



**RICHLAND COUNTY
GOVERNMENT**
Office of the County Administrator

Joyce Dickerson
District 2

Paul Livingston
District 4

Greg Pearce (Chair)
District 6

Jim Manning
District 8

Vacant
District 10

Administration and Finance Committee Actions Report
Tuesday, March 22nd, 2016
6:00PM

Call To Order: Pearce

Approval of Minutes

1. Regular Session: February 23, 2016: Approved as published.

Adoption of Agenda: Adopted as amended.

Items for Action:

2. Council Motion Regarding the Utilization of a Special Tax District: The Committee recommended that Council approve the concept of utilizing a Special Tax District for the purposes of providing funding for the repair and replacement of privately owned dams in Richland County.
3. Council Motion Regarding Outside Agencies using a Fiscal Agent when Receiving Hospitality Grant Funds: The Committee recommended that Council approve that beginning in FY18 all organizations that use a fiscal agent to administer grant funded projects through the Hospitality Tax grant program can only do so for one fiscal year, after which they must have a 501(c)(3) tax exempt status to receive future Hospitality Tax grant funds from the County. **CONSENT**
4. Council Motion Regarding the Allocation of Funding to Organizations for Multiple Years: The Committee recommended that Council approve that all organizations that request one (1) year funding from the County will not receive funding from the County in subsequent years for the same purpose. **CONSENT**
5. Department of Natural Resources – Letter of Support: The Committee recommended that Council approve the request to provide a letter of support to the South Carolina Department of Natural Resources for the acquisition of approximately 131 acres in the County for the development of a public shooting range. **CONSENT**



**RICHLAND COUNTY
GOVERNMENT**
Office of the County Administrator

6. Conservation Department: Transfer of Grant Funds: The Committee recommended that Council approve the request to transfer \$20,000 from the FY16 grant funds awarded to the Gills Creek Watershed Association to Professional Services for use in funding trail and stormwater improvements at Owens Field in the Gills Creek watershed. **CONSENT**
7. Bus Shelter Easement Request: The Committee recommended that Council approve the request to grant an easement to the Central Midlands Regional Transit Authority (CMRTA) for the purpose of installing a bus shelter at the County Library's St. Andrews location. **CONSENT**
8. Motion to Consider Allocating Additional Funding to the Board of Voter Registration & Elections: The Committee tabled this item.
9. Conservation Department: Purchase of Parcel [Executive Session]: The Committee recommended that Council direct Staff to move forward as discussed in Executive Session. **CONSENT**
10. Council Motion Regarding the Human Resources Director reporting to the County Administrator: The Committee deferred this item to the April 26, 2016 Committee meeting. Staff will provide the Committee with a comparison of the County's current organizational chart versus an amended organizational chart that reflects the potential organizational changes relative to this item.
11. Council Motion Regarding Adherence to County Policies [Executive Session]: The Committee forwarded this item to Council without a recommendation.

Items Pending Analysis: No Action Required

12. Finance Department: Departments Projected to be over budget for FY16: Received as information. No action taken.
13. Changes to Policy on Requiring Employees to Sign Documents: Received as information. No action taken.
14. Motion to Expand Staff Recruitment Efforts: Received as information. No action taken.
15. Council Motion Regarding Hospitality Tax Revenue: Received as information. No action taken.

Adjournment: 7:00PM