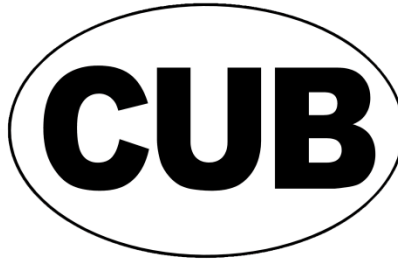


Richland County Airport Commission
Jim Hamilton – LB Owens Airport (CUB)
Richland County Department of Public Works
Columbia, South Carolina



Meeting Minutes
July 10, 2023 – 12:00 Noon

Commission Members in attendance

Mike Kelly, Esquire, Chairman
Lynn Hutto, Vice Chairman
Prentiss McLaurin, Secretary
John Parrish, Treasurer
Louis Dessau
Frank Caggiano
Brianna Barrineau

Richland County Council & Staff in attendance

Chris Eversmann, PE, AAE, Airport General Manager
Cassandra Cannon, Administrative Coordinator

Visitors in attendance

Andy Busbee, PE, Michael Baker
Jim Herpst, EAA-242
Peggy Roberson, Eagle Aviation
John Hodge, Esquire, Tenant
William Vartorella

Encl: (1) Operations & Facilities Committee Report
(2) Airport General Manager's PowerPoint Presentation

The meeting was preceded at 12:00 p.m. with a brief ceremony and ribbon cutting in the Terminal Lobby of an exhibit of Cold War era models. These aircraft, missiles, and drones were donated by **William Vartorella** in memory of his late brother **Douglas** who served this Nation as a senior official in the National Security Agency (NSA).

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Call to Order, Welcome, and Invocation – **Chairman Kelly** called the meeting to order at 12:18 p.m. and announced a quorum in attendance. **Chairman Kelly** also delivered the invocation. Guests were invited to introduce themselves.

Report of Items for Executive Session – **Mr Eversmann** recommended to **Chairman Kelly** to convene an Executive Session following the general meeting in order to discuss the status of a future contract for Fixed Base Operator (FBO) services.

Approval of Agenda – **Chairman Kelly** presented the agenda as distributed. **Commissioner Caggiano** made a motion to approve the agenda as presented. **Commissioner Hutto** seconded the motion, and all voted for approval.

Approval of Minutes – **Chairman Kelly** presented the minutes of the May 8, 2023 Airport Commission meeting for approval. **Commissioner Dessau** made a motion to approve the minutes as presented. **Commissioner Hutto** seconded the motion, and all voted for approval.

Chairman’s Report / Executive Committee Report – **Chairman Kelly** shared the sad news of the passing away of Airport tenant and former Airport Commissioner (and Commission Chairman) **Jim Christopher**. His service to the Community and the Airport was noteworthy. **Chairman Kelly** also welcomed newly-appointed **Commissioner Barrineau** to her first meeting. She is an Aviation Planner with WK Dickson and a former employee of Columbia Metropolitan Airport (CAE).

Operations & Facilities Committee – **Commissioner Dessau** provided a report on Airport Operations & Facilities which is contained in **enclosure (1)**.

Promotional Committee – **Commissioner Hutto** reported that she is scheduling meetings with potential stakeholders to include FAA officials and area educators at many levels. **Mr Herpst** added that the **EAA Chapter 242** stands ready to assist in this outreach effort and suggested special effort to contact **University of South Carolina (USC) ROTC Units**.

Airport General Manager’s Report – A copy of **Mr Eversmann’s** PowerPoint presentation is contained in **enclosure (2)**.

County Liaison’s Report – There was no report provided.

Unfinished Business – There was no unfinished business.

Richland County Airport Commission
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Executive Session – An Executive Session commenced at 1:41 p.m. to discuss the status of a future contract for Fixed Base Operator (FBO) services. The Executive Session concluded at 2:18 p.m. There was no business transacted or votes taken while in Executive Session.

Adjournment – The meeting adjourned at 2:20 p.m.

Next Meeting – The next meeting of the Airport Commission will occur on Monday, September 11, 2023 at 12:00 Noon.

Jim Hamilton LB Owens Airport Operations & Facilities Report March 13 – July 3, 2023
Louis Dessau Chair Operations & Facilities RCAC

- Airport Capital Improvement Plan
 - Chris Eversmann to update on status of planned projects: apron, taxi lane, self-fueling
- Beacon & tree height issue
 - City of Columbia of Columbia hosted Meeting March 23
 - Rosewood neighborhood opposed to cut trees
 - City Forestry Dept. has resources to cut trees and could sell wood
 - Update from Chris Eversmann, issue in hand of city/county legal June 16
- Airport Operations
 - Lee Thomas announced he has taken over Eagle Aviation at CUB & CAE
 - John Parish brought to our attention rain water entering hangars during heavy rain
 - Chris informed about Fire Department inspection
 - Inquiry from Stoney Truitt about relocation automated Surface Observation Station March 17
 - Chris carried out inquiries and provided reply June 5
 - Attended South Carolina Breakfast Club May 21
 - Visited South Carolina Historic Aviation Foundation May 25
 - Met with Stoney Truitt to discuss area to observe aircraft activity June 2
 - At this time two benches with no rain or sub protection
 - Reached out the University of South Carolina interim dean school of HRSM June 2
 - Airport Monitoring Systems delivered equipment for system June 19, installation pending
 - FBO services contract renewal
 - Attended handbook re write session June 21
 - RFI issued using Bonfire for FBO Services June 13
 - Flight Instruction Services
 - Meeting with Stoney Truitt flight instructor June 15
 - Email Moore School June 2ns for feasibility study, meeting set August 14
 - Outreach to Prof. Nale Citadel for e-VTOL flight training facility
 - Meeting with Frank Murray CAE experience with L3 Harris for flight instruction center
 - Meeting Austin Meyer X-Plane/BETA technologies about CUB at training facility June 21
 - E-mail June 23 eFlight Netherlands re: electric aircraft flight school. Meet Bonaire July
 - E-mail June 21 Flight Safety international inquiring about e-VTOL training
 - RFI issued using Bonfire for flight instruction services issued June 16
- EV Charging
 - Chris Eversmann indicated initiative pending county EV guidelines, FBO contract priority now
 - Zoom presentation by BETA Technologies about CUBE EV Charger & e-VTOL aircraft
 - One installed in Augusta with Georgia Power
 - Willing to explore with CUB
 - 1 year implementation
 - ½ Million \$ project
 - Meeting with Eddie Gogdill SC Dept of Commerce EV Coordinator June 27
- Solar Panels on Hangars
 - Follow up e-mail to Steven Funderburk of Colite Technologies June 29
 - Colite Technologies analysis electric consumption pending
 - CT has not received electric billing info for CUB from Dominion
- South Carolina Aviation Association Aviation week celebrated at CUB April 26
 - Chris Eversmann hosted 1st Aviation Career Signing Day
 - Gary Siegler on hand, 2 students signed up, 1 will attend USC.
 - David Prigge Sr. School District Five of Lexington & Richland Counties
- Airport visits
 - Charlotte – July 3



JIM HAMILTON | LB OWENS AIRPORT

Airport General Manager's Report
Richland County Airport Commission Meeting, July 10, 2023



AGENDA

- Meetings, Events, and Visits
- AIP / Project Updates
- Eagle Aviation Update
- Budget & Finance
- Aircraft Complaints
- Other items
- Questions?



MEETINGS/ EVENTS/ AND VISITS



- Meetings:
- May 12 - Rwy closure
 - May 16 - Fire Marshal inspection
 - May 25 - County Administrator / ACA
 - May 30 - SCAA BoD
 - Jun 7 - IT Issues
 - Jun 13 - Custodial Svcs
 - Jun 14 - Pest Control Svcs
 - Jun 15 - Flight Instruction outreach
 - Jun 16 - Rwy closure
 - Jun 16 - MBI kickoff meetings



MEETINGS/ EVENTS/ AND VISITS

Meetings (cont'd):

- Jun 21 – Airport Manual work session
- Jun 22 – Fire Inspection follow up
- Jun 26 – SC Military Museum
- Jun 29 – Pre-response meetings
- Jun 30 – Runway closure
- Jun 30 – New Commissioner orientation
- Jul 3 – SCHAF / Y1 overhead lighting
- Jul 5 – PIO / WLTX



MEETINGS/ EVENTS/ AND VISITS

Children group visits:

- Jun 26 – Summer Camp
- Jun 28 – Summer Camp



Adult group visits:

- Jun 12 – Allen University





AIP / PROJECT UPDATES

- Taxilane Pavement Rehabilitation (Design)



TAXILANE PAVEMENT REHABILITATION (DESIGN)

- AIP Grant application submitted to ADO Staff
- Grant will be issued this summer
- Agenda Brief (AB) for conditional approval of the WA and acceptance of associated grants have been submitted



EAGLE AVIATION UPDATE



- Fuel Sales
- Ramp Fees collected
- Hangar occupancy



BUDGET & FINANCE



BUDGET & FINANCE

May Operational Revenue – \$27,722.47 (May '22- \$25,017.53)
 Jun Operational Revenue – \$TBD (Jun '22 - \$24,337.71)

Jun Operating Budget Status:
 → Personnel \$ 29,584 20%
 → Operations \$ 84,686 33%
 → Capital \$ 12,783 7%
 → Total \$127,052 22%



AIRCRAFT COMPLAINTS

Aircraft complaints:

- There were no (00) aircraft complaints during the period of May 1 – Jun 30, 2023.
- There were no (00) identification / information letters sent.
- There were no (00) sources of aircraft complaints.



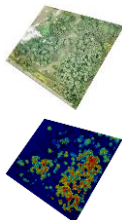
OTHER ITEMS

- Guiding Document comprehensive review
 - **Guiding Document** - **Emergency Mgt**
 - **Emergency Mgt** - **Emergency Mgt**
 - **Emergency Mgt** - **Emergency Mgt**
 - **Emergency Mgt** - **Emergency Mgt**
- GPP Fees - Public Meeting, Mar 23rd - County Administrator brief May 25th - Electric Station Tower (environmental disclosure) - Aerial survey of entire park
- EV Charging Station - Awaiting County guidance
- Conair Car Show (Landslide / TBD) - Approved / No action taken to date (Fall) - Will re-approve
- Fuel Farm Perimeter Hardening / Terminal rainwater intrusion / SWPPP Update - Will re-approve
- Grant closedout reports for AP-025 and -028 submitted
- Compatible Land Use State House Legislation - Pulled from Committee
- Aircraft operations counting and analysis system - Airport Monitoring Systems installed, far (Swack received) awaiting installation
- LTA-24-B - Souweik 0201
- Unauthorized Hanger wall-panel removal - One set addressed
- Fire Marshal Inspection, May 18th
- Squatters
- WP 725, July 6th
- Executive Session Recommendation (FBO Services Contract update)



OFF TREES

- Partially obscuring the light beam of the rotating beacon
- Aerial Drone Survey performed by Richland County GIS Department (at no cost to the Airport)
- Initial survey results show 61 trees or tree clusters that may obscure and require removal
- Met with City of Columbia Staff
- Additionally, some trees are in excess of the 270' AMSL limitation of the lease agreement
- Community Meeting, March 23rd
- City's current preference is to mitigate the problem by raising the elevation of the beacon tower.
- Briefed County Administrator and ACA on May 23rd
- Awaiting action by the County Attorney
- Will conduct aerial survey of the entire park



QUESTIONS?



THANK YOU!

Contact information:
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 Airport General Manager

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(803) 767-1789

www.FlyKCUB.com