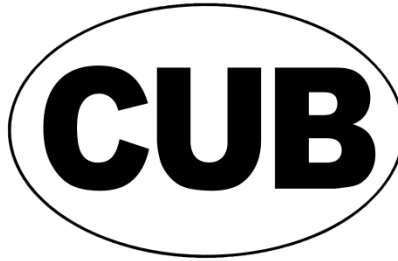


**Richland County Airport Commission
Jim Hamilton – LB Owens Airport (CUB)
Richland County Department of Public Works
Columbia, South Carolina**



**Meeting Minutes
January 9, 2023 – 12:00 Noon**

Commission Members in attendance

John Parrish, Chairman
Mike Kelly, Vice Chairman
Prentiss McLaurin, Secretary
Kaela Bailey
Louis Dessau
Lynn Hutto
Michael Medsker

Richland County Staff in attendance

Michael Maloney, PE, Director of Public Works
Chris Eversmann, PE, AAE, Airport General Manager
Cassandra Cannon, Administrative Coordinator

Visitors in attendance

Peggy Roberson, Eagle Aviation
Lee Thomas, Eagle Aviation
Dr Christopher Yeakel, MD, AME
Ryan Turiak, AMS Columbia
Andy Busbee, PE, Michael Baker

Encl: (1) Airport General Manager's PowerPoint Presentation

Call to Order, Welcome, and Invocation – **Chairman Parrish** called the meeting to order at 12:00 p.m. and announced a quorum in attendance. **Vice Chairman Kelly** delivered the invocation.

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Dr Chris Yeakel, MD was introduced and will be providing Aviation Medical Examination Services.

Mr Ryan Turiak was also introduced. He has purchased Aircraft Maintenance Services (AMS), Columbia and will continue to operate the FAA Certificated Aircraft Repair Station in the Maintenance Hangar.

The Airport Commission warmly welcomed these gentlemen to the CUB Airport Community.

Report of Items for Executive Session – **Vice Chairman Kelly** reported that there were no items for Executive Session.

Approval of Agenda – **Chairman Parrish** presented the agenda as distributed. **Commissioner Medsker** made a motion to approve the agenda as presented. **Commissioner Hutto** seconded the motion, and all voted for approval.

Approval of Minutes – **Chairman Parrish** presented the minutes of the July 11, 2022 Airport Commission meeting for approval. **Commissioner Medsker** made a motion to approve the minutes as presented. **Commissioner McLaurin** seconded the motion, and all voted for approval.

Election of Officers for Calendar Year 2023 – There were no nominations from the floor. The following slate of Officers was elected by acclamation for Calendar Year 2023:

- Chairman **Michael Kelly**
- Vice Chairman **Michael Medsker**
- Secretary **Lynn Hutto**
- Treasurer **Prentiss McLaurin**

Chairman Kelly assumed his post and presided over the remainder of the meeting.

Chairman’s Report / Executive Committee Report – There was no report provided.

Operations & Facilities Committee – There was no report provided.

Promotional Committee – **Commissioner Medsker** reported on the following:

- The following named will be attending the annual SCAA conference in Spartanburg during February: **Commissioner Kelly, Commissioner Hutto, Commissioner Medsker, and Mr Eversmann.**

Richland County Airport Commission
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→ The Promotional Committee is actively working to establish partnerships with area colleges and also Edventure (museums).

Airport General Manager's Report – A copy of **Mr Eversmann's** PowerPoint presentation is contained in **enclosure (1)**.

County Liaison's Report – There was no report provided.

Unfinished Business – There was no unfinished business.

Executive Session – There was no executive session.

Adjournment – The meeting adjourned at 12:55 p.m.

Next Meeting – The next meeting of the Airport Commission will occur on Monday, March 13, 2023 at 12:00 Noon.

Airport General Manager's Report

Agenda

Richland County Airport
Commission
Meeting

January 9, 2023



- Meetings, Events, and Visits
- AIP / Project Updates
- Eagle Aviation Update
- Budget & Finance
- Aircraft Complaints
- Other items
- Questions?

Meetings, Events, and Visits

Meetings:

- Nov 21 – FAA, ADO Staff / Michael Baker
- Nov 22 – Operational Services
- Nov 22 – RC Grants Director
- Nov 30 – Columbia – RC Fire Service
- Dec 2 – Michael Baker
- Dec 8 – SCAO Staff
- Dec 8 – SCAA HoF Committee
- Dec 15 – SCAA HoF Committee
- Jan 4 – UZA Visit
- Jan 4 – SCAA BoD
- Jan 5 – FAA (ASOS Equipment Rm mods)



Meetings, Events, and Visits



- Children group visits:
→ None
- Adult group visits:
→ None



AIP / Project Updates

- Various Site / Civil Airport Improvements (Project 2)
- Taxiway Pavement Rehabilitation (Design)



Eagle Aviation Update

- Fuel Sales
- Ramp Fees collected
- Hangar occupancy



Budget & Finance



Budget & Finance



- Nov Operational Revenue \$27,019.22 (Nov '21 - \$25,124.80)
- Dec Operational Revenue – \$TBD (Dec '21 - \$21,128.17)
- Dec Operating Budget Status:
 - Personnel \$107,577 67%
 - Operations \$195,259 69%
 - Capital \$136,446 92%
 - Total \$434,281 74%

Aircraft Complaints

Aircraft complaints:

- There were two (02) aircraft complaints during the period of Nov 1 – Dec 31, 2022.
- There were two (02) identification / Information letters sent.
- There was one (01) source for this aircraft complaint.



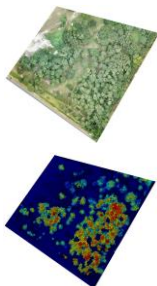
Other Items

- Guiding Document comprehensive review
 - Ordinance (Chapter 3)
 - Minimum Standards
 - Airport Manual (2006)
 - FBO Lease and Agreement
- OFP Trees – Aerial Survey
- Skytrails Exhibit at SC Military Museum
- FY-24 Master Fee and Rate Schedule
- Updated ACIP
- SCAC Pavement Inspection (Complete)



OFP Trees

- Partially obscuring the light beam of the rotating beacon
- Aerial Drone Survey performed by Richland County GIS Department (at no cost to the Airport)
- Initial survey results show 61 trees or tree clusters that may obscure and require removal
- Data communicated to City of Columbia Parks & Recreation Staff
- Additionally, some trees are in excess of the 270' AMSL limitation of the lease agreement



Skytrails Exhibit at SC Military Museum




- Six-month exhibit that will highlight SC Airfields (especially those with a military connection)
- Will include many CUB artifacts


SCAC Pavement Inspection

- Required by FAA AIP Grant Assurances
- Visual, non-destructive inspection that provides an updated Pavement Condition Index (PCI) number
- Financed by SC Aeronautics Commission

Pavement Inspection- Phase 2



- Two-day duration. Start date Friday, January 6, 2023
- Personnel will work on a "pull back" basis
- Personnel will be equipped with radios, high visibility vest, measuring wheel, and marking paint
- Periodic pavement inspections are required by FAA



Questions?

