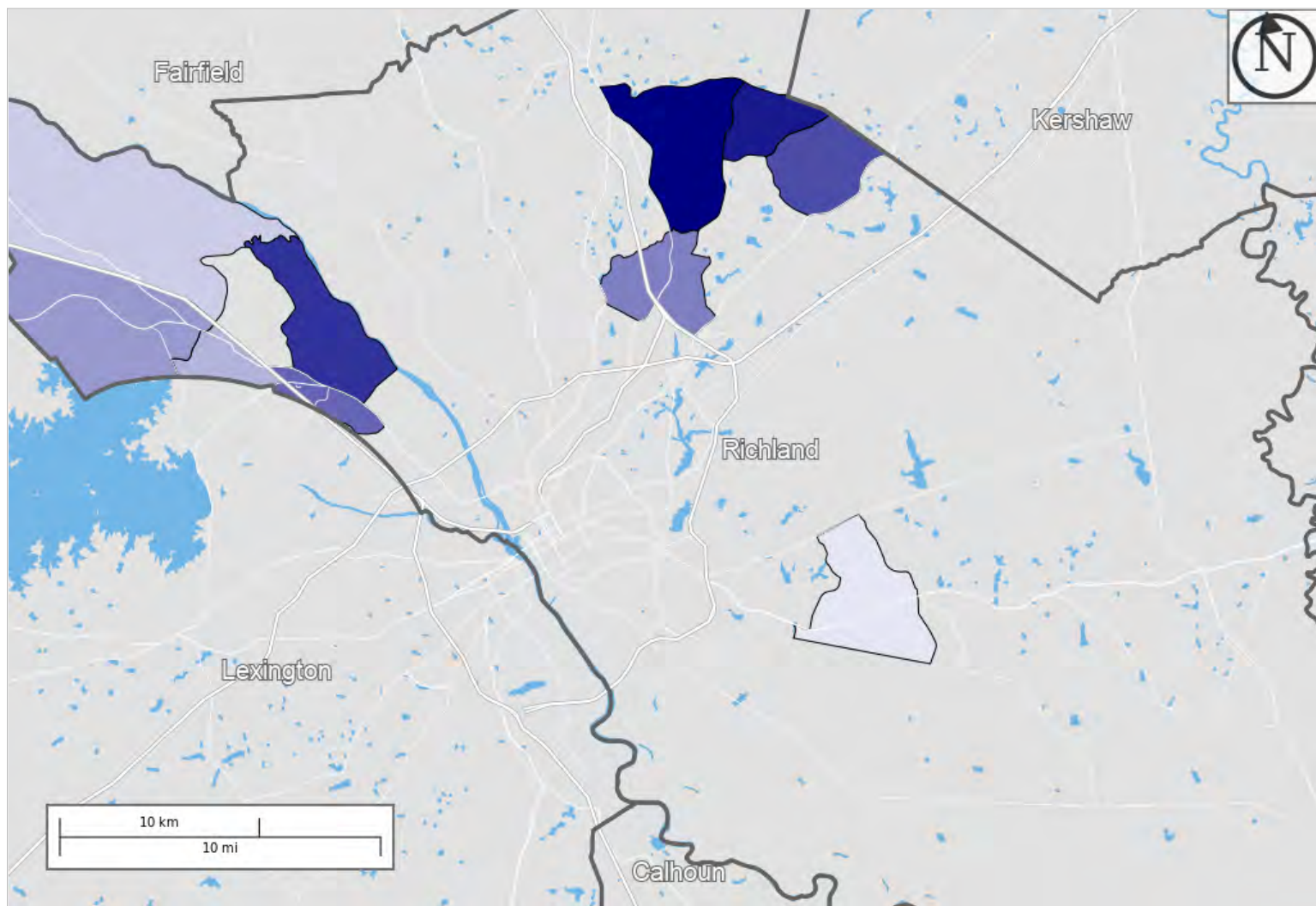
0 2.5 5 10 Miles

Home Area Comparison Report by Census Tracts All Jobs for All Workers by \$1,250 per month or less in 2017

Created by the U.S. Census Bureau's OnTheMap <https://onthemap.ces.census.gov> on 03/26/2020

Counts of All Jobs in Home Selection Area by Census Tracts in 2017

Top 10, All Workers, \$1,250 per month or less



Map Legend

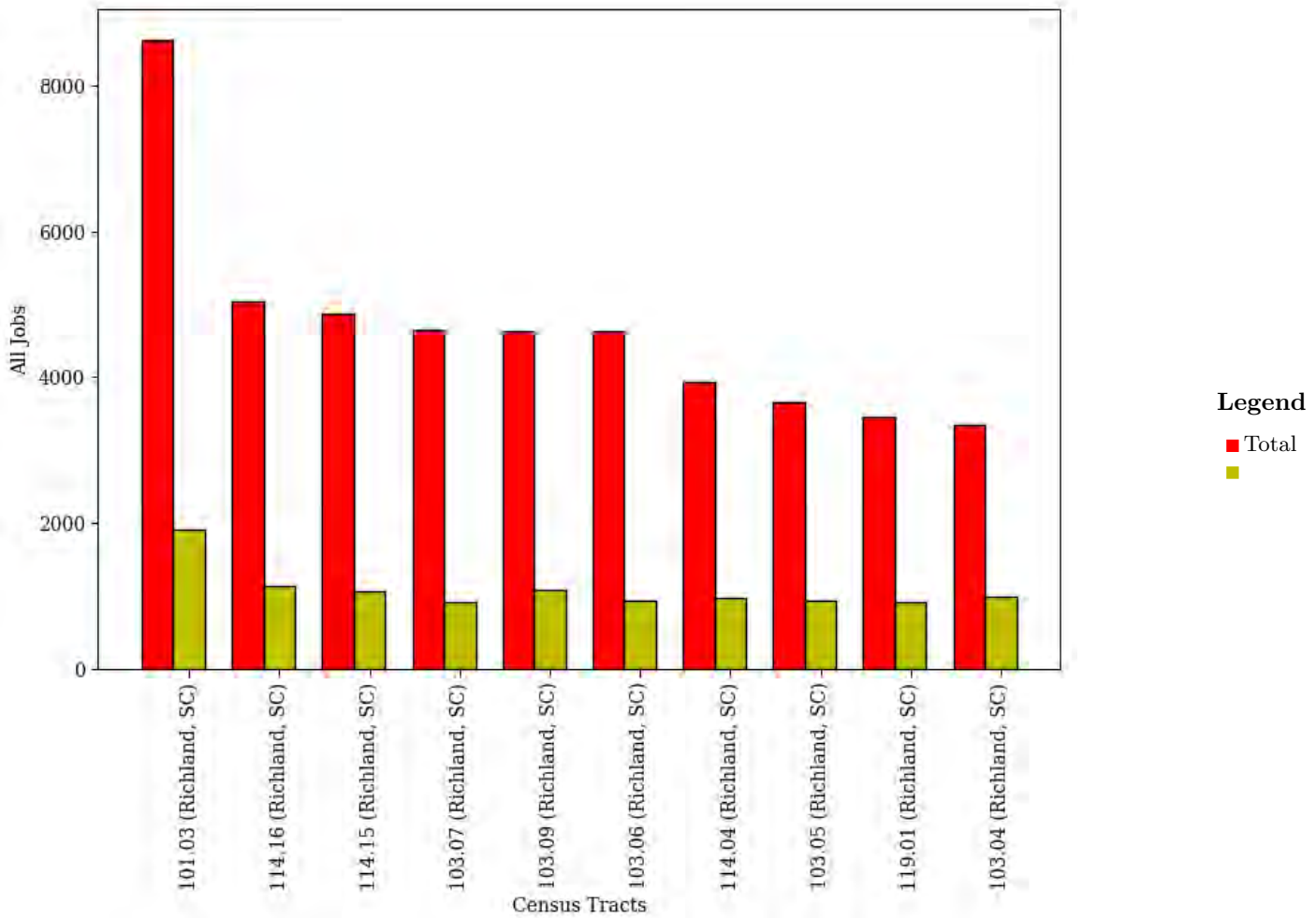
Job Count

- 1,915
- 1,131
- 1,081
- 1,061
- 984
- 960
- 930
- 926
- 919
- 918



All Jobs by Census Tracts for All Workers by Total and \$1,250 per month or less in 2017

Top 10 (by Total) in Home Selection Area



All Jobs by Census Tracts for All Workers, \$1,250 per month or less in 2017

Top 10 (by Total) in Home Selection Area

Census Tracts	Total	\$1,250 per month or less	Filter Share
All Census Tracts	165,623	42,822	25.9%
101.03 (Richland, SC)	8,621	1,915	22.2%
114.16 (Richland, SC)	5,035	1,131	22.5%
114.15 (Richland, SC)	4,882	1,061	21.7%
103.07 (Richland, SC)	4,650	919	19.8%
103.09 (Richland, SC)	4,640	1,081	23.3%
103.06 (Richland, SC)	4,637	930	20.1%
114.04 (Richland, SC)	3,925	960	24.5%
103.05 (Richland, SC)	3,657	926	25.3%
119.01 (Richland, SC)	3,456	918	26.6%
103.04 (Richland, SC)	3,353	984	29.3%
All Other Census Tracts	118,767	31,997	26.9%

Additional Information

Analysis Settings

Total Number of Features in Area	89
Analysis Type	Area Comparison
Comparison Type	Census Tracts
Selection area as	Home
Year(s)	2017
Job Type	All Jobs
Labor Market Segment	All Workers
Selection Area	Richland County, SC from Counties
Selected Census Blocks	10,828
Analysis Generation Date	03/26/2020 17:24 - OnTheMap 6.6
Code Revision	d7f8a300c9f4e458f61bc73d3099ca2cb8f8feaa
LODES Data Version	20170818

Data Sources

Source: U.S. Census Bureau, OnTheMap Application and LEHD Origin-Destination Employment Statistics (Beginning of Quarter Employment, 2nd Quarter of 2002-2017).

Notes

1. Race, Ethnicity, Educational Attainment, and Sex statistics are beta release results and are not available before 2009.
2. Educational Attainment is only produced for workers aged 30 and over.
3. Firm Age and Firm Size statistics are beta release results for All Private jobs and are not available before 2011.
4. Data on Federal employment are not available after 2015.

Quick Guide to CDBG Eligible Activities to Support Infectious Disease Response

March 13, 2020

Grantees should coordinate with local health authorities before undertaking any activity to support state or local pandemic response. Grantees may use Community Development Block Grant (CDBG) funds for a range of eligible activities that prevent and respond to the spread of infectious diseases such as the coronavirus disease 2019 (COVID-19).

Examples of Eligible Activities to Support Infectious Disease Response

<i>For more information, refer to applicable sections of the Housing and Community Development Act of 1974 (for State CDBG Grantees) and CDBG regulations (for Entitlement CDBG grantees).</i>	
Buildings and Improvements, Including Public Facilities	
Acquisition, construction, reconstruction, or installation of public works, facilities, and site or other improvements. <i>See section 105(a)(2) (42 U.S.C. 5305(a)(2)); 24 CFR 570.201(c).</i>	Construct a testing and diagnosis, or treatment facility.
	Rehabilitate a community facility to establish an infectious disease treatment clinic.
	Acquire and rehabilitate, or construct, a group living facility that may be used to centralize patients undergoing treatment.
Rehabilitation of buildings and improvements (including interim assistance). <i>See section 105(a)(4) (42 U.S.C. 5305(a)(4)); 24 CFR 570.201(f); 570.202(b).</i>	Rehabilitate a commercial building or closed school building to establish an infectious disease treatment clinic, e.g., by replacing the HVAC system.
	Acquire, and quickly rehabilitate (if necessary) a motel or hotel building to expand capacity of hospitals to accommodate isolation of patients during recovery.
	Make interim improvements to private properties to enable an individual patient to remain quarantined on a temporary basis.
Assistance to Businesses, including Special Economic Development Assistance	
Provision of assistance to private, for-profit entities, when appropriate to carry out an economic development project. <i>See section 105(a)(17) (42 U.S.C. 5305(a)(17)); 24 CFR 570.203(b).</i>	Provide grants or loans to support new businesses or business expansion to create jobs and manufacture medical supplies necessary to respond to infectious disease.
	Avoid job loss caused by business closures related to social distancing by providing short-term working capital assistance to small businesses to enable retention of jobs held by low- and moderate-income persons.
Provision of assistance to microenterprises. <i>See section 105(a)(22) (42 U.S.C. 5305(a)(22)); 24 CFR 570.201(o).</i>	Provide technical assistance, grants, loans, and other financial assistance to establish, stabilize, and expand microenterprises that provide medical, food delivery, cleaning, and other services to support home health and quarantine.

Public Services (Capped at 15 Percent of the Grant, With Some Exceptions)	
Provision of new or quantifiably increased public services. <i>See section 105(a)(8) (42 U.S.C. 5305(a)(8)); 24 CFR 570.201(e).</i>	Carry out job training to expand the pool of health care workers and technicians that are available to treat disease within a community.
	Provide testing, diagnosis or other services at a fixed or mobile location.
	Increase the capacity and availability of targeted health services for infectious disease response within existing health facilities.
	Provide equipment, supplies, and materials necessary to carry-out a public service.
	Deliver meals on wheels to quarantined individuals or individuals that need to maintain social distancing due to medical vulnerabilities.
Planning, Capacity Building, and Technical Assistance	
States only: Planning grants and planning only grants. <i>See section 105(a)(12).</i>	Grant funds to units of general local government may be used for planning activities in conjunction with an activity, they may also be used for planning only as an activity. These activities must meet or demonstrate that they would meet a national objective. These activities are subject to the State's 20 percent administration, planning and technical assistance cap.
States only: use a part of to support TA and capacity building. <i>See section 106(d)(5) (42 U.S.C. 5306(d)(5)).</i>	Grant funds to units of general local government to hire technical assistance providers to deliver CDBG training to new subrecipients and local government departments that are administering CDBG funds for the first time to assist with infectious disease response. This activity is subject to the State's 3 percent administration, planning and technical assistance cap.
Entitlement only. data gathering, studies, analysis, and preparation of plans and the identification of actions that will implement such plans. <i>See 24 CFR 570.205.</i>	Gather data and develop non-project specific emergency infectious disease response plans.

Planning Considerations

Infectious disease response conditions rapidly evolve and may require changes to the planned use of funds:

- CDBG grantees must amend their Consolidated Annual Action Plan when there is a change to the allocation priorities or method of distribution of funds; an addition of an activity not described in the plan; or a change to the purpose, scope, location, or beneficiaries of an activity (24 CFR 91.505).
- If the changes meet the criteria for a “substantial amendment” in the grantee’s citizen participation plan, the grantee must follow its citizen participation process for amendments (24 CFR 91.105 and 91.115).

Related Resources

The Department has technical assistance providers that may be available to assist grantees in their implementation of CDBG Funds for activities to prevent or respond to the spread of infectious disease.

Ask A Question

Submit your questions to your local CPD Field Office Director. For contact information, please visit

https://www.hud.gov/program_offices/comm_planning/staff

Tele-Town Halls

Background

In Fall 2018, Richland Library reached out to the County's GCS and PIO departments to collaborate on annual or biannual teleconferences with the senior citizen population as a means of engaging them in what was happening in the county. GCS and Library staff participated in a practice run and demo; however, no further action was taken because, at the time, the County was primarily focused on Richland Renaissance.

Proposed Use

Tele-town halls could be used for extended community outreach/engagement in response to COVID-19. For instance, they could be used to:

- Ensure the County's senior population is aware of special services available to them during this crisis situation and how to request them.
- Conduct conversations with the business community or charitable organizations on how the County could assist with COVID-19 response/recovery needs.
- Communicate to all County residents how the County will resume regular operations once COVID-19 has subsided.
- Allow the County's community outreach efforts related to Census 2020 and the plastic bag ordinance continue as planned while complying with social distancing requirements.

Beyond COVID-19, the tele-town halls could be scheduled and conducted as Engage Richland events specially targeted toward senior citizens.

To ensure maximum participation, the tele-town halls would last only one hour. This would allow about 10 minutes for a meeting facilitator to explain the format, provide instructions for participation, and to introduce the agenda/speakers (limited to 3 major topics, with each segment limited to 7-10 minutes). The rest of the time would be open for audience questions and answers, moderated by the meeting facilitator, with assurances that there would be a follow-up Q&A summary posted somewhere on the County website along with the tele-town hall recording.

Richland Library has \$3,000 in their community outreach budget to do an annual tele-town hall for seniors. If other County organizations want to partner with the Library by committing funds and speakers/topics, the calls could be held more frequently or the shared costs could be lowered for each partner.

How Tele-Town Hall Works

Tele-Town Hall® rapidly dials out to a list of phone numbers provided by Richland County and its partners ("hosts"). Call recipients hear a pre-recorded message inviting them to stay on the line to join the Tele-Town Hall® Event.

Only the hosts' speakers can be heard throughout the call; however, participants can press "0" on their keypad to ask a question. Using the Tele-Town Hall® Web Interface, hosts control which participants ask their questions live for the entire audience to hear, or a host moderator can read their questions aloud. Moderators also have the ability to pose Survey Questions to the audience, and the moderator can direct listeners to one-on-one support.

Following the Tele-Town Hall® event, the hosts will receive a detailed report complete with participant statistics, as well as a digital recording of the event that may be posted to host's website.

Depending on the information to be communicated, proposed hosts/speakers could be Richland County, Richland Library, Richland County Recreation Commission, and Richland County Sheriff's Department. The tele-town halls could be moderated by GCS with assistance from PIO and IT.

Availability

Tele-Town Hall is available to host calls for Richland County and its partners starting the week of March 30, 2020.

Pricing

See the attached price sheet. Pricing is based on the number of call connections (active participants). For example, 10,000 participants could be invited, but only 5,000 might choose to participate. Tele-Town Hall, LLC would invoice only for the 5,000 calls connected to the tele-town hall.

Dependencies/Considerations

- Scope of the tele-town hall agenda, which would determine the hosts/speakers
- Availability/accuracy of phone lists from County departments to directly invite participants
- Publicity/promotion to invite participants not on phone lists
- Availability of funds to conduct tele-town halls
- Scheduling/frequency of tele-town halls

For more information

Tele-Town Hall, LLC website - <https://teletownhall.com/>

Using Tele-Town Hall for COVID-19 outreach - <https://teletownhall.com/coronavirus-outreach/>



Pricing (Tele-Town Hall® Events) BASED ON CONNECTS:

*Dial Approximation (List Size) is included as a guide to help you estimate how many phone numbers it typically takes to achieve a given Connect Range – based on an average connection rate of 75%.

Dial Approximation (List size) ① (Average Connection Rate 75%)	CONNECTS (range)	Event Price	Minutes Included ②
1-666	1-500	\$425.00	1,250
667-1,333	501-1,000	\$700.00	2,500
1,334-3,333	1,001-2,500	\$900.00	6,250
3,334-6,666	2,501-5,000	\$1,150.00	12,500
6,667-10,000	5,001-7,500	\$1,400.00	18,750
10,001-13,333	7,501-10,000	\$1,650.00	25,000
13,334-20,000	10,001-15,000	\$2,125.00	37,500
20,001-26,666	15,001-20,000	\$2,600.00	50,000
26,667-33,333	20,001-25,000	\$3,075.00	62,500
33,334-40,000	25,001-30,000	\$3,550.00	75,000
40,001-46,666	30,001-35,000	\$4,025.00	87,500
46,667-53,333	35,001-40,000	\$4,500.00	100,000
53,334-60,000	40,001-45,000	\$4,975.00	112,500
60,001-66,666	45,001-50,000	\$5,450.00	125,000
66,667-80,000	50,001-60,000	\$6,350.00	150,000
80,001-93,333	60,001-70,000	\$7,250.00	175,000
93,334-106,666	70,001-80,000	\$8,150.00	200,000
106,667-120,000	80,001-90,000	\$9,050.00	225,000
120,001-133,333	90,001-100,000	\$9,950.00	250,000
133,334-166,666	100,001-125,000	\$12,200.00	312,500
166,667-200,000	125,001-150,000	\$14,450.00	375,000
200,001-233,333	150,001-175,000	\$16,700.00	437,500
233,334-266,666	175,001-200,000	\$18,950.00	500,000
266,667-333,333	200,001-250,000	\$23,450.00	625,000
333,334-400,000	250,001-300,000	\$27,950.00	750,000
400,001-533,333	300,001-400,000	\$36,950.00	1,000,000
533,334-666,666	400,001-500,000	\$45,950.00	1,250,000
666,667-800,000	500,001-600,000	\$54,950.00	1,500,000
800,001-933,333	600,001-700,000	\$63,950.00	1,750,000
933,334-1,066,666	700,001-800,000	\$72,950.00	2,000,000
1,066,667-1,200,000	800,001-900,000	\$81,950.00	2,250,000
1,200,001-1,333,333	900,001-1,000,000	\$90,950.00	2,500,000

Pricing Notes:

② Total minutes rarely exceed Included. If applicable, minutes above included are billed at a rate of \$0.04.

① Actual connection rate may vary based on factors including list quality, phone network congestion, etc. Pricing apply to calls within the continental US & Canada. Please inquire about HI, AK & international calls.

Inbound Participation:

Toll Free Inbound: 500 minutes included; \$0.09 per additional toll free inbound minute above included.

Toll Inbound: 500 minutes included; \$0.05 per additional toll inbound minute above included.

Dedicated Inbound Phone Number (Toll or Toll Free): \$250 for unlimited use for one year.



COVID-19 GRANT GUIDELINES

FY2021 (July 1, 2020 – June 30, 2021)

Grant Cycle will open April ??, 2020

Application must be submitted in ZoomGrants

Grant Due Date: May 01, 2020, by 11:59 PM

PROGRAM DESCRIPTION

Pending budget approval, Richland County Council set aside \$500,000 of the General Operating Fund for the COVID-19 Pandemic Relief Fund. This program is designed to provide financial support to organizations and agencies that carry out community-based programs and/or services throughout Richland County. In keeping with the mission of Richland County Government, this program attempts to encourage organizations to continue to offer innovative and much needed services that enhance the quality of life for all citizens of this County.

PROGRAM ELIGIBILITY AND DESIGN

Organizations that are determined as charitable under Section 501(c)(3) of the Internal Revenue Code and nonprofit organizations registered as a charity with the Secretary of State. ***Richland County will not award grants to individuals, fraternal organizations and organizations that support and/or endorse political campaigns.***

Religious organizations may receive funding; however, Richland County may not sponsor nor provide financial support to a religious organization in a manner which would actively involve it in a religious activity (i.e. public funds must not be used for a religious purpose). Thus, any funds provided must be solely utilized for secular purposes and the principal or primary goal of the sponsored activity must not be to advance religion.

Grantee organizations may not re-grant or sub-granting County funds to other organizations. All funds must be spent on direct program expenditures by the organization who is granted the allocation.

PROGRAM REQUIREMENTS

- Organizations must apply to be considered for funding.
- Richland County Council shall make all awards pursuant to this grant program.

PROGRAM CRITERIA (proposed request must address one of the following)

- The activity meets service-type activities outlined in the organization's mission, long-range plans, goals and objectives.
- The activity, in whole or in part, provides opportunities for underserved populations in Richland County.
- The activity provides solutions by way of systems or approaches that can prevent, mitigate or resolve individual, family, or community problems.

THE PROGRAM WILL NOT FUND (however, not limited to):

- Fundraising Projects
- Debt Reduction
- Endowment Development
- Medical Research/Health Related Issues
- Conference Travel
- Conference Underwriting or Sponsorship
- Gift Cards

GRANT APPLICATION

The grant application must be submitted in ZoomGrants through Richland County's website. Make sure all fields are completed as incomplete applications will not be reviewed by the Committee. Contact the Grants Manager if you have any difficulties completing the application. Once complete, save a copy and print for your records.

If you cut and paste information from Word, make sure your information is not cut off. The application components are as follows:

- Mission Statement – Include the organization's mission statement as found in your bylaws. You may also include any long-range plans and goals for your agency as a whole.
- Organization Background – Demonstration of recent accomplishments and success with programs similar to the one in your application.
- Project Description – This is the "meat" of the application where you describe your project – who, when, what, why and where. You must also include a project timeline and benchmarks.
- Benefit to the Community – Detail who is being served by your project, geographic location of your audience, how the project impacts the community.
- Collaborative Partners/Efforts – Describe how your organization will work with others on this project. What are partner's roles and are they on board?
- Outcomes – Share what result do you want to achieve and how will you measure success?

PROGRAM BUDGET

A budget section is provided for you as part of the application. This section applies only to the project outlined in the application. Please note that all grant funds must be expended by the recipient organization. Re-granting or sub-granting of funds is not allowed.

Expenditures must be consistent with the application budget. Only goods and services that comply with the Discretionary Guidelines are permitted. The budget should reflect in financial terms the actual costs of achieving the objectives of the project(s) you propose in your application.

Amounts listed in the Discretionary Grant Request column should total the amount of funds requested in the application. Please make sure that all expenses in Discretionary Grant column relate to the proposed project outlined in the Project Description.

Note that there are blank spaces in the budget section of the application to provide additional expense categories as all budgets are not the same. Feel free to use these additional blank expense spaces for other categories not listed. For example, your project may have a transportation component. You can add a budget category these types of expenses.

Under project revenues, list known and anticipated funding sources, including any that are pending. Also include any in-kind contributions under project revenues. This section shows the Committee if your organization or others are contributing to the project outlined in the application. Attach copies of pending grants documentation (grant award letters) in the documents section of the grant application.

Please do not include agency administrative costs or organizational overhead expenses in your grant budget. All expenses should directly relate to the project or program that is outlined in the application.

Budget Narrative (Grant Funds Only) - Please include a brief 1-2 sentence description for each category included in the program budget. Make sure expenses are reflected in the project description. For example:
Contractual – 2 consultants to work 10 hours at \$25/hour to conduct 5 financial training workshops
Program expenses - \$500 for financial training workshop curriculum, \$500 rental fee for training space

APPLICATION PACKAGE

In order to be considered for funding, applicants must submit a complete application package for the Discretionary grant program in ZoomGrants. Incomplete applications will not be considered. Complete applications include:

- 1) Completed and electronically initialed application. You can complete the application at:
<http://www.richlandonline.com/Government/Departments/Grants/DiscretionaryGrants.aspx>
 - Answer all questions and complete each section. "N/A" and "See Attached" are not valid responses.
 - Electronic Initials by board chair or the executive director is requested in ZoomGrants - If your organization does not have an Executive Director, please note this in the application.
- 2) Project Budget and Narrative (form included with the application)
- 3) Required Attachments:
 - Current organization operating budget reflecting sources and amounts of income and expenditures for the organization as a whole, not just the program outlined in the application.
 - IRS determination letter indicating the organization's 501 c 3 charitable status
 - Proof of current registration as a charity with the SC Secretary of State's Office.
 - Current list of board of directors
 - Most recent 990 tax return. If you file a 990 post-card please also attach a financial report showing financial status.
 - Pending grant award documents such as grant award letters, emails or correspondence from the grantor.
 - Richland County business license or business license assessment survey form (this form shows that a business license is not needed for your organization).

Attachments **MUST** be submitted in ZoomGrants along with the proposal in order to be considered complete.

APPLICATION EVALUATION

Grant applications are reviewed by the Discretionary Grant Committee. The Committee will use the following evaluation criteria to evaluate applications and proposed projects. The individual factors are important in project evaluation, as they are an indication of the degree to which the proposed project will contribute to the citizens in Richland County. Make sure these factors are incorporated into your application. These factors, with their corresponding point values, are:

Project Summary: (Up to 35 Points)

- Does the proposal state an objective and does the objective fit the mission and long-range plans, goals and objectives of the organization?

- Does the proposal provide a strong sense of need for the project/program and does it state what the funds will be used for?
- Does the proposal address who will be served and how many?
- Does the proposal state what will be the benefit to persons served?
- Does the proposal state a targeted underserved population?
- Does the proposal provide a program to prevent, mitigate or resolve individual, family, or community problems?
- Does the proposal state how the program will be evaluated once completed?

Project Impact: (Up to 30 Points)

- Is the proposal clear about how the project will work?
- Is there a timeframe outlined in the proposal; is the project ready to start?
- Are all aspects of the project feasible?
- Does the project provide a solution for the identified problem?
- Is the project innovative and provides solutions to problem?

Organization Background: (Up to 20 Points)

- Historical or current program experience indicated.
- Historical experience with targeted population addressed.
- Evidence of other successful experience relevant to the success of this proposal.
- Evidence of capable staff to carry out program/project.
- Does organization history indicate collaborative efforts with other entities?

Budget: (Up to 15 Points)

- Is the budget detailed and understandable?
- Is there another confirmed source of revenue to assist with this project/program?
- Is the project cost reasonable?
- Does budget incorporate any in-kind cost participation?
- Does the budget expense detail section include detailed cost calculation data (e.g., specific cost/quantity for personnel, supplies, travel) and information showing how County grant funds will be spent?

DEADLINE

Richland County will accept proposals in ZoomGrants starting [date]. These applications are available at <https://zoomgrants.com/gprop.asp?donorid=2236>. Applications are due April, 2020, at 11:59 P.M. Proposals received after this date and time will not be considered. Fax and email transmissions will not be accepted.

AWARD NOTIFICATION

The Grants Manager will notify all applicant organizations of the funding outcome in writing in. Awards will be available for reimbursement beginning. Final reports must be received before payments are released.

REPORTING REQUIREMENTS

At the completion of the grant funded project, Richland County requires grantees to complete a mid-year and/or a final report for Discretionary Grant funds. Grantees are required to show proof of grant expenditures (invoices and proof of payment). Grantees are asked to report on attendance/impact numbers, program success or failure as well as the impact on Richland County. Each grantee will receive a copy of or a link to the reporting documents with their award packet and reports will also be sent via email.

Grantees must acknowledge the receipt of Discretionary funding by including the Richland County Government logo, or by listing “Funding Provided by Richland County Government” on program/project advertising, marketing and promotional materials, website or in the organization’s annual report. Examples of this must be included in your final report.

FREEDOM OF INFORMATION ACT NOTICE

Please be advised that all materials submitted on behalf of the Discretionary Funds grant program are subject to disclosure based on the Freedom of Information Act (FOIA).

- No person, based on race, color, national origin, religion, age, sex, ancestry, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, veteran status, military discharge status, citizenship status or reprisal or retaliation for prior civil rights activity should be excluded from participation in or be denied the benefit of or be otherwise subjected to discrimination under the program or activity funding in whole or in part by Discretionary grant funds.
- Employment made by or resulting from Discretionary grant funding shall not discriminate against any employee or applicant on the basis on race, color, national origin, religion, age, sex, ancestry, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, veteran status, military discharge status, citizenship status or reprisal or retaliation for prior civil rights of handicap, age, race, color, religion, sex, or national origin.
- None of the funds, materials, property, or services provided directly or indirectly under Discretionary grant funding shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office.

QUESTIONS

Please call Mr. Tyler Kirk, Grants Coordinator at (803)576-5459 or email Kirk.Tyler@richlandcountysc.gov.



Disaster Relief Grant Agreement FY2019

Date of Agreement:

Grantee:

Project Name: COVID-19 Pandemic Assistance

Total Amount of Grant: \$

Grant Period: April 01, 2020 through June 30, 2020

This grant is awarded by Richland County for FY19.

This grant award is subject to the following terms and conditions:

1. All Disaster grant funding provided by Richland County to outside agencies shall be recognized as program operating funds as outlined in the organization's application (proposal) budget. It should be applied toward ongoing operational funding to provide relief assistance to COVID-19 business/community impact mitigation efforts and cannot be used for pre-existing or any future operating expenditures outside of the scope of this approved program and should not be, in part or full, used to cover debt payments for past or future program expenditures.
2. **Grant Acceptance**
Upon grant application acceptance and funding award, applicant agrees that financial records, supporting documents, statistical records and all other records pertinent to the Disaster funding shall be retained for a period of three (3) years. All expenditures must have adequate documentation. All accounting records and supporting documentation shall be available for inspection by Richland County upon request.
3. **Disaster Fund Program Criteria**

The Disaster Relief Grant is provided by County Council to sanction funds to support projects that address an important Public Emergency issue in the County, in which funding is required to assist Richland County citizens/businesses as a result of some type of Disaster that has created hardships for our community. Eligible projects must fall within the criteria of assisting the community either through food distribution to seniors, rental/lease assistance, payroll expenditures, or other business activities hampered by the pandemic.

These services or items will only be allowed if they are of fair, normal, reasonable cost values. Excessive or extreme cost will be denied.

The activity meets service-type activities outlined in the organization's mission, long-range plans, goals and objectives.

The activity, in whole or in part, provides opportunities for underserved populations in Richland County.

The activity provides solutions by way of systems or approaches that can prevent, mitigate, or resolve individual, family, or community problems.

4. Project Revisions

If your project changes in any way from what was proposed in the grant application, contact the Grants Office as soon as possible by phone at 803-576-5459 or email grantsmgmt@rcgov.us.

Changes to your project as proposed may require additional review and/or Richland County Council approval.

5. Grant Expenditures

All grant funds must be expended within the grant period by April ??, 2020.

Re-granting and/or sub-granting of Disaster Grant funds are not allowed.

a. Eligible Expenditures

- Expenditures must be consistent with the application budget. Must Fall within the realm of assisting with senior food distribution, rental/lease assistance, and other business operation expenses.
- Project or event vendors will not be paid directly by Richland County. All vendors paid through grant funds must be licensed by the appropriate authoritative bodies (e.g., Richland County, City of Columbia, and State of SC).
- The budget should reflect, in financial terms, the actual costs of achieving the objectives of the project(s) proposed in the application.

b. Expenditures that are not Eligible

- Invoices outside the funding year
- Fundraising Projects
- Debt Reduction
- Endowment Development
- Medical Research
- Conference Travel (e.g., mileage reimbursement, lodging, meal expenses)
- Conference Underwriting or Sponsorship
- Awards and Prizes
- Cash Payments

Note: This list is not all-inclusive. Grantees should contact the Grants Manager, regarding any questions related to the eligibility of expenditures prior to the expenditure of funds.

6. Payments

Grant Payments may be requested by submitting a completed Disaster Grant Payment Request Form to the following mailing address:

Grants Manager, Richland County Administration
P.O. Box 192
Columbia, SC 29202

Per Richland County Policy, up to 75% of the allocated funding will be provided upfront with supporting documentation.

The remaining 25% or the balance of the allocation will be provided once funds advanced have been exhausted and remaining funds are needed.

Organizations that are requesting the allocated funding upfront must include price quotes for the planned expenditures. All invoices, quotes and proofs of payment must equate to the amount being requested and approved upon review of the Grants Manager.

Payments will not be processed until all required information is submitted to the Grants Office. Required information includes the completed payment request form, a W-9 form, a detailed list of expenditures and a current balance sheet for the organization.

The processing of payments may take up to two (2) weeks or more.

7. Final Report

The Final Report will be due no later than **July 31, 2020**. Grantees must submit copies of all invoices and proof of payment for all funds expended through this grant be April 1, 2020-June 30, 2020.

With this report, attach all relative marketing samples that include acknowledgement of Richland County support.

8. Grant Payments to Vendors

All payments using Disaster Grant funds must be paid to vendors that are appropriately licensed to do business in Richland County.

Cash payments to vendors are not permitted using grant funds. The use of cash payments to vendors is viewed as being noncompliant with the terms and conditions of this agreement.

Richland County Grant Noncompliance Procedures are attached.

9. Expenditure Documentation

All grant related expenditures must have adequate documentation (e.g., copies of checks, detailed invoices, itemized receipts, copies of cashier checks).

All receipts and invoices submitted must originate from the vendor and shall include the vendor's contact information and an itemized list of services rendered.

The acceptance of documentation of expenditures is at the discretion of the Grants Manager.

10. Required Grant Forms

All required grant forms can be downloaded from the County's website at www.rcgov.us/Government/Departments/Grants.

11. Accountability

The funding recipient shall establish safeguards to prohibit employees from using their positions for a purpose that has the appearance of being motivated by a desire for private gain for themselves and others.

12. Discrimination

No person, on the basis of handicap, age, race, color, religion, sex, or national origin, should be excluded from participation in, be denied the benefit of or be otherwise subjected to discrimination under the program or activity funding in whole or in part by Disaster Grant funds.

Employment made by or resulting from Disaster Grant funding shall not discriminate against any employee or applicant on the basis of handicap, age, race, color, religion, sex, or national origin.

13. Political Activity

None of the funds, materials, property, or services provided directly or indirectly under Disaster Grant funding shall be used for any partisan political activity, or to further the election or defeat of any candidate for public office.

14. Fiscal Agents

Agencies using a fiscal agent when receiving Disaster Grant funds can only do so for one fiscal year. For subsequent years, they must obtain a 501c3 status as a nonprofit organization to receive county funding.

Agencies serving as fiscal agents are not permitted to use Disaster Grant funds to pay an Administrative Fee.

The agency awarded the grant funds, not the fiscal agent, is responsible for submitting the required programmatic reports.

15. Liability Insurance and Workers Compensation

Organizations must provide a copy of liability insurance and Workers Compensation insurance if the funded festival(s) or event(s) are taking place on property owned by Richland County.

16. Use of Richland County Seal

Grantees must acknowledge the receipt of County Disaster Grant funding by including the official Richland County Government seal or listing "Richland County Government" on program/project advertising, marketing and promotional materials. Copies of printed materials must be included in the Final Report.

Organizations may request a digital copy of the County seal by emailing the Richland County Grants Manager at Grantsmgmt@richlandcountysc.gov or downloading the County seal (color and black-and-white versions available) from the county website: <http://www.richlandcountysc.gov/Government/Departments/Grants/Disaster-Grants>. A style guide detailing how the seal should be used can be found on the same page. Richland County may be able to promote your event in the County's weekly electronic newsletter that is distributed to the media and members of the public. Please email your event details to the Public Information Office at PIO@richlandcountysc.gov.

17. Non-Compliance Policy

Failure to comply with grant required tasks/activities as outlined in this grant agreement, the Richland County Promotions Disaster Grant Fund Guidelines or as outlined in Disaster Grant FY19 grant application will result in the grantee becoming noncompliant.

18. Internal Audit from the Budget & Grant Management Department

All agencies receiving grant monies from Richland County funds are subject to review by the Office of Budget and Grants Management.

Grantee's signature below will constitute its agreement to the terms and conditions set forth above.

On behalf of Grantee, I understand and agree to the foregoing terms and conditions of Richland County's grant, and hereby certify my authority to execute this agreement on Grantee's behalf.

Authorized Grantee Signature: _____

Printed Name: _____

Title: _____

Date: _____

James Hayes, Director of Budget and Grants Management

Date