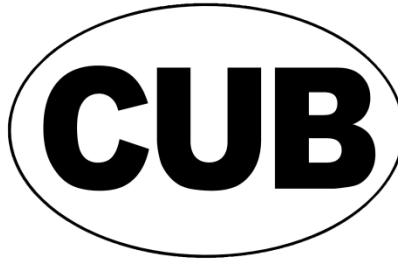


Richland County Airport Commission  
Jim Hamilton – LB Owens Airport (CUB)  
Richland County Department of Public Works  
Columbia, South Carolina

---



**Meeting Minutes**  
**September 11, 2023 – 12:00 Noon**

**Commission Members in attendance**

Mike Kelly, Esquire, Chairman  
Lynn Hutto, Vice Chairman  
Prentiss McLaurin, Secretary  
John Parrish, Treasurer  
Louis Dessau  
Frank Caggiano  
Brianna Barrineau  
Don Weaver  
Lindsey Ott

**Richland County Council & Staff in attendance**

Michael Maloney, PE, Director, DPW  
Chris Eversmann, PE, AAE, Airport General Manager  
Cassandra Cannon, Administrative Coordinator

**Visitors in attendance**

Andy Busbee, PE, Michael Baker  
Jim Herpst, EAA-242  
Peggy Roberson, Eagle Aviation  
Dr Patrick Bresnahan, PhD, Richland County  
Gigi Oelhafen  
Mark Oelhafen  
James Clark, Tenant  
Alan Lott, Tenant  
Taj Troy, Propel Aviation  
Familio Tejada, USC Columbia

**Richland County Airport Commission**  
**Jim Hamilton – LB Owens Airport (CUB)**  
**Richland County Department of Public Works**  
**Columbia, South Carolina**

---

Encl: (1) Operations & Facilities Committee Report  
(2) Airport General Manager's PowerPoint Presentation

---

**Call to Order, Welcome, and Invocation** – **Chairman Kelly** called the meeting to order at 12:00 p.m. and announced a quorum in attendance. **Chairman Kelly** also delivered the invocation. Guests were invited to introduce themselves.

**Report of Items for Executive Session** – **Mr Eversmann** recommended to **Chairman Kelly** to convene an Executive Session following the general meeting in order to discuss the status of a future contract for Fixed Base Operator (FBO) services.

**Approval of Agenda** – **Chairman Kelly** presented the agenda as distributed. **Commissioner Dessau** made a motion to approve the agenda as presented. **Commissioner Weaver** seconded the motion, and all voted for approval.

**Approval of Minutes** – **Chairman Kelly** presented the minutes of the July 10, 2023 Airport Commission meeting for approval. **Commissioner Dessau** made a motion to approve the minutes as presented. **Commissioner Parrish** seconded the motion, and all voted for approval.

**Chairman's Report / Executive Committee Report** – **Chairman Kelly** discussed voting on the *Airport Manual* and *Airport Ordinance*. He explained that if they are approved by the Commission, the next step is review and approval by County Council of both documents. The *Airport Manual* will proceed through Committee and then a single vote by County Council while the *Airport Ordinance* will proceed through Committee and then require three readings / County Council votes and a Public Hearing.

**Mr Clark** asked about these documents and what had transpired to date? The two work sessions and the posting of the *Airport Manual* on the Airport website were explained. An issue of concern to **Mr Clark** is the time limitation associated with the renewal of hangar leases when kit-built / aircraft restoration projects are underway (two, three-year lease periods and then an additional two-year lease period with the approval of the Airport Commission). After discussion, this was amended to reflect two, three-year lease periods and then any additional lease periods needed to complete the project will require approval of the Airport Commission.

Both documents were unanimously approved by the Airport Commission in the course of the meeting and will be forwarded to County Council.

**Richland County Airport Commission  
Jim Hamilton – LB Owens Airport (CUB)  
Richland County Department of Public Works  
Columbia, South Carolina**

---

**Operations & Facilities Committee** – Commissioner Dessau provided a report on Airport Operations & Facilities which is contained in **Enclosure (1)**.

**Promotional Committee** – No report.

**Airport General Manager’s Report** – A copy of **Mr Eversmann’s** PowerPoint presentation is contained in **Enclosure (2)**.

There was a break in the meeting while **Chairman Kelly** presented a plaque to **Mr Eversmann** in recognition of his 13-years of service as the Airport General Manager. **Mr Eversmann** has accepted a position as Program Manager with the South Carolina Aeronautics Commission and will begin his employment there on October 2, 2023.

**Chairman Kelly** departed following this presentation due to another commitment and **Vice Chairman Hutto** assumed the gavel for the remainder of the meeting.

**County Liaison’s Report** – There was no report provided.

**Unfinished Business** – There was no unfinished business.

**Executive Session** – An Executive Session commenced at 1:41 p.m. to discuss the status of a future contract for Fixed Base Operator (FBO) services. The Executive Session concluded at 2:07 p.m. No business was conducted nor votes taken while in Executive Session.

**Adjournment** – The meeting adjourned at 2:10 p.m.

**Next Meeting** – The next meeting of the Airport Commission will occur on Monday, November 13, 2023 at 12:00 Noon.

Jim Hamilton LB Owens Airport Operations & Facilities Report July 3 – September 8, 2023  
Louis Dessau Chair Operations & Facilities RCAC

- Airport Capital Improvement Plan
  - Chris Eversmann to update on status of planned projects: apron, taxi lane, self-fueling
    - Chris Shared Sep 1 FAA authorized \$259,500, additional 5% pending SCAC approval
- Beacon & tree height issue
  - Councilwoman Allison Terracio briefed County Council on plans to relocate beacon Jul. 27.
  - Process to heighten and recommendation to relocate beacon initiated Jul. 2024
  - Preliminary estimated cost of Beacon relocation \$125,000 provided to SCAA Feb. 2023.
- Airport Operations
  - Eagle Aviation announces new hours of operation, Aug. 8, implemented effective Sep. 4
  - Inquiry about Airport Fun Run Aug. 22, expressed support of initiative but need more information
  - Attended Young Eagles August 12 and September 9
  - Invited Dean Harriri to visit South Carolina Historic Aviation Foundation Sept. 9
  - Met Dr. David Cardenas to follow up on inquiry about area to observe aircraft activity Sept.8
  - Attended SC Aviation panel Aug. 22 USC College of Engineering & Computing, alerted John Parish
  - Arranged meeting at CUB for Dean & Faculty of USC to discuss research & instruction needs sep.6
  - Airport Monitoring Systems delivered equipment for system installed, demo Sep. 11
  - FBO services contract renewal
    - Attended Airport Ordinance & lease re write session August 31
    - RFI issued using Bonfire for FBO Services yielded 3 replies
  - Flight Instruction Services
    - Eagle Aviation announces withdrawal of their flight instruction from CUB Jul.27
    - Propel Aviation of Newberry follow up on RFI & express interest Aug. 4
    - Meeting with Stoney Truitt flight instructor Sep 1
    - Met with Moore School for feasibility study August 14, decision pending
    - Spoke to Prof. Nale Citadel for e-VTOL flight training facility, project waitlisted for 2024
    - Met with eFlight Netherlands re: electric aircraft flight school via Zoom
    - Met with Steve Astemborski Director SC Aerospace via Zoom on Aug.11
    - RFI issued using Bonfire for flight instruction services yielded 2 replies
- EV Charging
  - Meeting with USC School of Engineering Sep 6. Faculty expressed interest, working with Joby
  - Meeting with SCRA Sep. 6, express interest in supporting EV Charger & e-VTOL aircraft projects
  - Meeting with Frank Murray CAE Aug. 25 to get update on their plans to provide EV Charging
  - Follow up e-mail to BETA Technologies in regard to CUBE ev Charger for eVTOLs Sep 1
- Solar Panels on Hangars
  - Follow up e-mail to Steven Funderburk of Colite Technologies Sep. 7
    - Colite Technologies analysis electric consumption pending
    - SCRA interested in exploring to apply to other SC airports
- South Carolina Aviation Association Aviation
  - Aug. 16 received e-mail requesting nominations for AMT award & inquired about ours.
- Airport visits
  - Bonaire – August 3, Airport handles international & commercial and private aircraft
  - CAE – Experienced flight departure & landing with CAP Cessna based at Eagle CAE

# JIM HAMILTON I LB OWENS AIRPORT

Airport General Manager's Report  
Richland County Airport Commission Meeting, September 11, 2023



## AGENDA

- Meetings, Events, and Visits
- AIP / Project Updates
- Eagle Aviation Update
- Budget & Finance
- Aircraft Complaints
- Other items
- Questions?



## MEETINGS/ EVENTS/ AND VISITS



- Meetings:
- Jul 12 – RCSD-1 BLAST
  - Jul 14 – MBI / SWP3
  - Jul 19 – Stuart Hope
  - Jul 20 – SC Military Museum
  - Jul 21 – CoC Fire Marshal
  - Jul 25 – A&F Comte
  - Jul 27 – Informational Sign Project Pre-Construction
  - Jul 28 – Runway Closure
  - Aug 3 – SCAA BoD
  - Aug 7 – CoC Fire Marshal (final)
  - Aug 7 – PIO Staff (Communications)



## MEETINGS/ EVENTS/ AND VISITS

- Meetings (cont'd):
- Aug 9 – MBI / Rainwater Intrusion
  - Aug 9 – City-Connect Air Center
  - Aug 15 – SCAC Meeting
  - Aug 18 – Runway closure
  - Aug 24 – AAM / eVTOL
  - Aug 25 – FBO
  - Aug 28 – RC Grants
  - Aug 28 – Airport Monitoring Systems
  - Aug 30 – Grounds Crew Safety & Security Training
  - Aug 31 – Airport Ordinance & Lease Agreement work session
  - Sep 6 – LSC Airport presence
  - Sep 7 – SCAC Airfield Safety Inspection



## MEETINGS/ EVENTS/ AND VISITS

- Children group visits:
- Jul 19 – Summer Camp
  - Jul 20 – Summer Camp



- Adult group visits:
- Jul 21 – Five-Points Rotary Club



## AIP / PROJECT UPDATES



- Taxilane Pavement Rehabilitation (Design)



## TAXILANE PAVEMENT REHABILITATION (DESIGN)

- AIP Grant offered and accepted
- Agenda Brief (AB) for conditional approval of the WA and acceptance of associated grants has been approved
- SCAC Grant application submitted



## EAGLE AVIATION UPDATE



- Fuel Sales
- Ramp Fees collected
- Hangar occupancy



## BUDGET & FINANCE



## BUDGET & FINANCE

Jul Operational Revenue – \$24,285.32 (Jul '22- \$22,893.75)  
 Aug Operational Revenue – \$TBD (Aug '22 - \$22,981.50)

Aug Operating Budget Status:  
 → Personnel \$ 138,847 87%  
 → Operations \$ 198,233 69%  
 → Capital \$ 135,671 91%  
 → Total \$ 472,751 79%



## AIRCRAFT COMPLAINTS

Aircraft complaints:

- There were no (00) aircraft complaints during the period of Jul 1 – Aug 31, 2023.
- There were no (00) identification / information letters sent.
- There were no (00) sources of aircraft complaints.



## OTHER ITEMS

- Guiding Document comprehensive review
- **September 14th**  
 → **September 14th**  
 → **September 14th**
- OFF Tower – Public Meeting: Mar 23rd – County Administrator and May 25th – Elevate Beacon Tower (independent decision) – Aerial survey of entire park
- Georgia Car Show (Landside / TBD) – Approved / No action taken to date (Fall)
- Fuel Farm Perimeter Hardening / Terminal rainwater intrusion / SWPPP Update – Will approved
- USC Football Yearbook advertising
- Grant stopout reports for AIP 025 and 026 submitted! Closeout of "old" AIP Grants and SCAC Grants underway
- Aircraft operations counting and analysis system – Airport Monitoring Systems selected, system is active
- Fire Marshal Re-Inspection, completed
- Airport Informational Signage SCAC Educational Grant
- Office Space Leased
- Calendar Year 2024 (CY-24) Meeting Schedule
- Aircraft Damage
- Executive Session Recommendation (FBO Services Contract update)



## QUESTIONS?



THANK YOU!



## THANK YOU!

**Contact information:**

**Christopher Eversmann, PE, AAE**  
**Airport General Manager**

[eversmann.chris@richlandcountysc.gov](mailto:eversmann.chris@richlandcountysc.gov)

(803) 767-1789

[www.FlyKCUB.com](http://www.FlyKCUB.com)

