



RICHLAND COUNTY COUNCIL -- Amended

ADMINISTRATION AND FINANCE COMMITTEE

Greg Pearce	Torrey Rush	Joyce Dickerson (Chair)	Damon Jeter	Paul Livingston
District 6	District 7	District 2	District 3	District 4

**NOVEMBER 26, 2013
6:00 PM**

2020 Hampton Street

CALL TO ORDER

APPROVAL OF MINUTES

1. Regular Session: October 22, 2013 [PAGES 4-7]

ADOPTION OF AGENDA

ITEMS FOR ACTION

2. Ending the Hospitality Tax Program [PAGES 8-18]
3. Policy for Purchase of Property by Elected Officials [PAGES 19-21]

4. SC Equality’s “Through the Looking Glass of Equality” Funding Request **[PAGES 22-25]**
5. Bible Way Church of Atlas Road Funding Request **[PAGES 26-30]**
6. Famously Hot New Year Celebration **[PAGES 31-34]**
7. The Sustainers: Builders and Preservers of Civil Rights Sites in the US Funding Request **[PAGES 35-49]**
8. Benedict College Funding Request for High School Championship Events **[PAGES 50-56]**
9. Countywide Disparity Study **[PAGES 57-59]**
10. The County will hire an expert in the field of hydrology to develop a plan and be responsible for implementation of drainage and ditch program **[PAGES 60-62]**
11. Fiscal Reports for Entities Requesting County Funds **[PAGES 63-65]**
12. Richland County Sheriff’s Department NRA Foundation Grant/No FTE/No Match **[PAGES 66-68]**
13. Request for Council’s Permission to Donate a Vehicle to Allen University **[PAGES 69-72]**

ADJOURNMENT



Special Accommodations and Interpreter Services

Citizens may be present during any of the County’s meetings. If requested, the agenda and backup materials will be made available in alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), as amended and the federal rules and regulations adopted in implementation thereof.

Any person who requires a disability-related modification or accommodation, including

auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Clerk of Council's office either in person at 2020 Hampton Street, Columbia, SC, by telephone at (803) 576-2061, or TDD at 803-576-2045 no later than 24 hours prior to the scheduled meeting.

Richland County Council Request of Action

Subject

Regular Session: October 22, 2013 [PAGES 4-7]

Reviews

MINUTES OF



RICHLAND COUNTY COUNCIL ADMINISTRATION AND FINANCE COMMITTEE TUESDAY, OCTOBER 22, 2013 6:00 P.M.

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building.

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MEMBERS PRESENT

Chair: Joyce Dickerson
Member: Paul Livingston
Member: Greg Pearce
Member: Torrey Rush

Absent: Damon Jeter

ALSO PRESENT: Kelvin Washington, Bill Malinowski, Norman Jackson, Seth Rose, Tony McDonald, Roxanne Ancheta, Warren Harley, Daniel Driggers, Brad Farrar, Tracy Hegler, Geo Price, Sara Salley, Quinton Epps, John Hixon, Pam Davis, Monique Walters, Michelle Onley

CALL TO ORDER

The meeting started at approximately 6:01 p.m.

APPROVAL OF MINUTES

September 24, 2013 (Regular Session) – Mr. Livingston moved, seconded by Mr. Pearce, to approve the minutes as distributed. The vote in favor was unanimous.

ADOPTION OF AGENDA

Mr. Pearce moved, seconded by Mr. Livingston, to adopt the agenda as distributed. The vote in favor was unanimous.

ITEMS FOR ACTION

Richland County Sheriff's Department Funding Request for Security Camera Array – Mr. Livingston moved, seconded by Mr. Pearce, to forward to Council with a recommendation to forward this item to the FY14-15 Budget Process. The vote in favor was unanimous.

Item# 1

Elections & Voter Registration Office & Warehouse Consolidation – Mr. Livingston moved, seconded by Mr. Pearce, to forward to Council with a recommendation to direct the Administrator and Election Commission Director to bring back a proposal to Council. A discussion took place.

The vote in favor was unanimous.

Approval of Elections and Voter Registration Budget Amendment – Mr. Pearce moved, seconded by Mr. Livingston, to forward to Council with a recommendation to approve the budget amendment with the understanding that the requested position will be funded out of existing FY13-14 funds and included in the FY14-15 budget request, and that any savings realized on the purchase of the laptops will be deducted from the approved budget amendment amount. A discussion took place.

The vote in favor was unanimous.

Request to Purchase Real Property—Decker Boulevard Acquisition Project (FEMA Grant) – Mr. Livingston moved, seconded by Mr. Rush, to forward to Council with a recommendation to approve the request to purchase real property in the amount of \$550,000. A discussion took place.

The vote in favor was unanimous.

Midlands Healthcare Collaborative (MHC): Use of Third Floor in Richland County Health Department for Free Comprehensive Healthcare Center and In-Kind Assistance – Mr. Pearce moved, seconded by Mr. Livingston, to forward to Council with a recommendation to negotiate the terms of an agreement with the Midlands Healthcare Collaborative for the use of the third floor in the Richland County Health Department, and in-kind assistance for the purpose of providing free medical, vision and dental services to uninsured or underinsured adults in Richland, Lexington, and Fairfield Counties, as well as, dental services to uninsured children in Richland and Lexington Counties. The agreement is to outline the requirements, limitations and apportionment of potential liabilities. The vote in favor was unanimous.

Ending the Hospitality Tax Program – Mr. Rush moved, seconded by Mr. Pearce, to defer this item. The vote in favor was unanimous.

Hospitality Tax Ordinance Agency Procurement – Mr. Rush moved, seconded by Mr. Pearce, to forward to Council with a recommendation to add some required principles/guidelines to each programs' policies for the Hospitality as it relates to the procurement for the Hospitality Tax Ordinances and direct staff to bring back recommendations for implementation prior to enactment of the policy. A discussion took place.

The vote in favor was unanimous.

Hospitality Tax Ordinance Agency Spending in Unincorporated Richland County – Mr. Livingston moved, seconded by Mr. Pearce, to forward to Council with a recommendation to not

withhold additional current year payments but to have the committee make the necessary assessments prior to January and make any additional Agency requirements for the fiscal year 2015 budget process.

The vote in favor was unanimous.

Public Hearing and Resolution in Support of Bonds for Affordable Housing Project – Mr. Livingston moved, seconded by Mr. Pearce, to forward to Council with a recommendation to hold a Public Hearing on November 5, 2013 and adopt the Resolution in support of the project. A discussion took place.

The vote in favor was unanimous.

Richland County LED Lighting Pilot Project – Mr. Pearce moved, seconded by Mr. Livingston, to forward to Council with a recommendation to approve the grant, if awarded, to fund an LED Lighting Pilot Project for the Public Works building. A discussion took place.

The vote in favor was unanimous.

Request for Public Hearing and Adoption of Support Resolution regarding Not Exceeding \$100,000,000 South Carolina Jobs-Economic Development Authority Revenue Empowerment Zone Bonds and Taxable Economic Development Revenue Bonds (Palmetto Compress Preservation Developers, LLC Project), Series 2013 (the “Bonds”) – Mr. Livingston moved, seconded by Mr. Pearce, to forward to Council with a recommendation to hold a Public Hearing on the question of the issuance of the Bonds and adopt a resolution in support of the project. A discussion took place.

The vote in favor was unanimous.

ADJOURNMENT

The meeting adjourned at approximately 6:54 p.m.

Submitted by,

Joyce Dickerson, Chair

The minutes were transcribed by Michelle M. Onley

Richland County Council Request of Action

Subject

Ending the Hospitality Tax Program [**PAGES 8-18**]

Reviews

Richland County Council Request of Action

Subject: Ending the Hospitality Tax Program

A. Purpose

County Council is requested to stop the hospitality sales tax program and the collection of that sales tax.

B. Background / Discussion

On September 17, 2013, Council member Rush brought forth the following motion:

“To stop the hospitality sales tax program and the collection of that sales tax.”

The Hospitality Tax was established in 2003 and collections began in FY2004. The Ordinance is attached for reference. The 2% tax is imposed on the gross proceeds of sales of prepared meals and beverages and is used for the dedicated purpose of improving services and facilities for tourists. Each year, aside from County projects, between 40 and 50 nonprofit organizations benefit from these funds.

The chart below summarizes the collections and expenditures from FY2009 through FY2012. The FY2013 numbers are still being finalized by the Finance Department.

	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual
Hospitality Tax	5,145,850	2,679,607	2,859,990	5,615,194
Interest	73,112	8,652	10,299	6,077
<i>Total Revenue</i>	5,218,962	2,688,259	2,870,289	5,621,271
<i>Total Expenditures</i>	5,158,291	4,875,643	4,119,914	11,578,447
<i>Change in Fund Balance</i>	60,671	(2,187,384)	(1,249,625)	(5,957,176)

C. Legislative / Chronological History

- May 6, 2003 – County Council approved the Hospitality Tax.
- July 1, 2003 – The County began collections of Hospitality Tax.
- July 1, 2009 – June 30, 2011 – Tax was temporarily reduced to 1% as a result of Council charging the Mass Transit Fee to keep the CMRTA operational.
- July 1, 2011 – 2% tax rate was re-established.

D. Financial Impact

Ending collections of Hospitality Tax will result in the loss of Hospitality Tax revenue which was \$5,621,271 in FY12.

E. Alternatives

1. Approve the motion to stop the hospitality sales tax program and the collection of that sales tax.
2. Do not approve the motion to stop the hospitality sales tax program and the collection of that sales tax.

F. Recommendation

To stop the hospitality sales tax program and the collection of that sales tax.

Recommended by: Torrey Rush

Department: County Council

Date: 9/17/13

G. Reviews

Finance

Reviewed by: Daniel Driggers

Date: 10/11/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

As stated in the recommendation, this is a policy decision for Council. Some items to consider:

- We have not been asked to develop a funding strategy for the exit of h-tax however if approved by Council this could be developed.
- Funding decisions would need to be made on Agencies currently receiving funding from the h-tax fund. It may be beneficial to request legal to provide guidance on if the County has any liability related to continuation of funding. The three “ordinance” agencies were funded at a lower level through the general fund prior to the h-tax implementation.
- The County does have approximately \$14m outstanding on a bond that is paid through the h-tax funds. This includes three major projects; Township Renovation, purchase of old Farmer’s Market land (still county-owned), purchase of old Recreational Sports Complex land (still county-owned). Annual payments approximately \$1.5m. Part of the bond agreement requires the County to ensure funding is appropriated to cover this commitment. If approved the County would need to work with the bond attorney to ensure that commitment is met through any transition. Other county funds may be an option but the structure would need to be worked out.

Grants

Reviewed by: Sara Salley

Date: 10/11/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

This is a policy decision for Council.

Legal

Reviewed by: Elizabeth McLean

Date: 10/11/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Legal’s response will be provided under separate cover.

Administration

Reviewed by: Roxanne Ancheta

Date: October 14, 2013

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: This is a policy decision left to Council's discretion. However, the Finance Director brings up many valid points for consideration. The legal memo, provided under separate cover, also provides further information for Council's consideration.

CHAPTER 23: TAXATION

ARTICLE VI. LOCAL HOSPITALITY TAX (Ord. 025-03HR; 5-5-03)

Sec. 23-65. Definitions. (Ord. 025-03HR; 5-5-03)

Whenever used in this article, unless a contrary intention is clearly evidenced, the following terms shall be interpreted as herein defined: (Ord. 040-10HR; 7-6-10)

Local Hospitality Tax means a tax on the sales of prepared meals and beverages sold in establishments or sales of prepared meals and beverages sold in establishments licensed for on-premises consumption of alcoholic beverages, beer, or wine, within the incorporated municipalities and the unincorporated areas of the county. (Ord. 025-03HR; 5-5-03) (Ord. 040-10HR; 7-6-10)

Person means any individual, firm, partnership, LLP, LLC, cooperative, nonprofit membership, corporation, joint venture, professional association, estate, trust, business trust, receiver, syndicate, holding company, or other group or combination acting as a unit, in the singular or plural, and the agent or employee having charge or control of a business in the absence of the principals. (Ord. 040-10HR; 7-6-10)

Prepared Meals and Beverages means the products sold ready for consumption either on or off premises in businesses classified as eating and drinking places under the Standard Industrial Code Classification Manual and including lunch counters and restaurant stands; restaurants, lunch counters, and drinking places operated as a subordinate facility by other establishments; and bars and restaurants owned by and operated for members of civic, social, and fraternal associations. (Ord. 025-03HR; 5-5-03)

Richland County means the county and all of the unincorporated areas within the geographical boundaries of the county and all of the incorporated municipalities of the county. (Ord. 025-03HR; 5-5-03) (Ord. 040-10HR; 7-6-10)

Sec. 23-66. Local Hospitality Tax.

A local hospitality tax is hereby imposed on the sales of prepared meals and beverages sold in establishments within the incorporated municipalities and the unincorporated areas of the county. The local hospitality tax shall be in an amount equal to two percent (2%) of the gross proceeds of sales of prepared meals and beverages sold in establishments located within the unincorporated areas of the county and within the boundaries of the incorporated municipalities which have consented, by resolution adopted by their governing body, to the imposition of the local hospitality tax in the amount of two percent (2%). The local hospitality tax shall be in an amount equal to one percent (1%) of the gross proceeds of sales of prepared food and beverages sold in establishments located within the boundaries of the incorporated municipalities within the county which do not give their consent to the imposition of the local hospitality tax. Provided, however, the county shall not impose a local hospitality tax on those municipalities that have adopted a two percent (2%) local hospitality tax prior to July 1, 2003. Effective July 1, 2009 through June 30, 2011, the county shall temporarily reduce the local hospitality tax to one percent (1%) of the gross proceeds of sales of

prepared meals and beverages sold in establishments located within the unincorporated areas of the county. This temporary suspension shall not affect the hospitality tax rates within the boundaries of any incorporated municipality. (Ord. 025-03HR; 5-5-03) (Ord. 016-09HR; 3-17-09)

Sec. 23-67. Payment of Local Hospitality Tax.

(a) Payment of the Local Hospitality Tax established herein shall be the liability of the consumer of the services. The tax shall be paid at the time of delivery of the services to which the tax applies, and shall be collected by the provider of the services. The County shall promulgate a form of return that shall be utilized by the provider of services to calculate the amount of Local Hospitality Tax collected and due. This form shall contain a sworn declaration as to the correctness thereof by the provider of the services. (Ord. 025-03HR; 5-5-03)

(b) The tax provided for in this Article must be remitted to the County on a monthly basis when the estimated amount of average tax is more than fifty dollars (\$50.00) a month, on a quarterly basis when the estimated amount of average tax is twenty-five dollars (\$25.00) to fifty dollars (\$50.00) a month, and on an annual basis when the estimated amount of average tax is less than twenty-five dollars (\$25.00) a month. (Ord. 025-03HR; 5-5-03)

(c) The provider of services shall remit the local hospitality tax voucher form, a copy of the State of South Carolina sales tax computation form and/or other approved revenue documentation, and the hospitality taxes when due, to the County on the 20th of the month, or on the next business day if the 20th is not a business day. (Ord. 025-03HR; 5-5-03) (Ord. 010-08HR; 3-4-08)

Sec. 23-68. Local Hospitality Tax Special Revenue Fund.

An interest-bearing, segregated and restricted account to be known as the “Richland County Local Hospitality Tax Revenue Fund” is hereby established. All revenues received from the Local Hospitality Tax shall be deposited into this Fund. The principal and any accrued interest in this Fund shall be expended only as permitted by this ordinance. (Ord. 025-03HR; 5-5-03)

Sec. 23-69. Distribution of Funds.

(a) (1) The County shall distribute the Local Hospitality Tax collected and placed in the “Richland County Local Hospitality Tax Revenue Fund” to each of the following agencies and purposes ("Agency") in the following amounts during fiscal year 2003-2004: (Ord. 025-03HR; 5-5-03)

Columbia Museum of Art	\$650,000
Historic Columbia	250,000
EdVenture Museum	100,000
County Promotions	200,000

(2) The amounts distributed to the Columbia Museum of Art, Historic Columbia, and EdVenture Museum shall be paid quarterly beginning October 1, 2003. The amount distributed to organizations receiving County Promotions shall be paid to the organization as a one-time expenditure beginning in fiscal year 2008-2009. (Ord. 025-03HR; 5-5-03) (Ord. 001-08HR; 1-8-08) (Ord. 069-08HR; 12-2-08)

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(3) As a condition of receiving its allocation, the Columbia Museum of Art, Historic Columbia, and EdVenture Museum must annually submit to the County an affirmative marketing plan outlining how the agency will use its hospitality tax allocation for tourism promotion in the upcoming fiscal year. The plan shall include a detailed project budget which outlines the agency's proposed use of hospitality tax funds. The marketing plan shall also outline how the agency will promote access to programs and services for all citizens of Richland County, including documentation of "free" or discounted services that will be offered to Richland County residents. In addition, each Agency shall demonstrate a good faith effort to expand programs and events into the unincorporated areas of Richland County. The annual marketing plan shall be due to the County Administrator no later than March 1 of each year. If an Agency fails to comply with these requirements, its portion of the Local Hospitality Tax shall be retained in the Richland County Local Hospitality Tax Revenue Fund and distributed as provided in subsection (f) below. (Ord. 025-03HR; 5-5-03) (Ord. 069-08HR; 12-2-08) (Ord. 059-10HR; 9-21-10)

(4) For the amounts distributed under the County Promotions program, funds will be distributed with a goal of seventy-five percent (75%) dedicated to organizations and projects that generate tourism in the unincorporated areas of Richland County and in municipal areas where Hospitality Tax revenues are collected by the county. These shall include: (Ord. 069-08HR; 12-2-08) (Ord. 077-09HR; 12-15-09)

- a. Organizations that are physically located in the areas where the county collects Hospitality tax Revenues, provided the organization also sponsors projects or events within those areas;
- b. Organizations that are not physically located in the areas where the county collects Hospitality Tax Revenues; however, the organization sponsors projects or events within those areas; and
- c. Regional marketing organizations whose primary mission is to bring tourists to the region, including the areas where the county collects Hospitality Tax revenues.

(5) In the event Local Hospitality Tax revenues are not adequate to fund the Agencies listed above in the prescribed amounts, each Agency will receive a proportionate share of the actual revenues received, with each Agency's share to be determined by the percentage of the total revenue it would have received had the revenues allowed for full funding as provided in subsection (a)(1) above. (Ord. 025-03HR; 5-5-03) (Ord. 069-08HR; 12-2-08)

(b) In each of fiscal years 2004-2005 and 2005-2006, the Local Hospitality Tax shall be distributed to each Agency named above in the same amounts and on the same terms and conditions, together with a three percent (3%) increase in each of fiscal year 2004-2005 and 2005-2006. (Ord. 025-03HR; 5-5-03)

(c) In fiscal year 2006-2007, the amount of Local Hospitality Tax to be distributed annually to each Agency named above shall be established in the County's FY 2006-2007 Budget Ordinance. (Ord. 025-03HR; 5-5-03) (Ord. 081-06HR; 9-12-06)

(d) In fiscal years 2007-2008 and 2008-09, the amount of Local Hospitality Tax to be distributed annually to each Agency named above shall be increased based on the revenue growth rate as determined by trend analysis of the past three years, but in any event not more than 3%. (Ord. 069-08HR; 12-2-08)

(e) Beginning in fiscal year 2009-2010 and continuing thereafter, the amount of Local Hospitality Tax to be distributed annually to each Agency named above shall be increased based on the projected revenue growth rate from the previous year, but in any event not more than 3%. If projected revenues shall decrease from the previous year, the amount distributed to each Agency named above shall be decreased proportionately. In each of fiscal years 2009-2010 and 2010-2011, during which time the local hospitality tax shall be temporarily reduced in the unincorporated areas of the county, the projected growth rates referenced in this subsection shall be based on the projected revenues as if the temporary reduction was not in effect. (Ord. 081-06HR; 9-12-06) (Ord. 069-08HR; 12-2-08) (Ord. 016-09HR; 3-17-09)

(f) All Local Hospitality Tax revenue not distributed pursuant to subsections (a) through (e) above shall be retained in the Richland County Local Hospitality Tax Revenue Fund and distributed as directed by County Council for projects related to tourism development, including, but not limited to, the planning, development, construction, promotion, marketing, operations, and financing (including debt service) of the State Farmer's Market (in lower Richland County), Township Auditorium, a new recreation complex (in northern Richland County), recreation capital improvements, Riverbanks Zoo, and other expenditures as provided in Article 7, Chapter 1, Title 6, Code of Laws of South Carolina 1976 as amended. (Ord. 025-03HR; 5-5-03) (Ord. 081-06HR; 9-12-06) (Ord. 069-08HR; 12-2-08)

Sec. 23-70. Re-distribution of the County's General Fund.

A portion of the general fund revenue that was historically appropriated for the agencies and purposes identified in Section 23-69, subsections (a) and (d), shall in fiscal year 2004 be appropriated in an amount equivalent to one-quarter mill to each of the following entities, subject to approval of the general fund budget: 1) the Richland County Conservation Commission, and 2) the Neighborhood Redevelopment Commission. Thereafter, beginning in fiscal year 2005, an amount equivalent to one-half mill shall be appropriated to each of these two agencies, subject to approval of the general fund budget. Each such entity shall be established and accounted for as a Special Revenue Fund. There shall be no additions to the Statutory and Contractual Agencies funded through the County's General Fund Budget, except as required by state or federal law. (Ord. 025-03HR; 5-5-03)

Sec. 23-71. Oversight and Accountability.

The following organizations: the Columbia Museum of Art, Historic Columbia, and EdVenture Museum must submit a mid-year report by January 31 and a final report by July 31 of each year to the Richland County Administrator, which includes a detailed accounting of all hospitality tax fund expenditures and the impact on tourism for the preceding fiscal year, including

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copies of invoices and proof of payment. The county shall not release hospitality tax funds to any agency unless that agency has submitted an acceptable final report for the previous fiscal year. If an Agency fails to comply with these requirements by the July 31 deadline, its portion of the Local Hospitality Tax shall be retained in the Richland County Local Hospitality Tax Revenue Fund and may be distributed as provided in Section 23-69 (f). (Ord. 001-08HR; 1-8-08) (Ord. 069-08HR; 12-2-08) (Ord. 016-09HR; 3-17-09) (Ord. 059-10; 9-21-10)

Any organization receiving County Promotions funding must comply with all requirements of this article, as well as any application guidelines and annual reporting requirements as established by council, to include a detailed reporting of all grant expenditures. (Ord. 025-03HR; 5-5-03) (Ord. 001-08HR; 1-8-08) (Ord. 069-08HR; 12-2-08) (Ord. 059-10HR; 9-21-10)

Sec. 23-72. Inspections, Audits and Administration. (Ord. 025-03HR; 5-5-03)

(a) For the purpose of enforcing the provisions of this article, the County Administrator or other authorized agent of the county is empowered to enter upon the premises of any person subject to this article and to make inspections, examine, and audit books and records. (Ord. 040-10HR; 7-6-10)

(b) It shall be unlawful for any person to fail or refuse to make available the necessary books and records during normal business hours upon twenty-four (24) hours' written notice. In the event that an audit reveals that the remitter has filed false information, the costs of the audit shall be added to the correct amount of tax determined to be due. (Ord. 040-10HR; 7-6-10)

(c) The county administrator or other authorized agent of the county may make systematic inspections of all service providers that are governed by this article. Records of inspections shall not be deemed public records. (Ord. 040-10HR; 7-6-10)

Sec. 23-73. Assessments of hospitality tax. (Ord. 010-08HR; 3-4-08)

(a) When a person fails to pay or accurately pay their hospitality taxes or to furnish the information required by this Article or by the Business Service Center, a license official of the Business Service Center shall proceed to examine such records of the business or any other available records as may be appropriate and to conduct such investigations and statistical surveys as the license official may deem appropriate to assess a hospitality tax and penalties, as provided herein. (Ord. 040-10HR; 7-6-10)

(b) Assessments of hospitality taxes and/or penalties, which are based upon records provided by businesses, shall be conveyed in writing to businesses. If a business fails to provide records as required by this Article or by the Business Service Center, the tax assessment shall be served by certified mail. Within five (5) business days after a tax assessment is mailed or otherwise conveyed in writing, any person who desires to have the assessment adjusted must make application to the Business Service Center for reassessment. The license official shall establish a procedure for hearing an application for a reassessment, and for issuing a notice of final assessment. (Ord. 040-10HR; 7-6-10)

(c) A final assessment may be appealed to the County Council, provided that an application for reassessment was submitted within the allotted time period of five business days. However, if no application for reassessment is submitted within the allotted time period, the assessment shall become final. (Ord. 040-10HR; 7-6-10)

(d) Requests for waivers of penalties, as described in Sec. 23-74 (b), shall be submitted to the Business Service Center Director simultaneously with corroborating documentation relating to the validity of the appeal within five (5) business days of receipt of a tax assessment. The Director shall determine if the provided documentation confirms the circumstances permitting a waiver of penalties as described in the aforementioned section. A decision shall be provided in writing within five (5) business days of the receipt of the request. Businesses wishing to appeal the decision of the Business Service Center Director may appeal to the Richland County Council within five (5) business days of receipt of the Director's decision. (Ord. 040-10HR; 7-6-10)

Sec. 23-74. Violations and Penalties. (Ord. 025-03HR; 5-5-03) (Ord. 010-08HR; 3-4-08)

(a) It shall be a violation of this Article to:

- (1) fail to collect the Local Hospitality Tax as provided in this Article,
- (2) fail to remit to the County the Local Hospitality Tax collected, pursuant to this Article,
- (3) knowingly provide false information on the form of return submitted to the County, or
- (4) fail to provide books and records to the County Administrator or other authorized agent of the County for the purpose of an audit upon twenty-four (24) hours' notice.

(b) The penalty for violation of this Article shall be five percent (5%) per month, charged on the original amount of the Local Hospitality Tax due. Penalties shall not be waived, except if the following circumstances of reasonable cause are proven by the person. No more than six months of penalties shall be waived. (Ord. 025-03HR; 5-5-03) (Ord. 010-08HR; 3-4-08) (Ord. 040-10HR; 7-6-10)

- (1) An unexpected and unavoidable absence of the person from South Carolina, such as being called to active military duty. In the case of a corporation or other business entity, the absence must have been an individual having primary authority to pay the hospitality tax. (Ord. 040-10HR; 7-6-10)
- (2) A delay caused by death or serious, incapacitating illness of the person, the person's immediate family, or the person's accountant or other third party professional charged with determining the hospitality tax owed. In the case of a corporation or other business entity, the death or serious, incapacitating illness must have been an individual having primary authority to pay the hospitality tax. (Ord. 040-10HR; 7-6-10)

- (3) The hospitality tax was documented as paid on time, but inadvertently paid to another taxing entity. (Ord. 040-10HR; 7-6-10)
- (4) The delinquency was caused by the unavailability of necessary records directly relating to calculation of hospitality taxes, over which the person had no control, which made timely payment impossible. For example, the required records may have been destroyed by fire, flood, federally-declared natural disaster, or actions of war or terrorism. Unavailability of records caused by time or business pressures, employee turnover, or negligence are not reasonable cause for waiver of hospitality tax penalties. (Ord. 040-10HR; 7-6-10)
- (5) The delinquency was the result of clear error on the part of the Business Service Center or Treasurer's Office staff in processing or posting receipt of the person's payment(s). (Ord. 040-10HR; 7-6-10)
- (6) Delay or failure caused by good faith reliance on erroneous guidance provided by the Business Service Center or Treasurer's Office staff, so long as complete and accurate information was given to either of these offices, no change in the law occurred, and the person produces written documentation. (Ord. 040-10HR; 7-6-10)

(c) Any person violating the provision of this article shall be deemed guilty of a misdemeanor and upon conviction shall be subject to punishment under the general penalty provision of Section 1-8 of this Code of Ordinances: that is, shall be subject to a fine of up to \$500.00 or imprisonment for not more than thirty (30) days or both. Each day of violation shall be considered a separate offense. Punishment for violation shall not relieve the offender of liability for delinquent fees, penalties, and costs provided herein. (Ord. 010-08HR; 3-4-08)

Richland County Council Request of Action

Subject

Policy for Purchase of Property by Elected Officials **[PAGES 19-21]**

Reviews

Richland County Council Request of Action

Subject: Policy for Purchase of Property by Elected Officials

A. Purpose

County Council is requested to approve a policy regarding the purchase of property by Elected Officials.

B. Background / Discussion

The Request of Action is generated per a motion of Councilman Bill Malinowski at the October 1, 2013 Council meeting.

C. Legislative / Chronological History

On October 1, 2013, Council approved a motion sponsored by the Honorable Bill Malinowski as follows:

“No elected official is allowed to make outside inquiries about the purchase of property but must submit their request to staff. It will be placed on the appropriate committee agenda for review and action (possibly as an Executive Session item). Elected officials seeking property without the assistance of staff can tend to pay more once it is learned the ‘government’ is seeking to purchase the property. Many of the properties are also in need of repair/remodeling to fit the needs of the particular official and such outside actions can tend to elevate the prices by not going through the approved bid process.”

D. Financial Impact

There is no financial impact associated with this request.

E. Alternatives

1. Approve the request to develop a policy regarding the purchase of property by Elected Officials.
2. Do not approve the request to develop a policy regarding the purchase of property by Elected Officials.

F. Recommendation

Recommended by: Hon. Bill Malinowski Department: County Council Date: 10/28/13

G. Reviews

Finance

Reviewed by: Daniel Driggers Date: 10/29/13
Recommend Council approval Recommend Council denial
Comments regarding recommendation:

This is a policy decision for Council and Legal

Legal

Reviewed by: Brad Farrar Date: 10/30/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision of Council.

Administration

Reviewed by: Tony McDonald

Date: 10/30/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Approval of this motion should provide for better coordination in instances where the County is pursuing the purchase of property.

Richland County Council Request of Action

Subject

SC Equality's "Through the Looking Glass of Equality" Funding Request [**PAGES 22-25**]

Reviews

Richland County Council Request of Action

Subject: SC Equality's "Through the Looking Glass of Equality" Funding Request

A. Purpose

County Council is requested to fund SC Equality's inaugural gala "Through the Looking Glass of Equality" in the amount of \$500.

B. Background / Discussion

On October 15, 2013, Council member Washington brought forth the following motion: "SC Equality's 'Through the Looking Glass of Equality' Inaugural Gala Sponsorship Request"

SC Equality's gala will take place October 26, 2013 and they request a \$500 table sponsorship. This premiere awareness and fundraising event gathers lesbian, gay, bisexual, transgender, and straight leaders from across the state to celebrate diversity and equality in South Carolina. Their request letter is attached.

This organization received FY14 Discretionary funds in the amount of \$8,090 for "Know Your Rights", an LGBT diversity awareness and equality education for youth and adults.

C. Legislative / Chronological History

Motion by Kelvin Washington on October 15, 2013.

D. Financial Impact

Allocating \$500 in funds to this organization will cause a financial impact and will require a budget amendment. A source of funding will need to be identified.

E. Alternatives

1. Approve the motion to fund SC Equality's inaugural gala "Through the Looking Glass of Equality" request for \$500.
2. Do not approve the motion to fund SC Equality's inaugural gala "Through the Looking Glass of Equality" request for \$500.

F. Recommendation

This recommendation was made by Mr. Washington. This is a policy decision for Council.

Recommended by: Kelvin Washington Department: County Council Date: 10/15/13

G. Reviews

Finance

Reviewed by: Daniel Driggers

Date: 11/1/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Recommendation is based on request being out of funding cycle and no funding source identified and not the merits of the program. Additionally would recommend that the

Item# 4

agency be referred to the FY15 budget process for future request to be considered through the normal process.

Approval as submitted would require the identification of a funding source.

Grants

Reviewed by: Sara Salley Date: 11/4/13
 Recommend Council approval Recommend Council denial
Comments regarding recommendation:
This is an out of cycle request. This organization received FY14 funding through the Discretionary Grant program for an unrelated project.

Legal

Reviewed by: Brad Farrar Date:
 Recommend Council approval Recommend Council denial
Comments regarding recommendation: Policy decision of Council.

Administration

Reviewed by: Roxanne Ancheta Date: November 4, 2013
 Recommend Council approval Recommend Council denial
Comments regarding recommendation: Recommend denial of this request as it is an out-of-cycle funding request. Further, the \$500 request was for the purchase of a table at the event, which occurred on October 26, 2013.

Per the Clerk of Council’s Office, a policy was approved in June 2007 which states, “The Clerk of Council shall be authorized to sponsor tables on council’s behalf, provided: (1) at least four members of council must confirm their attendance; no later than seven days prior to the event; and (2) The maximum allowable sponsorship shall be \$2,000 per organization per year.”

Tables at the following events have historically been purchased on Council’s behalf, per the Clerk of Council’s Office:

Chamber of Commerce Gala	\$1,500
Columbia Urban League	\$2,000
NAACP Appreciation	\$1,500
Black Pages	\$1,500



September 20, 2013

Richland County
Jim Manning
District Eight
P.O. Box 535
Chapin, SC 29036

Dear Council Member Manning,

South Carolina Equality would like to formally invite you and other members of council to our inaugural Gala, *"Through the Looking Glass of Equality"*. The event will be held on the evening of October 26, 2013 between the hours of 6:00pm till 11:00pm in Columbia. We would like to ask Richland county to purchase a table of eight seats for the event at the cost of \$500. Perhaps several of your constituents or community members could be honored with seats at your table.

The SC Equality Gala will be our premiere awareness and fundraising event of the year where lesbian, gay, bisexual, transgender, (LGBT) and straight ally leaders from across South Carolina will gather in Columbia for a night of celebration of diversity and equality in South Carolina. We anticipate attendance from statewide and local elected officials, major donors, community advocates, and youth.

South Carolina Equality was established in 2002 as a statewide non-partisan coalition of social, religious, and political LGBTQ organizations and allies with a mission to secure civil and human rights for all LGBTQ people in South Carolina. As a 501 (c)(3) charitable and educational organization we focus on LGBTQ issues and policies by providing leadership and education to our local community.

Your presence at this event will show the residents of your local community your dedication to diversity and your passion for making this state a better place for all its citizens.

Tickets and tables can be purchased on our website: www.scequality.org/events
Feel free to contact me for more information.

For the cause,

Ryan C. Wilson, M.Ed.
Executive Director, South Carolina Equality
ryan@scequality.org
(803) 256-6500

Thank you for all your
support of SC Equality
and LGBT people!

Richland County Council Request of Action

Subject

Bible Way Church of Atlas Road Funding Request [**PAGES 26-30**]

Reviews

Richland County Council Request of Action

Subject: Bible Way Church of Atlas Road Funding Request

A. Purpose

County Council is requested to fund Bible Way Church of Atlas Road’s “Year of Jubilee” 50th Anniversary Banquet.

B. Background / Discussion

On October 15, 2013, Council member Washington brought forth the following motion: “Bible Way Church of Atlas Road’s ‘Year of Jubilee’ 50th Anniversary Banquet Sponsorship Request”.

This event will take place November 8, 2013 and will be held at the Columbia Metropolitan Convention Center. 2013 marks the 50th anniversary of the Bible Way Church and their service to the community. This organization is requesting sponsorship at one of the following levels and their request letter is attached.

- Corporate Platinum Sponsor - \$2,500
- Corporate Gold Sponsor - \$2,000
- Corporate Silver Sponsor - \$1,500

This organization did not apply for funds during the FY14 budget process as they are a religious organization. It is stated in the guidelines for Accommodations Tax, Hospitality Tax and Discretionary guidelines that Richland County does not fund religious organizations.

C. Legislative / Chronological History

Motion by Kelvin Washington on October 15, 2013.

D. Financial Impact

Allocating funds to this organization will cause a financial impact and will require a budget amendment. A source of funding will need to be identified.

E. Alternatives

1. Approve the motion to fund Bible Way Church of Atlas Road’s ‘Year of Jubilee’ 50th Anniversary Banquet sponsorship request.
2. Do not approve the motion to fund Bible Way Church of Atlas Road’s ‘Year of Jubilee’ 50th Anniversary Banquet sponsorship request.

F. Recommendation

This recommendation was made by Mr. Washington. This is a policy decision for Council.

Recommended by: Kelvin Washington Department: County Council Date: 10/15/13

G. Reviews

Finance

Reviewed by: Daniel Driggers

Date:

Recommend Council approval

Recommend Council denial

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Comments regarding recommendation:

Recommendation is based on request being out of funding cycle and no funding source identified and not the merits of the program. Additionally would recommend that the agency be referred to the FY15 budget process for future request to be considered through the normal process.

Approval as submitted would require the identification of a funding source.

Grants

Reviewed by: Sara Salley

Date: 11/4/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

This is an out of cycle request. This organization did not apply for FY14 funding through the grant process.

Legal

Reviewed by: Brad Farrar

Date:

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision of Council subject to determination of whether funding is or would be for the primary purpose of advancing a religious organization.

Administration

Reviewed by: Roxanne Ancheta

Date: November 5, 2013

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Recommend denial of this request as it is an out-of-cycle funding request. An FY 14 application was not submitted via the normal grants process. Staff will continue to remind these event organizers, as well as other organizations, to submit funding requests in the normal grants process so that the requests may be evaluated and scored competitively along with all other funding requests.

Further, Legal brings up the policy decision of determining if the funding is or would be for the primary purpose of advancing a religious organization.

BIBLE WAY CHURCH

OF ATLAS ROAD

The Honorable Kelvin Washington *To know God, to love and to serve*
Richland County Council

Dear Mr. Washington:

The Bible Way Church of Atlas Road, in Columbia, South Carolina is celebrating a major milestone this year. 2013 marks our 50th year of Christian service to the entire Columbia community.

Bishop Andrew Charles Jackson, founding pastor, issued a clarion call in 1963 and 13 adult men and women embarked on this Christian journey. Our ministry has witnessed phenomenal growth, with more than 12,000 individuals whose membership is with this church. The founding principle of the Bible Way Church is to win the hearts of men and women to Christ.

Our church's mission: To know God, to love, and to serve, is reflected in our outreach efforts, which extend beyond our church walls and directly into the life of our community. Bible Way is making a difference in the lives of people in the Columbia community. With the help of supporters like you we will be able to touch more lives and meet the needs of more families.

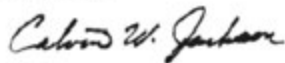
2013 has been declared "The Year of Jubilee" for the Bible Way Church of Atlas Road. This yearlong celebration and campaign will culminate on November 8, 2013 with a 50th Year Celebration Banquet held at the Columbia Metropolitan Convention Center. We invite you as a major sponsor to be our guest at this occasion. You will have reserved seating. You will also receive special recognition and be featured in our program, our souvenir journal and inside the Banquet Hall. A full page color advertisement, honoring your support of this ministry will be in our souvenir journal and on our website. Please review the sponsorship levels and submit the completed Sponsorship Form with your camera-ready advertisement.

- **Corporate Platinum Sponsor - \$2,500**
- **Corporate Gold Sponsor - \$2,000**
- **Corporate Silver Sponsor - \$1,500**

I have enclosed a brochure with some highlights of the outreach work we are doing. You will see from the brochure that Bible Way is a wholistic ministry and though this list is not all inclusive, it demonstrates the level of our involvement in the community. We also invite you to visit our website, www.bwcar.org for more information.

Thank you for your willingness to recognize the high level of work going on in your community and for your desire to want to be a part of this great humanitarian effort.

Sincerely,



Calvin W. Jackson, Chairman
50th Anniversary Planning Committee



To know God, to love and to serve

50th Anniversary Souvenir Journal

Corporate Sponsorship Form

Corporate Platinum Sponsor - \$2,500 - A full page color advertisement will be placed in the souvenir journal. Reserved seating for eight will be made available, and the organization will receive recognition at the banquet.

Corporate Gold Sponsor - \$2,000 - A full page color advertisement will be placed in the souvenir journal. Reserved seating for six will be made available, and the organization will receive recognition at the banquet.

Corporate Silver Sponsor - \$1,500 - A full page color advertisement will be placed in the souvenir journal. Reserved seating for four will be made available, and the organization will receive recognition at the banquet.

Company Name _____
Address _____
City _____ State _____ Zip Code _____
AD Size _____
(NOTE: Provide camera-ready ad copy. Acceptable formats are: PDF, EPS, TIFF, JPEG)-Email to cjackson@bwcar.org
Contact Person _____
Telephone () _____ Email _____

Checks should be made payable to the Bible Way Church of Atlas Road.

Mail to: Bible Way Church of Atlas Road
Calvin Jackson, 50th Year Anniversary Committee Chair
Post Office Box 90309
Columbia, SC 29290

Richland County Council Request of Action

Subject

Famously Hot New Year Celebration [**PAGES 31-34**]

Reviews

Richland County Council Request of Action

Subject: Famously Hot New Year Celebration

A. Purpose

County Council is requested to fund the Columbia Famously Hot New Year Celebration at \$75,000.

B. Background / Discussion

On October 15, 2013, Council member Washington brought forth the following motion:
“Famously Hot New Year’s Celebration Sponsorship Request”

This event will take place December 31, 2013 on Columbia’s Main Street. The City of Columbia’s request is attached. The City states that last year’s celebration was attended by over 25,000 people and had representation from more than 29 states and 4 countries.

In FY13, Richland County provided \$25,000 to this event in Hospitality Tax funds. Neither the City of Columbia, nor their fiscal agent applied for FY14 Hospitality Tax dollars.

C. Legislative / Chronological History

Motion by Kelvin Washington on October 15, 2013.

D. Financial Impact

Allocating \$75,000 to this organization will cause a financial impact and will require a budget amendment. A source of funding will need to be identified.

E. Alternatives

1. Approve the motion to sponsor Famously Hot New Year Celebration at \$75,000
2. Do not approve the motion to sponsor Famously Hot New Year Celebration at \$75,000.

F. Recommendation

This recommendation was made by Mr. Washington. This is a policy decision for Council.

Recommended by: Kelvin Washington Department: County Council Date: 10/15/13

G. Reviews

Finance

Reviewed by: Daniel Driggers

Date: 11/1/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Recommendation is based on request being out of funding cycle and no funding source identified and not the merits of the program. Additionally would recommend that the agency be referred to the FY15 budget process for future request to be considered through the normal process.

Approval as submitted would require the identification of a funding source.

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Grants

Reviewed by: Sara Salley

Date: 11/4/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

This is an out of cycle request. This organization received “out of cycle” FY13 funding through the Hospitality Tax Grant. They were encouraged to apply for FY14 funds, but did not submit an application.

Legal

Reviewed by: Brad Farrar

Date:

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision of Council.

Administration

Reviewed by: Roxanne Ancheta

Date: November 4, 2013

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Recommend denial of this request as it is an out-of-cycle funding request. The event received out-of-cycle funding last fiscal year (FY 13), and event organizers were encouraged to apply for FY 14 funds in the normal grants process. An FY 14 application was not submitted via the normal grants process. Staff will continue to remind these event organizers, as well as other organizations, to submit funding requests in the normal grants process so that the requests may be evaluated and scored competitively along with all other funding requests.



CITY OF COLUMBIA
SOUTH CAROLINA
OFFICE OF THE MAYOR

October 14, 2013

Chairman Kelvin Washington
Richland County Council
553 Adams Scott Road
Gadsden, SC 29052

Dear Chairman Washington:

This previous New Year's Eve, we continued our progress in an exciting new era that has brought growth and new opportunities of engagement for the talented men and women who live and work in our community.

The second annual Famously Hot New Year celebration, which was held on Main Street, the heart of South Carolina, allowed for our community to showcase and celebrate the unique energy and optimism that makes our community such a special place to call home. The celebration allowed our citizens and visitors to enjoy good food, music, and entertainment.

Overall, the celebration was a resounding success, with over 25,000 revelers filling Main Street from more than 29 states and 4 countries, doubling our most optimistic attendance projections. The celebration brings a \$1.2 million economic impact in one night and draws national attention from publications like *U.S. Airways Magazine* and the *Wall Street Journal*.

With such an enormous success we cannot help but to look forward to the upcoming year and the possibilities that this celebration holds. Events like this help set community, region, and state apart. It shows that we have all the benefits of a modern, 21st Century metropolis but with the heart of an old fashioned southern town.

I am writing on behalf of the Famously Hot New Year celebration to request Richland County's financial support for the celebration in the amount of \$75,000. Your support is vital as we continue to grow and seek to highlight our community as a bright light in the southeast and the country.

Sincerely,

Sam P. Johnson
Special Assistant to the Mayor
Columbia, SC

CC: Mr. Tony McDonald

Sam P. Johnson
1737 MAIN STREET · P.O. BOX 147 · COLUMBIA, SC 29217 · PHONE: (803) 545-3075 · FAX: (803) 733-8633

Item# 6

Richland County Council Request of Action

Subject

The Sustainers: Builders and Preservers of Civil Rights Sites in the US Funding Request **[PAGES 35-49]**

Reviews

Richland County Council Request of Action

Subject: The Sustainers: Builders and Preservers of Civil Rights Sites in the US Funding Request

A. Purpose

County Council is requested to fund “The Sustainers: Builders and Preservers of Civil Rights Sites in the United States” in the amount of \$20,000.

B. Background / Discussion

On October 15, 2013, Council member Washington brought forth the following motion:
“The Sustainers: Builders and Preservers of Civil Rights Sites in the United States Funding Request”

This event, hosted by the Diachronic Research Foundation and Tnovsa, will occur on October 23-24, 2013 at the Columbia Metropolitan Convention Center and Hilton Columbia Hotel. It is being held in conjunction with the 50th anniversary commemorating civil rights events that took place in 1963 and Columbia. They projected that 2,000 would attend the two day event and would book approximately 100 hotel rooms.

This organization is requesting \$20,000 and did not apply for County funding in FY14.

C. Legislative / Chronological History

Motion by Kelvin Washington on October 15, 2013.

D. Financial Impact

Allocating \$20,000 to this organization will cause a financial impact and will require a budget amendment. A source of funding will need to be identified.

E. Alternatives

1. Approve the motion to sponsor The Sustainers: Builders and Preservers of Civil Rights Sites in the United States funding request at \$20,000.
2. Do not approve the motion to sponsor The Sustainers: Builders and Preservers of Civil Rights Sites in the United States funding request at \$20,000.

F. Recommendation

This recommendation was made by Mr. Washington. This is a policy decision for Council.

Recommended by: Kelvin Washington Department: County Council Date: 10/15/13

G. Reviews

Finance

Reviewed by: Daniel Driggers

Date: 11/1/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Recommendation is based on request being out of funding cycle and no funding source identified and not the merits of the program. Additionally would recommend that the

Item# 7

agency be referred to the FY15 budget process for future request to be considered through the normal process.

Approval as submitted would require the identification of a funding source.

Grants

Reviewed by: Sara Salley Date: 11/4/13
 Recommend Council approval Recommend Council denial
Comments regarding recommendation:
This is an out of cycle request. This organization did not apply for funds in the FY14 grant cycle.

Legal

Reviewed by: Brad Farrar Date:
 Recommend Council approval Recommend Council denial
Comments regarding recommendation: Policy decision of Council.

Administration

Reviewed by: Roxanne Ancheta Date: November 4, 2013
 Recommend Council approval Recommend Council denial
Comments regarding recommendation: Recommend denial of this request as it is an out-of-cycle funding request, and the event has already occurred (October 23-24, 2013). An FY 14 application was not submitted via the normal grants process. Staff will continue to remind these event organizers, as well as other organizations, to submit funding requests in the normal grants process so that the requests may be evaluated and scored competitively along with all other funding requests.

Information for Funding Request to Richland County, October 15, 2013
Submitted by Catherine Fleming Bruce, allsimkins@yahoo.com, 803-464-4149

Project Title: 'The Sustainers-Builders and Preservers of Civil Rights Sites in the United States'

Project Funding Request: \$20,000

Current sponsors: Nelson Mullins, South Carolina Conference of Black Mayors, University South Caroliniana Society. **Requested sponsors:** City of Columbia, International Paper.

Project dates: Wednesday, October 23 and Thursday October 24, 2013

Project venues: Columbia Metropolitan Convention Center and Hilton Columbia Hotel.

Project Sponsor: Diachronic Research Foundation (fiscal agent pass-through for Tnovsa)

Projected number of attendees: 2000

Projected number of tourists (people taking trips outside their home communities for any purpose, except daily commuting to and from work) 800

Projected number of hotel rooms: 100

Projected overnight stays: 2

Project description:

This event is held in conjunction with the 50th anniversary commemorating civil rights events that took place in 1963, cities holding events: Columbia, SC; Selma and Montgomery, Alabama; Memphis, TN, Washington DC and Jackson, Mississippi. This event, held at in Columbia, will bring together individuals who led efforts to tell the civil rights story by sustaining and protecting buildings connected to the civil rights movement and allow them to share those stories with the public.

We believe that this project is innovative in that we are bringing together people close to famous civil rights sites, with Columbia sites included, and Columbia serving as the host site. It is innovative in that the public visiting these sites are often focused on the civil rights events and people, while this event will focus on the motivation and the means that individuals and communities used to transform these historic sites into permanent places for interpreting and understanding Civil Rights. Historic sites were selected from each of the cities participating in 1963 celebrations. The variety of these sites will make the presentations more interesting and

make this event a must for tourists: historic houses, a bus station, a national trail, a motel. All are connected with well-known civil rights events and persons, and as such, will have great local, state and regional appeal.

Objectives:

Our objectives are to make Columbia and Richland County a centerpiece for conversation and knowledge about sustaining Civil Rights sites throughout the South. In addition to showcasing our own civil rights sites, we are inviting other builders and sustainers to come to Columbia to tell the story of how they made sure these stories remained strong in their communities. We are contributing to the effort to ensure that Columbia and Richland County are part of the national civil rights narrative.

Our objective is to tell this story as far and as wide as we can.

Activities:

In order to meet these objectives, we will:

Organize and present a two day event that will showcase the story of creating civil rights sites in Columbia, and invite those who can tell the stories of civil rights site creation in Alabama, Tennessee and Mississippi to come here to Richland County to join us.

Market and promote this event to all 46 South Carolina counties, and to all of the Southern states who will send participants

Create local, state and regional partnerships in promoting and carrying out the event that will result in increased tourism levels in Columbia.

Enlist the cooperation of area hotels, restaurants and other hospitality organizations in promoting history and culture during that week, encouraging tourists to choose these hotels.

October 23

Welcome reception

October 24

Civil Rights Sites Presentations (See attachment)

BENEFIT TO TOURISM:

This event will generate great interest and tourists from across several states.

It will help connect Richland County sites to the national civil rights tourism map

It will help increase attendance and revenue at individual sites

It will increase the number of hotel stays and meals purchased in unincorporated areas of the state

One of the primary benefits we see is the contribution to the expansion of civil rights tourism to include Columbia, which currently bypasses us for other Southern cities. We expect that this event, in addition to published documents coming out of the event, will continue to generate increased tourism activity for Columbia.

We will reach out to all tourism and hospitality organizations to help us promote this event, and to encourage them to create incentives for our event participants to stay in with them. We will invite their partnership in the success of the event by communicating with tourists who are staying with them.

We will provide lists of hotels in unincorporated and incorporated areas of Columbia and Richland County to our target audience, and direct them to these hotels.

We have partnered with local organizations, including the University South Caroliniana society and the USC Department of community engagement to further the success of the event.

We will partner with those organizations who have joined together to form the Columbia 63 year-long set of activities, including the City of Columbia, the South Carolina African American Heritage Commission, and others, to benefit from promotion of this event on their website.

We have noted that our site, the Visanska Starks site, is in the Top 20 most viewed Richland County sites on the Historical Marker online Database. This event offers more exposure to this and other Richland County offerings, and will increase our ranking overtime, attracting more tourists.

In summary, benefits include contributions to an increased awareness of Columbia and Richland county offerings, increased visibility for Richland County in the national civil rights tour industry and increased tourism for Richland County.

BENEFIT TO COMMUNITY:

We expect the audience to come from around the state, and from outside the state. This is a year of many commemorations, and we can take advantage of the high level of excitement and interest to bring people to Columbia and show them what we have here, from sites in Lower Richland to downtown sites like the Historic Waverly District.

Hotels and restaurants will benefit from this event, as we will encourage people to use hotels and restaurants in unincorporated areas.

MARKETING PLAN

Radio and television ad buys in regional markets

Invitations created and sent to local, state and regional historical, cultural and civil rights figures.

Website created, for promotion and event registration

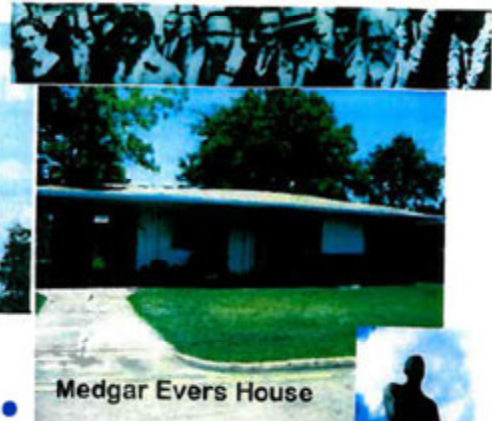
Social media promotion, purchasing ads on Facebook, targeting Facebook pages and groups promoting history, culture, civil rights, African American history, tourism and South Carolina history

We will work in partnership with the City of Columbia's 1963 effort, and place information on its website, and will do the same with the other seven cities. We will also work with the Convention and Visitor's Bureau and the hotels to make sure tourists have promotional material about the event. Many of the participants have national and international profiles, and we believe that the national press will pick up news on the event.

Registration done with an on-line process will provide the tracking mechanism for both attendance and cities of origin.

MANAGEMENT CAPACITY:

Tnovsa has presented a number of successful events over the years through work with local and statewide organizations. We also partner with organizations that can support fiscal accountability and additional management capacity to the project.

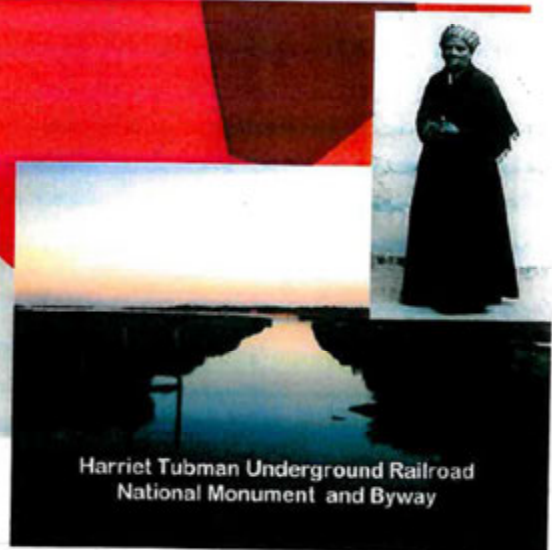


Sustainers:

**BUILDERS
AND PRESERVERS OF
CIVIL RIGHTS SITES
IN THE UNITED STATES**



**October 23-24, 2013
Columbia Metropolitan
Convention Center
Columbia, South Carolina**



This landmark event brings together builders and founders to tell the stories of how the nation's most famed civil rights site developed. The public is often focused on the events and people connected to the site, but the stories behind the transformation of historic sites into permanent places for interpreting and understanding Civil Rights often go untold. Be a part of this unprecedented storytelling in Columbia, South Carolina in 2013!

Nelson Mullins.
Nelson Mullins Riley & Scarborough LLP



SCCBM
South Carolina Coalition of Black Ministers
Page 33 of 110

University South Caroliniana Society



THE SUSTAINERS
 Builders, Preservers of Civil Rights Sites in the US

Presenters, Left to Right:
 Gerard Esterhold
 D'Annunzio Bailey
 National Civil Rights Museum
 Memphis, Tennessee;
 Barbara Tagger
 Selma to Montgomery Trail
 Selma, Alabama;
 Harriet Tubman National Monument Park, Maryland;
 Ray Anschauit
 Freedom Rider Bus Museum
 Montgomery, Alabama
 Mimmie White Watson
 Medgar Evers House Museum
 Jackson, Mississippi
 Vernon Burton
 Scholar, 'Age of Lincoln'
 Catherine Fleming Bruce
 Visanska Starks House
 Columbia, South Carolina



Join leaders from the educational and business communities; travel and tourism industries; historical, museum and preservationist communities, and other community actors for a major Southeastern event. Our special guests include Harriet Tubman descendants and nationally recognized historian **Vernon Burton**.

THE SUSTAINERS

Builders and Preservers of Civil Rights Sites in the United States

Presenters



Gerard Eisterhold has been president, principal designer and project director of EAI since its inception in 1980. His wide ranging expertise includes a thorough understanding of interactive technology and its application in an interpretive environment. Civil Rights projects that EAI have completed include the National Civil Rights Museum, the International Civil Rights Center & Museum, the Rosa Parks Museum and the Rosa Parks Children's Wing, and the Civil Rights Memorial Center in Montgomery. EAI projects also include the Southern Poverty Law Center, the Department of the Interior and Federal Reserve Banks, and Truman Presidential Museum. He will note the contributions of the late Benjamin Lawless, who worked with Eisterhold Associates Inc., since 1983.



Judge D'Army Bailey joined Wilkes & McHugh, P.A. after retiring from his position as a Circuit Court Judge in Memphis, Tennessee. In 1991, he founded the National Civil Rights Museum at the Lorraine Motel, the site of Dr. Martin Luther King Jr.'s assassination. He is the author of Mine Eyes Have Seen: Dr. Martin Luther King Jr.'s Final Journey, and The Education of a Black Radical: A Southern Civil Rights Activist's Journey, 1959 - 1964, released in October 2009 by LSU Press. Judge Bailey is a member of the Tennessee Bar Association, the Arkansas Bar Association and State Bar of California. He practiced law in San Francisco, and served on the Berkeley, California, City Council from 1971 to 1973. He returned to Memphis in 1974, where he opened a law practice with his brother, Walter Lee Bailey, Jr. In 1990, he was elected to the position of Circuit Court Judge. Judge Bailey has lectured at several law schools, been a guest analyst on Court TV, and published legal articles in scholarly journals at the law schools of the University of Toledo, Washington and Lee, Howard, and Harvard.



Vernon Burton is Creativity Professor of Humanities at Clemson University. From 2008-2010, he was the Burroughs Distinguished Professor of Southern History and Culture at Coastal Carolina University. He was the founding Director of the Institute for Computing in Humanities, Arts, and Social Science (ICHASS) at the University of Illinois, where he is emeritus University Distinguished Teacher/Scholar and Professor of History, African American Studies, and Sociology. At the University of Illinois, he chairs the ICHASS advisory board and is a Senior Research Scientist and Associate Director of Humanities and Social Sciences at the National Center for Supercomputing Applications (NCSA). Burton served as interim president of the Board of Directors of the Congressional National Abraham Lincoln Bicentennial Foundation, and is currently vice-chair. He has 16 authored or edited books and more than two hundred articles. The Age of Lincoln (2007) won the Chicago Tribune Heartland Literary Award for Nonfiction. Burton's research interests include the American South, especially race relations and community, and the intersection of humanities and social sciences. He is currently president-elect of the Southern Historical Association. Among his honors are fellowships and grants from the Rockefeller Foundation, the National Endowment for the Humanities, the Pew Foundation, the National Science Foundation, the American Council of Learned Societies, the U.S. Department of Education, and the Carnegie Foundation.



Minnie White Watson serves as assistant archivist and curator of the Medgar Wiley Evers Historic (House) Museum and registrar for the Tougaloo Art Colony at Tougaloo College. Her professional career includes Program Assistant/Payroll Officer, Southern Association of Community Health Center (SACHC), and Assistant to Executive Director of Economic Development Corporation, Tougaloo College. Ms. Watson is a community activist, serving as board member of the Bailey Avenue Renewal Coalition, a group charged with revitalizing its main community corridors, including the historic Medgar Evers Boulevard, and the Hinds County Human Resource Agency. Other memberships include National Council of Negro Women, National Association for the Advancement of Colored People (NAACP), and Educators United for Global Awareness, an organization of educators that provides scholarships to young men and women of South Africa.

Item# 7

THE SUSTAINERS

Builders and Preservers of Civil Rights Sites in the United States

Presenters



Barbara Tagger is Site Manager for the National Park Service Selma to Montgomery National Historic Trail. For more than 30 years, she has served as a National Park Service research historian and historic preservationist, participating in the creation, development, and management of the Martin Luther King, Jr. National Historic Site; the Selma to Montgomery Voting Rights March National Historic Trail; the Tuskegee Airmen National Historic Site; the National Underground Railroad Network to Freedom Program; and the Harriet Tubman Underground Railroad National Monument, established in 2013. She served as acting superintendent for the Tuskegee Institute National Park and the Tuskegee Airmen National Historic Site. In 2007, the Maryland Department of Natural Resources, Maryland Park Service recruited Barbara to act as interim project manager for the Harriet Tubman Underground Railroad State Park Initiative. She was the public face for the state project, assisting with planning and development of interpretive exhibits, oversight of interpretive publications, programming, educational activities, and multimedia programs. Among her honors are the 2013 Harriet Tubman Lifetime Achievement Award presented by the Baltimore African American Tourism Council in Maryland, and the 2002 William C. Everhart award for sustained achievements within the National Park Service. She has taught and lectured in many venues, and has presented on C-Span.



Catherine Fleming Bruce is Principal at TNOVSA, focused on media, preservation and global projects. She is restoring the Visanska Starks House, a site combining histories of Antebellum whites, immigrant Jews and African Americans. The Visanska Starks House story aired on HGTV's 'If Walls Could Talk'. Bruce led restoration and preservation efforts of the Modjeska Simkins House, a National Register site and home of the "Matriarch of the South Carolina Civil Rights Movement". Bruce's documentary "A Perfect Equality: Conflicts and Achievements of Historic Black Columbia", won state and national honors. She is historian for Waverly District, an African American National Register of Historic Places District significant to Civil Rights history in South Carolina and the nation, recognized by Congress during its Centennial anniversary celebration in 2013. Bruce is pursuing her doctorate at the University of South Carolina, studying international communication systems and global governance. Her global work includes presentations for USC's Walker Institute; at Les Instituts d'Etudes Politiques (IEP) in France, and serving as UN World Summit for the Information Society observer. She held positions with several statewide organizations, including South Carolina ETV, Clafin University and the South Carolina Humanities Council.



Ray Arsenault is the John Hope Franklin Professor of Southern History at the University of South Florida, St. Petersburg, where he has taught since 1980. A specialist in the political, social, and environmental history of the American South, he has also taught at the University of Minnesota, Brandeis University, the University of Chicago, and the Universite d'Angers, in France, where he was a Fulbright Lecturer in 1984-85. Arsenault is the author or editor of seven books, including Crucible of Liberty: 200 Years of the Bill of Rights (1991); and Freedom Riders: 1961 and the Struggle for Racial Justice (2006; Abridged Edition 2011). Freedom Riders was named an Editor's Choice by the New York Times Book Review, a Best Books of 2006 selection by the Washington Post Bookworld, and an Honorable Mention Best Book of 2006 by the Gustavus Myers Center for the Study of Bigotry and Human Rights. The abridged edition of Freedom Riders, published earlier this year, is the companion volume to the PBS Emmy Award winning American Experience documentary film, Freedom Riders (2011), directed by Stanley Nelson. Arsenault is currently writing a biography of the legendary African-American tennis star Arthur Ashe.

Item# 7

THE SUSTAINERS

Builders and Preservers of Civil Rights Sites in the United States

Program Agenda

WEDNESDAY, OCTOBER 23

6:00 pm

Presenter reception (invitation only)

THURSDAY, OCTOBER 24

9:00 am

Dr. Vernon Burton

Clemson University

Scholar, 'Age of Lincoln'

Opening Remarks: 'Steps to freedom' leading from the end of Slavery to the Civil Rights movement'

10:30 am

Minnie White Watson

Medgar Evers House Museum

Jackson, Mississippi

11:45 am

Remarks from Geraldine Copes and Rita Dantel's

family members of Harriet Tubman 'Moses of her People'

Free time: '50 Years Forward' national Civil Rights traveling exhibit,
displays of local research on related civil rights themes

1:30

Catherine Fleming Bruce

Visanska Starks House: antebellum, Jewish, and Black--intertwining contributions to the Civil Rights Movement
Columbia, South Carolina

2:30

Gerard Eisterhold, Eisterhold Associates

The Honorable D'Army Bailey

Lorraine Motel, National Civil Rights Museum Memphis, Tennessee

3:30

Dr. Rey Arsenault

Freedom Rider Bus Museum Montgomery, Alabama

4:30

Barbara Tagger

Selma to Montgomery Trail Selma, Alabama

Harriet Tubman National Monument Park, Maryland

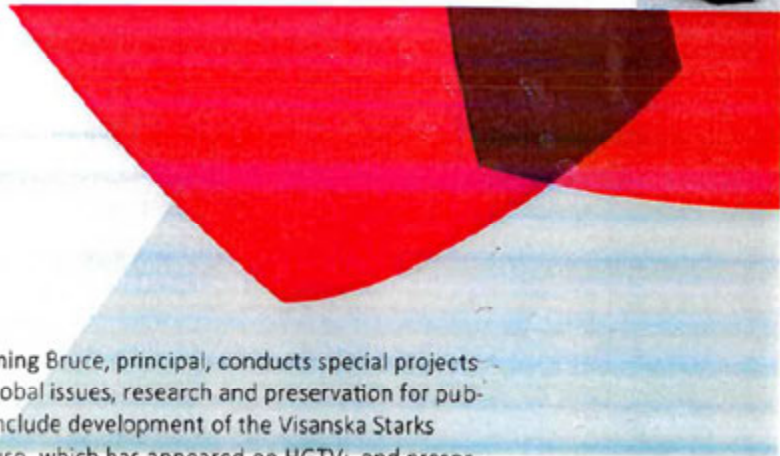
Item# 7

Attachment number 1
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Sustainers:

**BUILDERS
AND PRESERVERS OF
CIVIL RIGHTS SITES
IN THE UNITED STATES**



What is TNOVSA?

TNOVSA, Catherine Fleming Bruce, principal, conducts special projects in media, technology, global issues, research and preservation for public audiences. Projects include development of the Visanska Starks House and Carriage House, which has appeared on HGTV; and preservation in Waverly Historic District in Columbia, South Carolina, which has received recognition from Congress.

What is the Diachronic Research Foundation?

The Diachronic Research Foundation is a non-profit corporation dedicated to the study of South Carolina's past and people. The Foundation pursues this goal using archaeology, history, technology, geography, geology, folklore, and more, working together under the overall umbrella of anthropology. The Foundation is partnering with Tnovsa on historical, cultural and archaeological projects.



Sustainers:

*EXPANDING COMMUNITY
THROUGH COLLABORATION*



◊ **EVENT SPONSORS and PARTNERS**

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Society

**Harriet Tubman family
appearance sponsor**

SCCBM
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Diachronic
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L. Bakari Middleton



Sustainers:

EXPANDING COMMUNITY
THROUGH COLLABORATION



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Office of Student Engagement



For further information on joining our sponsors and partners for this first ever gathering of builders of civil rights sites from across the nation in South Carolina, contact Tnovsa by OCTOBER 17th: allsimkins@yahoo.com or 803-464-4149.

Richland County Council Request of Action

Subject

Benedict College Funding Request for High School Championship Events **[PAGES 50-56]**

Reviews

Richland County Council Request of Action

Subject: Benedict College Funding Request for High School Championship Events

A. Purpose

County Council is requested to fund Benedict College for High School Championship Events in the amount of \$25,000.

B. Background / Discussion

Benedict College will host the SC Independent High School Championships as well as the Class A and Class AA High School Football Championships at Charlie W. Johnson Stadium in November and December of this year. In past years, these events have drawn over 20,000 people to the Columbia area. Information and a letter of request are attached.

Benedict College applied for FY14 funding through the Accommodations and Hospitality grant programs but was not selected for funding.

C. Legislative / Chronological History

Council forwarded this request to the A&F Committee at the November 5, 2013 Council meeting.

D. Financial Impact

Allocating \$25,000 to this organization will cause a financial impact and will require a budget amendment. A source of funding will need to be identified.

E. Alternatives

1. Approve the motion to fund the high school championship events at Benedict College at \$25,000.
2. Do not approve the motion to fund the high school championship events at Benedict College at \$25,000.

F. Recommendation

This request was forwarded to the A&F Committee by Council with no recommendation.

Recommended by: County Council

Date: 11/5/13

G. Reviews

Finance

Reviewed by: Daniel Driggers

Date: 11/6/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Recommendation is based on request being out of funding cycle and no funding source identified and not the merits of the program. Based on the ROA, the request was reviewed during the FY14 process but not recommended by the committee.

Additionally, it is recommend that the agency be referred to the FY15 budget process for future requests to be considered through the normal process.

Item# 8

Approval as submitted would require the identification of a funding source

Grants

Reviewed by: Sara Salley

Date: 11/7/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

This is an out of cycle request. This organization applied for both Accommodations Tax and Hospitality Tax grants this fiscal year, but were not recommended for funding.

Legal

Reviewed by: Brad Farrar

Date:

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision of Council.

Administration

Reviewed by: Roxanne Ancheta

Date: November 7, 2013

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Recommend denial of this request as it is an out-of-cycle funding request. Hospitality Tax and Accommodations Tax FY 14 grant applications were submitted for these events via the normal grants process, but neither were recommended for funding.



BENEDICT COLLEGE

1600 Harden Street

COLUMBIA, SOUTH CAROLINA 29204

November 5, 2013

Richland County Government
2020 Hampton Street
P.O. Box 192
Columbia, SC 29202

Dear Sir/Madam

The purpose of this letter is to ask the committee of the Richland County Council to reconsider Benedict College's applications for the Hospitality and Accommodations Tax grant. The application was submitted for the 2013-14 fiscal year, but was denied based on the fact of not having a signature from the Board of the College. For the 2011-2012 year, the county awarded Benedict College \$7,290 in Accommodation Tax and \$6,877 in Hospitality Tax. The application for the 2012-13 fiscal year was not submitted.

Benedict College was chosen to host the South Carolina Independent High School Championships as well as the Class A, and Class AA High School Football Championships. The events are scheduled to be held November 23, 2013, November 29, 2013, and December 7, 2013. The events will take place at the Charlie W. Johnson Stadium, 2046 Two Notch Road.

Based on verified numbers from the SCHSL and the SCISA, these events drew over 20,000 fans to Columbia, South Carolina. While in Columbia, the fans stay in the local hotels, eat in the restaurants in Richland County and shop at our malls. The Class A Championships will be held on one of the largest shopping weekends (Thanksgiving Weekend), so fans stay and shop right here in Richland County.

In order to have a successful championship, Benedict College will need assistance in absorbing some of the cost of the games. Attached is a budget that was prepared to show the cost of hosting these championship games.

With the assistance from Richland County Government and Benedict College, we will be able to produce an environment that is safe and entertaining for the fans that will come to support the teams.

For these reasons, we are requesting \$25,000.00 to help offset some the cost. (please see attached budget).

Thank you in advance for your continued support, if you have any questions, please feel free to contact me at 803-269-1636.

Sincerely



Willie Washington

Equal Opportunity in Education and Employment
Without Regards to Race, Sex, Color, National Origin, Religion or Disability

Item# 8

Attachment number 1
Page 3 of 6

Athletic Director, Benedict College

Tentative Budget
SC Independent High School Championship
SC High School Championship

Stadium Rental	\$24,000.00
Ticket Sellers/Takers	\$1,800.00
Benedict College Public Safety Officers	\$8,000.00
City of Columbia Police Officers	\$4,100.00
Columbia Protection Agency	\$ 880.00
Fire Marshalls	\$ 380.00
Ken's Tents	\$1,200.00
Ems/First Aid	\$1,800.00
Clock Operator	\$ 400.00
Injury Ice	\$ 380.00
Meals for Press Box	\$1,200.00
Custodial/Grounds Services/Trash Removal	\$16,160.00
Port-A-Jon (Branhills Plumbing)	\$ 1,100.00
Radio Broadcasting (Commercials)	\$ 5,000.00
Printing (Booklets, Brochure, Tickets)	\$ 1,000.00
Stadium Supervisor	\$ 600.00
Bathroom Supplies	\$1,000.00
Sideline Set Up	\$1,500.00
Field Marking and Maintenance	\$ 300.00
Grand Total	<u>\$70,800.00</u>

BENEDICT COLLEGE
CHARLIE W. JOHNSON STADIUM

HIGH SCHOOL CHAMPIONSHIPS	DATES	2012 ATTENDANCE TOTALS	ESTIMATED ATTENDANCE
INDEPENDENT HIGH SCHOOL CHAMPIONSHIP	NOVEMBER 23, 2013	5500	6050
SOUTH CAROLINA HIGH SCHOOL CHAMPIONSHIPS			
			ESTIMATED ATTENDANCE
1A CHAMPIONSHIP	NOVEMBER 29, 2013	4405	4845
			ESTIMATED ATTENDANCE
2AA CHAMPIONSHIP	DECEMBER 6, 2013	7092	7801

BENEDICT COLLEGE
CHARLIE W. JOHNSON STADIUM

**INDEPENDENT HIGH SCHOOL
CHAMPIONSHIPS – NOVEMBER 23, 2013**

GAME TIMES

12:00 PM // 3:30 PM // 7:30 PM

SC HIGH SCHOOL LEAGUE
CHAMPIONSHIPS

1A – FRIDAY, NOVEMBER 29, 2013

GAME TIMES

12:00 PM // 3:30 PM

2AA – SATURDAY, DECEMBER 6, 2013

GAME TIMES

5:30 PM // 8:30 PM

Richland County Council Request of Action

Subject

Countywide Disparity Study [**PAGES 57-59**]

Reviews

Richland County Council Request of Action

Subject: Countywide Disparity Study

A. Purpose

County Council is requested to provide direction to staff with regards to a countywide Disparity Study.

B. Background / Discussion

The following motion was made at the November 5, 2013 Council Meeting:

**Richland County will perform a County-wide disparity study
[WASHINGTON].**

A disparity study refers to an analysis of whether a disparity, or differences, exists between the number of specified individuals or groups that are available to participate in certain opportunities, and those that actually do participate in those areas. A disparity study helps to determine whether the environment is fair and equitable to all parties involved.

Per Franklin Lee (the attorney the County hired to create and establish the County's Small, Local Business Enterprise (SLBE) program), if the County wishes to pursue a disparity study, the data gathered from the SLBE program will be extremely useful for the analysis used in the disparity study, and will cut down tremendously on the costs associated with the study itself. Mr. Lee recommends performing the disparity study within a year or so in order to have obtained the aforementioned data from the SLBE program. Mr. Lee further stated that the City of Columbia and Charlotte, NC have completed disparity studies.

If Council approves this motion, staff will create an RFP, and go through the normal procurement process to obtain a vendor to complete the disparity study.

C. Legislative / Chronological History

The motion was made at the November 5, 2013 Council Meeting.

D. Financial Impact

A quick Google search yielded disparity study costs from \$221,000 (Tampa / Hillsborough County, FL) to \$1,000,000 (Portland, OR), depending on the size of the jurisdiction. The City of Columbia's Disparity Study cost \$232,000, while Charlotte's study cost \$305,450.

A funding source for this study would need to be identified.

E. Alternatives

1. Approve the motion to perform a Disparity Study at this time. If Council approves this item, staff will create an RFP, and go through the normal procurement process to obtain a vendor.
2. Approve the motion to perform a Disparity Study, but wait until a later date. After the SLBE program has been established, and data is available from that program (within a year or so), staff will request Mr. Lee's assistance in determining the appropriate time for a Disparity Study.

3. Do not approve a Disparity Study.

F. Recommendation

Richland County will perform a County-wide disparity study.

Recommended by: Chairman Washington

Date: 11/5/13

G. Reviews

Finance

Reviewed by Daniel Driggers:

Date: 11/14/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Cost numbers were not available at time of review therefore recommendation is that approval include a funding amount and source.

Procurement

Reviewed by: Rodolfo Callwood

Date: 11/18/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Legal

Reviewed by: Brad Farrar

Date: 11/19/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision of Council.

Administration

Reviewed by: Tony McDonald

Date: 11/20/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Recommend approval, with the caveat that initiation of the disparity study be delayed until data from the SLBE Program has been obtained, as suggested by Franklin Lee.

Richland County Council Request of Action

Subject

The County will hire an expert in the field of hydrology to develop a plan and be responsible for implementation of drainage and ditch program [**PAGES 60-62**]

Reviews

Richland County Council Request of Action

Subject: The County will hire an expert in the field of hydrology to develop a plan and be responsible for implementation of drainage and ditch program

A. Purpose

The County will hire an expert in the field of hydrology to develop a plan and be responsible for implementation of drainage and ditch program.

B. Background / Discussion

At the November 5, 2013 Council meeting of Council, Chairman Washington made the following motion: The County will hire an expert in the field of hydrology to develop a plan and be responsible for implementation of drainage and ditch program.

C. Legislative / Chronological History

None.

D. Financial Impact

Unknown.

E. Alternatives

1. Approve the request to hire an expert in the field of hydrology to develop a plan and be responsible for implementation of drainage and ditch program
2. Do not approve the request to hire an expert in the field of hydrology to develop a plan and be responsible for implementation of drainage and ditch program.
3. Forward this request to be discussed under a proposed topic on Countywide Drainage issues at the 2014 Council retreat.

F. Recommendation

Public Works recommends forwarding this request for discussion at the 2014 Council Retreat. We believe that many of the issues that have been requested of Public Works have been addressed and those that have not will require changes in policy and ordinances. Additionally, the Stormwater division of Public Works is preparing to contract for a countywide stormwater master plan, which could help define drainage improvements and level of service needs.

Recommended by: David Hoops Department: Public Works Date: November 13, 2013

G. Reviews

Finance

Reviewed by: Daniel Driggers

Date: 11/19/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Recommendation supports approval of Alternative 3 as recommended by the Public Works Director to forward item to 2014 Council Retreat for further discussion.

Item# 10

Legal

Reviewed by: Brad Farrar

Date: 11/19/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Policy decision of Council.

Administration

Reviewed by: Sparty Hammett

Date: 11/19/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Recommend approval of Alternative 3 - forward this request to be discussed under a proposed topic on Countywide Drainage issues at the 2014 Council retreat.

Richland County Council Request of Action

Subject

Fiscal Reports for Entities Requesting County Funds [**PAGES 63-65**]

Reviews

Richland County Council Request of Action

Subject: Fiscal Reports for Entities Requesting County Funds

A. Purpose

County Council is requested to approve the process of requesting annual reports from all entities requesting County funds that show funding sources and uses inclusive of in-kind contributions.

B. Background / Discussion

On November 5, 2013, Council member Malinowski brought forth the following motion:

“All entities who submit annual budget requests to Richland County and receive funding based on that request will submit an annual report prior to the budget meetings that show additional funds received that year from all other sources, including in-kind contributions. The purpose of this motion is to have every agency receiving budget funds from taxpayer monies being treated equal.”

Additional reporting requirements can be added for the FY15 budget process for outside agencies and county departments, however, further direction will be needed to ensure that the desired information is captured accurately and in a useful format. The FY15 budget process will occur during FY14, so consideration should be given to the fact that FY13 is the latest year of audited financial data for the county.

C. Legislative / Chronological History

Motion by Councilman Malinowski at the November 5, 2013 Council Meeting.

D. Financial Impact

There is no direct financial impact.

E. Alternatives

1. Approve the motion to require an annual report from all entities requesting County funds that show all funding sources and uses inclusive of in-kind contributions.
2. Do not approve the motion to require an annual report from all entities requesting County funds that show all funding sources and uses inclusive of in-kind contributions.

E. Recommendation

This recommendation was made by Mr. Malinowski. This is a policy decision for Council.

Recommended by: Bill Malinowski

Department: County Council

Date: 11/5/13

G. Reviews

Finance

Reviewed by: Daniel Driggers

Date: 11/18/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Grants

Reviewed by: Sara Salley
X Recommend Council approval
Comments regarding recommendation:

Date: 11/18/13
 Recommend Council denial

Legal

Reviewed by: Brad Farrar
 Recommend Council approval
Comments regarding recommendation: Policy decision of Council.

Date: 11/19/13
 Recommend Council denial

Administration

Reviewed by: Tony McDonald
✓ Recommend Council approval
Comments regarding recommendation: Approval of this motion will ensure that the County is receiving consistent and complete financial information from all agencies it funds.

Date: 11/20/13
 Recommend Council denial

Richland County Council Request of Action

Subject

Richland County Sheriff's Department NRA Foundation Grant/No FTE/No Match **[PAGES 66-68]**

Reviews

Richland County Council Request of Action

Subject: Richland County Sheriff's Department NRA Foundation Grant/No FTE/No Match

A. Purpose

County Council is requested to approve a grant application that was not included in the Grant Budget Request for FY 2014.

B. Background / Discussion

The Richland County Sheriff's Department has applied for a grant to provide funding for an 'Eddie Eagle' safety mascot costume to be used in school and community education programs. The application is for funding through the National Rifle Association Foundation. The costume will allow the RCSD School Resource Officer Division to use additional tools in providing firearm safety and awareness presentations to students and to the community. There is no cost to maintain the costume for the foreseeable future.

C. Legislative / Chronological History

On October 21, 2013 the Richland County Sheriff's Department applied for funding through the National Rifle Association Foundation General Grant Application. This opportunity was not available during the regular budget cycle.

D. Financial Impact

Eddie Eagle costume (Grantor 100%)	\$3,024
------------------------------------	----------------

E. Alternatives

1. Approve the request for funding to provide the 'Eddie Eagle' mascot safety costume for RCSD.
2. Do not approve the request for funding to provide the 'Eddie Eagle' mascot safety costume for RCSD, forfeit funds, and decrease likelihood for future funding.

F. Recommendation

It is recommended that Council approve the request for the Eddie Eagle mascot safety costume.

Recommended by: Chief Stephen Birnie

Department: Sheriff

Date: 11/5/13

G. Reviews

Finance

Reviewed by: Daniel Driggers

Date: 11/6/13

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

Item# 12

Grants

Reviewed by: Sara Salley

Recommend Council approval

Comments regarding recommendation:

Date:

Recommend Council denial

Legal

Reviewed by: Brad Farrar

Recommend Council approval

Comments regarding recommendation: Policy decision of Council.

Date: 11/7/13

Recommend Council denial

Administration

Reviewed by: Warren Harley

Recommend Council approval

Comments regarding recommendation:

Date:

Recommend Council denial

Richland County Council Request of Action

Subject

Request for Council's Permission to Donate a Vehicle to Allen University [**PAGES 69-72**]

Reviews

Richland County Council Request of Action

Subject: Request for Council's Permission to Donate a Vehicle to Allen University

A. Purpose

Council is requested to grant permission to donate a decommissioned / deadlined Sheriff's Department vehicle to Allen University.

B. Background/Discussion:

Allen University is in need of a police patrol vehicle for the use of the Campus Police Department. This unit will be used as the primary vehicle in the department, patrolling the Allen University campus, responding to calls and incidents, conducting emergency response, and transporting detainees to the Alvin S. Glenn Detention Center. There are currently no operable vehicles available for use at the University.

The Sheriff's Department has agreed to donate a decommissioned / deadlined vehicle from its fleet. The unit is a 2008 Ford Crown Victoria Police Pursuit vehicle. If the vehicle were not to be donated, the vehicle would be designated to be sold at auction. Its value is approximately \$3,500.00.

There would be no costs or liability associated with the vehicle once it is turned over to the University.

C. Legislative/Chronological History

There is no legislative history for this item.

D. Financial Impact:

Richland County will not receive any compensation for the donation of this vehicle to the University.

E. Alternatives:

1. Grant permission to donate a decommissioned / deadlined Sheriff's Department vehicle to Allen University.
2. Do not grant permission to donate a decommissioned / deadlined Sheriff's Department vehicle to Allen University.

F. Recommendation

It is recommended that Council donate a decommissioned / deadlined Sheriff's Department vehicle to Allen University.

Recommended by: Tony McDonald Department: Administration Date: 11/14/13

G. Reviews

Finance

Reviewed by: Daniel Driggers Date: 11/14/13

Item# 13

Recommend Council approval
Comments regarding recommendation:

Recommend Council denial

Procurement

Reviewed by: Rodolfo Callwood
 Recommend Council approval
Comments regarding recommendation:

Date: 11/18/13
 Recommend Council denial

Support Services

Reviewed by: John Hixon
 Recommend Council approval
Comments regarding recommendation: The sheriff's vehicles we have on hand have all been decommissioned (deadlined) and are in preparation to be auctioned. I note this because all the police equipment such as light bar, siren, and protective cage separating the rear seat from the officer have all been removed by the Sheriff's Department per their normal standard operating procedure (SOP). The vehicle is also silver over black and will probably require painting, as is our SOP for all decommissioned silver and black sheriffs units. I would plan a simple one coat of black paint that would cost no more than \$350.00.
In December 2012 we donated a deadlined vehicle to the Hampton County Coroner, but for that transaction we did charge \$1 and Council may want to follow that process to remain consistent if they so desire.

Date: 11/19/13
 Recommend Council denial

Sheriff's Department

Reviewed by: Stephen Birnie
 Recommend Council approval
Comments regarding recommendation: The Sheriff's Department recommends this action consistent with the above comments regarding changing of the vehicle paint scheme to avoid misidentification.

Date:
 Recommend Council denial

Legal

Reviewed by: Brad Farrar
 Recommend Council approval
Comments regarding recommendation: Policy decision of Council, but consideration of State and County authority in this area should be given. Specifically, pursuant to S.C.Code Ann. Section 4-9-30, a county governing body has the power... (2) to acquire real property by purchase or gift; to lease, sell or otherwise dispose of real and personal property; and to acquire tangible personal property and supplies." However, see also Richland County Code of Ordinances section 2-616, "Sales of county property," which provides, "[a]ny items of personal property belonging to the county which are declared by the county administrator to be obsolete or surplus with an estimated market value of less than two hundred dollars (\$200.00) may be sold by the director of procurement to any interested person for the estimated market value. In the event of a retiring county employee who has utilized such personal property while serving the county, the director of procurement may allow such employee the first right of refusal to purchase such personal property for the estimated dollar value. The

Date: 11/19/13
 Recommend Council denial

director of procurement shall otherwise ensure that such goods be sold at public auction pursuant to proper public notice or through sealed or written bids or proposals in accordance with the provisions herein.”

Administration

Reviewed by: Warren Harley

Date:

Recommend Council approval

Recommend Council denial

Comments regarding recommendation: Recommend approval under advice of legal counsel.